

RESOLUTION 2014 – 129

**SCHEDULE OF ADMINISTRATIVE FEES FOR THE
LEWIS AND CLARK COUNTY PUBLIC WORKS DEPARTMENT**

WHEREAS, the Lewis and Clark County Commission (Commission) may establish reasonable fees to be paid by a subdivider to defray the expense of reviewing subdivision applications in the County as provided under § 76-3-602, MCA; and

WHEREAS, certain subdivision applications may be subject to fees different from those described in this resolution if the preliminary plat application was deemed complete and sufficient under subdivision regulations that specifically described fees; and

WHEREAS, the Commission may establish reasonable fees for the examination of certificates of survey as provided under § 76-3-207(4), MCA; and

WHEREAS, § 76-3-207(4), MCA, provides that the fee for the examination of certificates of survey may not exceed \$200.00; and

WHEREAS, the Commission may establish reasonable fees to be paid for the administration of zoning as provided under § 7-5-2101 and 2102, MCA; and

WHEREAS, the Commission may provide for the issuance of approach or encroachment permits and may collect a fee for such permits as provided under § 7-5-2101 and 2102, MCA, and

WHEREAS, the Lewis and Clark Public Works Department and Community Development and Planning Department presently administer permits for approaches, encroachments, and other activities within public right-of-ways; and

WHEREAS, the permit review process includes on-site investigations, office analyses, data entry, and inspections; and

WHEREAS, the Commission adopted similar fees for the Community Development and Planning Department per Resolutions 2008-138 and 2014-39; and

WHEREAS, after due and proper notice the Commission conducted a public hearing on October 21, 2014, for the purpose of reviewing a schedule of administrative fees for the Public Works Department and receiving public comment thereon; and

WHEREAS, the Commission held a thirty day public comment period from October 21, 2009 to November 20, 2009 on the proposed fee schedule; and

WHEREAS, the Commission received no public comments.

NOW, THEREFORE, BE IT RESOLVED, by the Commission that the administrative fee schedule for the Public Works Department, attached as Exhibit A, is hereby adopted;




BE IT FURTHER RESOLVED that this Fee Schedule shall be effective on January 1, 2015; and

BE IT FURTHER RESOLVED that, except as described above, and this Resolution supersedes any prior resolutions addressing fees for the Public Works Department.

DATED this 25 day of, November 2014.

BOARD OF COUNTY COMMISSIONERS
LEWIS AND CLARK COUNTY


Susan Good Geise, Chair

ATTEST:




Paulette J. DeHart, Clerk of Board

Attachments: Exhibit "A"



EXHIBIT A
FEE SCHEDULE

SUBDIVISIONS

Major Subdivision (reviewed as)	
Preliminary Plat Application	\$800 + \$25/unit + \$50/non-residential unit
Final Plat Application	\$400 + \$25/unit + \$50/non-residential unit
First Minor Subdivision (reviewed as)	
Preliminary Plat Application	\$600 + \$25/unit + \$50/non-residential unit
Final Plat Application	\$300 + \$25/unit + \$50/non-residential unit
Subsequent Minor Subdivision (reviewed as)	
Preliminary Plat Application	\$700 + \$25/unit + \$50/non-residential unit
Final Plat Application	\$400 + \$25/unit + \$50/non-residential unit
Subdivision Variance Application	\$150
Preliminary Plat Extension Request	\$200
Modification of Preliminary Approval	\$400
Subdivision Improvements Agreement	No Charge
Subdivision Improvements Agreement Extension Request	\$150
Amended/Corrected Plats	
Preliminary and Final	\$300
Survey Review	\$100 (1 st review) \$100 (2 nd review)

ZONING

Administrative Conditional Use Permit	\$150
After the Fact	2x Normal fee
Conditional Use Permit	\$250
After the Fact	2x Normal fee
Variance Request	\$350

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After the Fact	2x Normal fee
Map Amendment	\$500
Text Amendment	\$500
Creation of a Zoning District	\$500
Written Zoning Determination	\$40
 <u>MISCELLANEOUS FEES</u>	
Pre-Application Conference	No Charge
Agricultural Covenant Revocation Request	\$200 (additional subdivision review fees may also apply)
Road Adjustments (Establishment, Alteration and Abandonment of County Roads)	\$300
Address Assignment (Includes Address Plaque)	\$25
Address Plaque Only	\$10 each
Encroachment Agreement Request	\$150
After the Fact	2x Normal Fee
Approach Permit	\$150 per approach
After the Fact	2x Normal Fee
Approach Permits when submitted for an entire subdivision prior to final plat approval	\$50 per approach
After the Fact	2x Normal Fee
Excavation Permit	\$50 Plus surface assessment fee
Publications (regulations, plans, etc.)	\$10/each
Publications are provided on a compact disc in Electronic format (Adobe PDF and/or Microsoft Word)	
Copies	\$0.50 for 1 st page and \$0.25 for each subsequent page
Electronic copies on Compact Disc (if electronic documents are available)	\$10/each Compact Disc

Effective January 1, 2015