#### A RESOLUTION TO CREATE THE BIG VALLEY ROAD IMPROVEMENT DISTRICT

WHEREAS, a petition has been received from the landowners who utilize the roads in the Big Valley Subdivision requesting the creation of a Road Improvement District, for the purpose of funding road improvements and on-going maintenance of all or portions of Green Meadow Drive, Diamond Springs Drive, Buffalohorn Drive, Prairie Road, Tamberlee Road, and Woodland Hills Road; the proposed district includes lands located in Sections 1, 2, 3, 10, 11 and 12, T11N, R4W, and Sections 34 and 35, T12N, R4W, P.M.M., Lewis and Clark County; and

WHEREAS, the petition included a description of the boundaries and the benefitting properties, a description and cost estimates for the proposed improvements and maintenance, descriptions of the proposed methods of assessment for and administration of improvements and maintenance, and was signed by 68% of the affected property owners; and

WHEREAS, the Board of County Commissioners has the authority to propose Road Improvement Districts for the purpose of funding road improvements and/or maintenance, pursuant to Section 7-14-2901, et. seq., MCA; and

WHEREAS, a resolution of intent to create Road Improvement District No. 93-5 was adopted by the Board of County Commissioners on October 7, 1993, as Resolution No. 1993-137; and

WHEREAS, legal notice of the passage of Resolution No. 1993-137 was posted in the proposed district, mailed to property owners within the proposed district and certain property owners outside the proposed boundaries, and printed in the local newspaper in accordance with the statutory requirements; and

WHEREAS, on November 16, 1993, the Board of County Commissioners held a public hearing and proceeded to hear all protests, comments, and other matters relating to the proposed district.

NOW, THEREFORE, BE IT RESOLVED by the Lewis and Clark County Board of County Commissioners that it does hereby create Road Improvement District No. 93-5 for the purpose of funding road improvements and road maintenance within said district.

BE IT FURTHER RESOLVED that said district will include all or portions of those parcels of land abutting and/or accessing Green Meadow Drive, Diamond Springs Drive, Buffalohorn Drive, Prairie Road, Tamberlee Road, and Woodland Hills Road, as have been determined to benefit from the proposed improvements as shown on Exhibits A and C, attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that the Commission has identified certain properties within the district boundaries which do not benefit and which will not be assessed, as identified on Exhibit B, attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that the maintenance will include regular maintenance of the driving surface as conditions warrant, snow removal, drainage maintenance and improvements, and incidental minor improvements to reduce the level of maintenance required on sections of roadway. The following sections of road would be maintained under this district:

Green Meadow Drive: from the south boundary of the district northward to the north lot lines of Lots 115-2 and 55W

Diamond Springs Drive: from Woodland Hills Road northward to the north lot lines of Lots 120 and 116A

Buffalohorn Drive: the entire length

Prairie Road: from Green Meadow Drive westward to Buffalohorn Drive

Tamberlee Road: the entire length

Woodland Hills Road: from Green Meadow Drive westward to Diamond Springs Drive.

BE IT FURTHER RESOLVED that the improvements and maintenance may be administered by a representative body of the landowners within the district, under a contractual agreement with the Board of County Commissioners.

BE IT FURTHER RESOLVED that all lots would benefit and would be assessed for the maintenance of the improvement. Estimated annual costs are approximately \$6,651 (including administration and financing charges) for the first year, \$6,151 for the second year, and \$5,592 for subsequent years. All lots developed with a residence would benefit equally and all undeveloped lots would benefit equally. Owners of undeveloped lots would be assessed twenty (20) percent of the assessment for developed lots. Such assessments will be based upon the assessed valuation of land, improvements, and personal property valuations to distinguish developed and undeveloped lots. Then, thresholds and limits of assessed valuation will be applied resulting in a flat fee assessment for developed lots and another flat fee assessment for undeveloped lots. Based upon the assessment method described applied to current conditions in the district, annual individual lot assessments (approximate) would be as follows:

Term	Developed Lot	Undeveloped Lot
First Year Second Year	\$70.00 \$65.30	\$15.00 \$13.60
Subsequent years	\$60.00	\$12.00

All funds collected for the district shall be spent solely for the road improvement and maintenance activities within the proposed district.

BE IT FURTHER RESOLVED that the assessor shall use the following definitions and formulas to determine the annual assessment for the lots within the district:

- 1) A lot is defined as a parcel of land that can be described by a survey or deed of record at the Clerk and Recorder's Office.
- 2) An undeveloped lot is a parcel that has a land valuation and any valuation for improvements or personal property is less than fifty (50) dollars.
- 3) A developed lot is a parcel that has a land valuation and a valuation for improvements or personal property in excess of fifty (50) dollars.

