



## **PUBLIC MEETING**

September 26, 2024  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, September 26, 2024, at 9:00 AM in Commission Chambers, Rm 330.

### **Roll Call**

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Kyle Sturgill-Simon, Jessica Makus, Rachel Ward, Marni Bentley, James Mitchell, Michelle Mitchell, and Brandi Spangler, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

- a. Vendor Claims Report Week Ending September 27, 2024. (Marni Bentley)
- b. Acknowledgement of Termination of Agreements. (Nicho Hash)
- c. Denial of Claim - McPhee. (Nicho Hash)

[1:03] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-c and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Task Order No. 3 Between Lewis and Clark County and Tri-County FireSafe Working Group.**  
**(Kyle Sturgill-Simon)**

[2:55] Kyle Sturgill-Simon, Emergency Management Program Manager, presented a task order with Tri-County FireSafe Working Group for wildfire mitigation and risk assessments for private property in the county for \$22,806.19 with an \$8,000 match. The work is to be completed by September 30, 2025. Staff recommends approval of the task order.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Intercap Loan Application to the Montana Board of Investments. (Jessica Makus)**

[6:25] Jessica Makus, Special Districts Coordinator, presented an Intercap loan application to the Montana Board of Investments in the amount of \$76,367 for improvements in the Ryann's Lane Rural Improvement District (RID). Staff recommends approval of the loan application.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Rocky Mountain Operations, LLC. (Jessica Makus)**

[12:22] Jessica Makus, Special Districts Coordinator, presented a contract with Rocky Mountain Operations, LLC for on-call services for drainage-related and trail maintenance related projects within Rural Improvement Districts (RID). Contract performance period is through June 30, 2027. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Coyle Excavation, LLC. (Jessica Makus)**

[18:12] Jessica Makus, Special Districts Coordinator, presented a contract with Coyle Excavation, LLC for on-call services for drainage-related and trail maintenance related projects within Rural Improvement Districts (RID). Contract performance period is through June 30, 2027. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Gruber Excavating. (Jessica Makus)**

[20:10] Jessica Makus, Special Districts Coordinator, presented a contract with Gruber Excavating for on-call services for drainage-related and trail maintenance related projects within Rural Improvement Districts (RID). Contract performance period is through June 30, 2027. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Premier Utility Solutions. (Jessica Makus)**

[21:33] Jessica Makus, Special Districts Coordinator, presented a contract with Premier Utility Solutions for on-call services for drainage-related and trail maintenance related projects within Rural Improvement Districts (RID). Contract performance period is through June 30, 2027. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Valley Sand & Gravel, LLC. (Jessica Makus)**

[23:23] Jessica Makus, Special Districts Coordinator, presented a contract with Valley Sand and Gravel, LLC for on-call services for drainage-related and trail maintenance related projects within Rural Improvement Districts (RID). Contract performance period is through June 30, 2027. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Preliminary Plat Application for Drop Tine Meadows Subdivision, SUBD2024-001. (Applicant: James & Michelle Mitchell) (Planner: Rachel Ward)**

[26:16] Rachel Ward, Planner I, presented a preliminary plat application for Drop Tine Meadows Subdivision including variance requests to the conditions of approval based on findings of fact. Legal notice was posted on site, sent to all adjacent property owners, and published in the Helena Independent Record. No public testimony was received. Staff recommends approval of the preliminary plat application and variance requests.

[46:18] Tony Prothero, J Bar T Engineers, added information about the fire variance and recommends the variance be approved.

No public comment was received.

Commissioner Rolfe made a motion to take the Preliminary Plat Application under advisement and reconsider the item on October 3rd. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

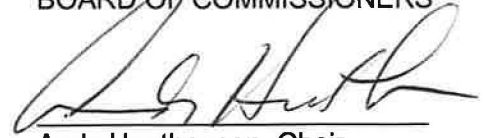
**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:53am.

Meeting minutes approved on 10/10/24

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair



Candace Payne, Vice Chair



Tom Rolfe, Member

ATTEST:

  
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Amy Reeves, Clerk of the Board