

LEWIS AND CLARK CITY-COUNTY BOARD OF HEALTH MEETING AGENDA
1930 9th Ave – LCPH Conference Room or Zoom
January 23, 2025
1:00-3:00pm

Our vision is healthy people, community, and environment
Our mission is to improve and protect the health of all Lewis and Clark County Residents
Our values are leadership, collaboration, inclusiveness, effectiveness, and integrity

TIME	CATEGORY	ITEM	PAGE
1:00	Call to Order		
1:00	Review of Agenda	1. Review and revise of agenda	
1:05	Minutes	2. December 5, 2024	
1:10	Introductions	3. New Employees: Villette Burk, Jakob Miles, Rachel Jefferies Employee of the Quarter: TBD	
1:20	Action Item	4. Variance request to the Onsite Wastewater Regulations Property owner: Arthur Sylvia Location: 1820 Lincoln Road East 5. Annual Board of Health Conflict of Interest Statement 6. Adopt Resolution in Support of the Montana Medicaid Program 7. Adopt Resolution in Support of Updates to the Licensed Establishment Fees	
2:05	Alignment with LCPH Strategic Initiatives	<i>Consider health equity and social determinants of health in all aspects of public health work.</i>	
		<i>Expand the role of public health in improving behavioral health, with a focus on wellness and resilience, mental health, and unhealthy substance use.</i>	
		<i>Improve health across the lifespan, with a focus on early childhood, youth, and older adults.</i>	8. Immunization Services
		<i>Promote a safe and healthy environment, with a focus on environmental health, built environment, and public health preparedness.</i>	
		<i>Improve public health infrastructure.</i>	9. Review FY25 Quarter 3 Financial report
2:45	Board Training	Governance Function: Partner Engagement	10. Community Health Assessment and Community Health Improvement Plan
2:50	Announcements		
2:50	Public Comment		
3:00	Adjourn		

ADA NOTICE

Lewis and Clark County is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The County will not exclude persons with disabilities from participation at its meetings or otherwise deny them County's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact Kari DesRosier, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: (406) 447- 8316 TTY Relay Service 1-800-253-4091 or 711 kgrose@lccountymt.gov 316 N Park, Room 303



**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

1

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Review of Agenda

PERSONNEL INVOLVED: Board Members

BACKGROUND: Time is allowed for board members to review the agenda and to add any new agenda items.

HEALTH DIRECTOR’S RECOMMENDATION: Approval

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

2

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS December 5, 2024 Minutes

PERSONNEL INVOLVED: Board Members

BACKGROUND: Upon approval, the minutes represent official actions of the Board of Health. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the board.

HEALTH DIRECTOR’S RECOMMENDATION: Approval

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosely						
Rolfe						
Weltz						

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
1930 9th AVE, HELENA, MONTANA 59601
Zoom Meeting, 1:00 p.m.
December 5, 2024**

Members Present

Brie MacLaurin, Chair
Sherri Ohs-Mosley
Mayor Kelly Harris
Dr. Mikael Bedell, Vice Chair
Chanan Brown
Lisa Kaufman

Staff Present

Drenda Niemann
Jolene Jennings
Laurel Riek
Jennifer McBroom
Sandy Whittington

Members Absent

Mayor Collins
Rex Wertz
Commissioner Candace Payne

The Board Chair, Brie MacLaurin, called the meeting to order at 1:00 p.m. A quorum was established.

REVIEW OF AGENDA

Director Drenda Niemann noted that the presentation on Immunization Services needed to be rescheduled for January as the presenter, Shelly Maag, was ill.

MINUTES

Board Chair, Brie MacLaurin, asked if there were any corrections or additions to the October 24, 2024 minutes. The Board Chair requested we add to the minutes a note regarding the suggestion that was made at the October meeting for annual training and training for new members. With that addition, minutes were accepted by the board. No public comment was given.

BOARD MEMBER DISCUSSION

National Association of Local Boards of Health Effectiveness Assessment: Chair MacLaurin led the assessment discussion, fostering a lively discussion among Board members, who praised department achievements, particularly under Drenda’s guidance. Board member, Sheri Ohs-Mosley, noted that there's much to absorb as a new Board member, and the resources provided have been excellent; the rest will come with experience. Board member, Chanan Brown, proposed that the Board should ensure at least one member attends local events to sustain a community presence.

Water Quality Protection District (WQPD) FY 24 Annual Report: Jennifer McBroom, WQPD Supervisor, reviewed the FY 24 Annual Report with the Board. In general, she mentioned the district is now fully staffed, reviewed details on the Grizzly Gulch revitalization project, and had a general discussion over the boundaries of WQPD.