  4) When the administrator of the district has determined the annual budget,
- the following formula shall be used to determine individual assessments:

ax + by = total annual budget

where a = the number of undeveloped lots in the district, where b = the number of developed lots in the district, where x = the individual assessment for an undeveloped lot, where y = the individual assessment for a developed lot, and

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BOARD OF COUNTY COMMISSIONERS LEWIS AND CLARK COUNTY

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Linda Stoll-Anderson, Chairwoman

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	\$5,592	\$13.22	\$13,22	\$13.22	27.77	\$13.22	\$19.22	\$13.22	\$13,22	77.514	10.00	5 12 12 12 12 12 12 12 12 12 12 12 12 12	\$13.22	\$13.22	\$13.22	\$13.22	\$13.22	\$16.22 20.22	\$66,10	\$55.10	\$18.22	\$13.22	\$66,10	\$66.10	V66.10	165.10	\$13.22	\$66.10	\$56,10	\$66.10	\$66.1D	\$13.22	\$66.10	\$19.22	\$18.22	\$66.10	\$65.10		水 \$56.10	EARS!			が使えて全	展をみっ		

### PETITION FOR THE CREATION OF A COUNTY MAINTENANCE DISTRICT FOR ROADS OF THE BIG VALLEY SUBDIVISION

WHEREAS, the undersigned property owners of the Big Valley Subdivision, Phases 2 and 3, and adjoining landowners who will benefit from the proposed district, do hereby petition the Board of County Commissioners, Lewis and Clark County, to create the following described road improvement district on this \_\_\_\_ day of \_\_\_\_\_, 1992 as authorized by Section 7-14-2901, et. seq., MCA.

#### BOUNDARIES OF PROPOSED DISTRICT

The roads to be maintained and improved under said district will consist of those portions of Buffalo Horn Drive, Diamond Springs Drive, Green Meadow Drive, Prairie Road, Tamberlee Road and Woodland Hills Road, approximately 8.5 miles, lying within the boundaries of said Big Valley Subdivision as indicated on the attached Exhibit "A".

The benefited properties and affected landowners shall consist of all properties adjoining the above described roads, as indicated on Exhibit "A".

#### DESCRIPTION OF IMPROVEMENTS

The proposed scope of improvements to be made to the above described roads shall consist of regular maintenance of the driving surface as conditions warrant, snow removal, drainage maintenance and improvements, and incidental minor improvements to reduce the level of maintenance required on sections of roadway.

#### ESTIMATED COSTS OF IMPROVEMENTS

Estimated annual costs for the scope of improvements described above are:

i	Road Surface Maintenance.  Snow Removal  Drainage Maintenance and Improvement.  Minor Improvements	\$	3803.00 300.00 800.00 500.00	per per	year year	
	Total Estimated Improvement Costs, yearly	\$	5403.00	per	year	
	Estimated 3.5% Adinistrative Fee	\$	189.00	per	year	
	Total Estimated Annual Costs, yearly	\$	5592.00	per	year	
	First year start-up Costs: \$500.00 plus 10% of total estimated anual cost (\$559.00) for reserve approxiately \$10.00 per developed lot and \$3.00 per undevel-					
	oped lot	\$	1059.00			
	Total Estimated First Year Cost	\$	6651.00			
1	Second year reserve cost, 10% of total estimated annual cost, approximately \$5.30 per developed lot and \$1.60 per undeveloped lot	ć	559 00			
•	Total Estimate Second Year Cost	\$	6151.00			

### PETITION FOR THE CREATION OF A COUNTY MAINTENANCE DISTRICT FOR

ROADS OF THE BIG VALLEY SUBDIVISION

RECEIVED

MAY 01 1992

LEWIS & CLARK COUNTY PLANNING DEPARTMENT

#### PROPOSED METHOD OF PAYMENT

The annual estimated costs of the proposed district, including administrative costs would be paid for by the benefitted residents included in the above described district boundary as follows:

Properties with residences would be assessed a proportionate share of the total annual cost, estimated to be \$60.00 per year (\$70.00 first year, \$65.30 second year). Owners of vacant properties would be assessed an amount equal to 20% of the amount paid by owners of occupied property, estimated to be \$12.00 per year (\$15.00 first year, \$13.60 second year). Together, the assessed cost would equal the total estimated annual cost. These proportions will be based on thresholds and limits of assessed valuation.

