

# LEWIS AND CLARK COUNTY

---

## Public Works Department

---

### Forestvale Cemetery Expansion Plan

#### Questions from Interested Parties

<b>DATE OF RESPONSES:</b>	September 11, 2024
<b>DATE PROPOSALS ARE DUE:</b>	<u>September 23, 2024</u>
<b>TIME PROPOSALS ARE DUE:</b>	4:00 pm.
<b>LOCATION OF PROPOSAL SUBMITTAL:</b>	Lewis & Clark County Public Works Department 3402 Cooney Drive Helena, MT 59602

#### **TO ALL INTERESTED PARTIES:**

This document summarizes the questions from interested parties and the responses to each question.

#### **Project Questions:**

- Q1:** *We are reviewing the RFP for the Forestvale Cemetery Expansion Plan and had a question about the project budget. Is there currently a budget in place for this project? If yes, can you provide that information?*
- A1: The project plan contemplates funding the entirety of the master plan, with follow-on funding needed to complete phases of work.
- Q2:** *Is there an overall project schedule? When will the contract commence and what is the timeframe to project completion?*
- A2: The schedule will be determined during contract negotiations.
- Q3:** *What area and direction will the expansion be?*
- A3: The expansion area will be the undeveloped area of the cemetery generally to the south of the Forestvale Office and Maintenance building. The southern boundary will be Forestvale Road, the western boundary will be the western property line, and northern boundary being approximately an extension of the new entrance road.
- Q4:** *Will any public meetings be needed?*
- A4: Public meetings will be discussed during contract negotiations.
- Q5:** *What other municipal groups will be involved? Will the Forestvale Cemetery Board, Forestvale Historic Preservation Committee or City-County Parks Board have a role?*
- A5: The Forestvale Cemetery Board and Forestvale Historic Preservation Committee will be key stakeholders in the process.

**Q6:** *Is it possible to get on you list of interested consultants for the Forestvale Cemetery Expansion Project so that we get any addenda, etc.?*

A6: those submitting questions prior to the deadline will have the question responses emailed directly to them. All interested parties are encouraged to check for any possible addenda prior to submitting a proposal at: <https://www.lccountymt.gov/Government/Grants-and-Purchasing/Bids-and-Proposals-Current/Request-for-Proposals-Forestvale-Cemetery-Expansion-Plan> .

**Q7:** *Have you had much interest to date?*

A7: Several interested parties have submitted questions about the RFP.

**Q8:** *Is there intent to interview everyone who replies?*

A8: Up to three consultants will be interviewed by the selection committee.

**Q9:** *Has there been a budget set for the project?*

A9: See question Q2, A2.

Questions From:

Nathan Steiner | ASLA | CLARB | CGIA  
Principal/Landscape Architect  
STEINER THUESEN PLLC  
(406) 252-5545

Kendra Piedalue PLA, ASLA  
Senior Landscape Architect  
t: 406-922-4316  
Sanbell