Behavioral Health Systems Improvement Update: Jolene Jennings, Behavioral Health Systems Improvement Specialist, provided an overview of the Mobile Crisis Response Team (MCRT) services and highlighted the significance of expanded Medicaid for the sustainability of these services. Brie MacLaurin asked about MCRT

staffing, while Chanan Brown questioned the training law enforcement receives to build their skills for appropriately responding to a behavioral health crisis situation. It was mentioned that Journey Home has yet to open but is expected to do so in the first quarter of 2025. All are welcome at the Behavioral Health Local Advisory Council (LAC) meetings on the first Tuesday of the Month at 11:30am via zoom.

Medicaid Expansion Report: Director Niemann, provided insights on the approaching legislative session, noting that Montana Medicaid Expansion is nearing expiration and will need reauthorization by the Montana Legislature. The group highlighted the significance of maintaining this program for access to care. Brie MacLaurin proposed the Board endorse Medicaid Expansion reauthorization and prompted Director Niemann to prepare a resolution for the Board's consideration at the January meeting.

ANNOUNCEMENTS

Invisible Shield Documentary: A brief conversation occurred regarding the last showing and the balance of viewership (public health advocates vs general public). Sherri Ohs-Mosely recommended that the Board explore a more thorough educational approach to vaccinations for the community, highlighting a lack of comprehensive information addressing both sides. She indicated her intention to draft a proposal for the Board to review in Spring 2025. Montana Families for Vaccines will host a reception before the final showing on January 7, 2025.

Director Niemann invited the Board to the upcoming Zoom presentation about the Licensed Establishment proposed fee increase, mentioning that Confluence Public Health Alliance, statewide association, will spearhead a legislative bill for this fee increase in the 2025 session.

The next meeting will be on January 23, 2025

PUBLIC COMMENT

No public comment was given.

The meeting adjourned at 2:50 p.m.

Brie MacLaurin, Chair

Drenda Niemann, Secretary

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

3

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Introductions of new employees, Employee of the Quarter

PERSONNEL INVOLVED: Villette Burk, Jakob Miles, Rachel Jefferies

BACKGROUND

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						



**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

4

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Action Item

PERSONNEL INVOLVED: Board Members

BACKGROUND: Variance Request to Onsite Wastewater Regulations
Property owner: Arthur Sylvia Location: 1820 Lincoln Road East

HEALTH DIRECTOR’S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						



Lewis & Clark
**Public
Health**

Environmental Services Division

1930 9th Avenue
Helena, MT 59601
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www.LewisAndClarkHealth.org

Arthur Sylvia Variance

Exhibits

- A. Variance Application (5 pages)
- B. Staff Report (5 pages)
- C. Vicinity Map (1 page)
- D. Deed (4 pages)
- E. Lot Layout (2 pages)
- F. 2024 Groundwater Monitoring Data (3 pages)
- G. Site Evaluation (2 pages)

September 2021



RECEIVED

JAN 03 2025

ENVIRONMENTAL HEALTH

Environmental Health Department
316 N Park Ave, Rm 230
Helena, MT 59623
406-447-8351

VARIANCE APPLICATION

2 Pages

Name on Site Evaluation Application Form: Art Sylvia

Property Owner's Name: Arthur A. Sylvia

Property Address: 1820 Lincoln Road E., Helena, MT 59602

Legal Description of Property: See attached

1. **What type of on-site wastewater system, if any, currently exists on the property?** The previous wastewater system (that was out of compliance) has been abandoned as the previous residential structure was demolished in the summer of 2024 by the previous owner.
2. **When was the existing system installed?** N/A
3. **Is there a permit for this system, and if so, what is the permit number?** N/A

4. **Which section of the Lewis and Clark County On-Site Wastewater regulations are you requesting a variance to?** Section 4.3(5) Wastewater treatment systems must be located to maximize the vertical separation distance from the bottom of the absorption trench to the seasonally high groundwater level, bedrock, or other limiting layer, but under no circumstances may this vertical separation be less than four feet of natural soil.
5. **Explain why you cannot meet the Lewis and Clark On-Site Wastewater regulations. (For example: You cannot meet the setback to property line).** The groundwater levels were monitored and recorded by the County on this parcel. Recordings were taken at (3) onsite locations. The groundwater table on the property peaked at less than 4 feet (between the surface and groundwater) at all 3 locations. It does not

appear that there is anywhere on the property that can maintain >4' separation to groundwater. There are no options for easements or connection to a public water system.