#### METHOD OF PROVIDING IMPROVEMENTS

Improvements as defined above would be performed by contracts to qualified parties administered by a board of directors comprised of residents of the district, duly elected by the property owners of the district. Voting would be in proportion to the costs of the improvements assessed to each property.

NOW THEREFOR, the undersigned property owners, having read and understood the conditions and terms of this document, do hereby petition the Board of County Commissioners to create the road improvement district as described herein.



#### BIG VALLEY ROAD IMPROVEMENT DISTRICT CONTRACT AND AGREEMENT

This CONTRACT AND AGREEMENT is made and entered into on this day and year as set forth below, between LEWIS AND CLARK COUNTY, State of Montana, hereinafter referred to as the County, and the BIG VALLEY PROPERTY OWNERS ASSOCIATION, hereinafter referred to as the Association.

WHEREAS, the Lewis and Clark Board of Commissioners created Road Improvement District 93-5 (RID No. 93-5, or the District) for the purpose of funding road maintenance within the district; and

WHEREAS, the ongoing maintenance may include grading, snow plowing, dust control, maintenance of drainage structures, traffic control and street identification signs, and other incidental improvements, maintenance, and repairs as necessary to preserve and upgrade the road bed and road surface; and

WHEREAS, the maintenance of all RIDs is to be administered by the County unless the Board of County Commissioners enters into a contractual arrangement with a representative body of the landowners within a district; and

WHEREAS, the Association represents to the Board of County Commissioners that it is a representative body of all the landowners within the District and is incorporated in the state of Montana; and

WHEREAS, the Association wishes to enter into a contractual arrangement with the Board of County Commissioners to provide for the administration of maintenance funds.

NOW, THEREFORE, the parties to this agreement, in consideration of the mutual covenants and stipulation set out herein, agree as follows:

- 1. The Association, through its Board of Directors and officers, shall prepare and submit a budget during the regular County budget process designed to provide for road improvement and maintenance within the boundaries of RID No. 93-5. The Board of Count' Commissioners shall review the budget submitted and may alter the budget, before final adoption, in conjunction with and with the approval of the Association. The approved budget shall be administered by the Board of Directors of the Association through its officers.
- 2. The Association, through its Board of Directors and its officers, shall determine all facets of administration, including what improvements and maintenance are to be done (within the scope of the resolution establishing RID No. 93-5), where they are to be done, how they are to be done, and when they are to be done.
- 3. The Association has the authority, subject to review and approval by the Board of County Commissioners, to enter into and terminate road improvement and maintenance contracts with persons and businesses it deems necessary for the proper maintenance of the road surface and structures. All contracts must comply with all federal, state, county and local laws. This includes provisions of the Little Davis Bacon Act.
- 4. Debts and claims incurred by the Association are to be paid through the county claims process. All claims must be approved by the Board of Directors of the Association, filed with the County Auditor for audit, and approved by the County Commission.
- 5. The county is not subject to any claim or liability in an amount greater than the total amount authorized in the annual budget to be expended for improvements and maintenance in any given year for RID No. 93-5.
- 6. Any improvements and maintenance work administered by the Association shall be within the scope of the resolution establishing RID No. 93-5, meet

- all applicable requirements, and shall be approved by the Association Board of Directors or its designee prior to initiation of any work.
- The County shall assess the account of RID No. 93-5 a yearly administrative fee and liability insurance fee based on the annual budget and at the same rate of assessment as other similar county budgets.
- The County shall not assess the account of RID No. 93-5 any fees for engineering services. The Association shall provide a professional engineer for all engineering services required for the development of bid specifications, construction inspection, on-going maintenance, and any other tasks that require professional engineering services.
- 9. The account of RID No. 93-5 shall participate in the County pooled investment program and shall accrue interest in the same manner as all other participants.
- 10. This agreement shall coincide with the County fiscal year and shall continue from year to year, subject to the right of either party to terminate or amend this agreement by giving written notice to the other party prior to April 1st of each year.

IN WITNESS W	THEREOF, the parties have 1995.	ve caused this	agreement to )	be executed	this
STATE OF MONTANA		Signature fo	r the Associati	ion	
COUNTY OF	:ss				
On thi the State of known to me	s day of  Montana appeared  to be the person whose nd acknowledge to me th	name is subsc	ribad to the f-		for
(Notary's Sea	Notary Publ		ate of Montana		
ATTEST:		Michael A. Mu Board of Cour	irray, Chairman nty Commissione	rs	
Paulette DeHart, Cl	erk and Recorder				
(seal)					

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