6. Can you meet the minimum requirement with any type of system?

No. There are currently no wastewater treatment systems available that would allow this site to meet the minimum County requirements.

7. What other options have been looked at? (For example: An easement onto adjoining property).

No other options exist since it's not possible for the Applicant to lower the groundwater table. The County understands that this area (given proximity to Lake Helena) has a shallow groundwater table. In speaking with the Sanitarian's office, based on firsthand experience in that area, it's not anticipated that a neighboring property would have lower groundwater. Based on property values and land desire, it's not anticipated that if neighboring groundwater was lower, that a neighbor would be willing to provide an easement for Mr. Sylvia's wastewater system. Doing so would limit neighboring parcel's land use.

8. Explain how the granting of this variance will not adversely affect public health, safety, and welfare.

The proposed system would be a professionally engineered elevated sound mound (ESM) treatment system that will overcome the lack of natural vertical separation through the use of imported fill with an advanced treatment unit. Please see the attached information for a more detailed explanation.

Information to be submitted with the variance application:

*DEED FOIR
MFB TRACT*

1. A filed certificate of survey from the Clerk and Recorders office, Room 113 in the City-County building.
2. A lot layout drawn to scale, that clearly shows the following:
 - Placement of the home, driveway and other buildings
 - Proposed and existing wells
 - All neighboring wells within 100 feet of the property
 - Proposed and existing septic systems
 - Other pertinent features

Additional information that may be required – please meet with the sanitarian to see if you need any of the following:

1. Performance information for the type of system you are proposing.
2. Any engineering reports which may pertain to the site or which the department staff requests.
3. Water quality sampling for:
 - Nitrate
 - Bacteria
 - Other samples or monitoring
4. Other information: _____

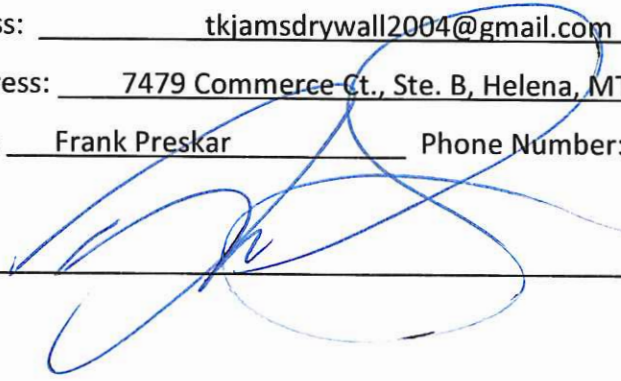
September 2021

Applicants Name: Art Sylvia

Applicants Email Address: tkjamsdrywall2004@gmail.com

Applicants Mailing Address: 7479 Commerce Ct., Ste. B, Helena, MT 59602

Contact Person's Name: Frank Preskar Phone Number: 406-443-1656

Applicant's Signature: 

1820 Lincoln Road E.

ADDITIONAL INFORMATION RELATED TO APPLICANT'S RESPONSIBILITIES AS THEY RELATE TO PUBLIC HEALTH, SAFETY, AND WELFARE:

ELEVATED SAND MOUNDS (ESM):

An ESM wastewater treatment system is considered an advanced system, especially when compared to a standard gravity system which served the previous residential structure since the 1970s. While the house was still being lived in with the previous wastewater system, there was no evidence that the system was polluting the water supply or any state waters. Test results from July 30, 2024 by the previous owner (Vincelli) showed the following:

1. Absent for total coliform
2. Absent for E-Coli
3. N, Nitrate + Nitrites = 0.02 mg/L

Current (11-13-24) test results by the current owner (Sylvia) showed the following:

1. Absent for total coliform
2. Absent for E-Coli
3. N, Nitrate + Nitrites = 0.00 mg/L (non-detect)

A professionally engineered and constructed ESM would not create a public health hazard by creating access to insects, rodents, or other carriers of human waste. These systems, although elevated, are still covered with earthen material. These systems are not easily accessible to people or animals. Access to drainfield components would require a lot of handwork (shovel) or some type of mechanical excavator.

ESM's do not violate any applicable laws or regulations. They are relatively common in Montana and are an acceptable method for onsite wastewater treatment. Montana DEQ Circular 4 provides regulations and standards for onsite Subsurface Wastewater Treatment Systems. This is documented in Chapter 6, subsection 6.7. The professional design for the proposed ESM would meet all applicable County requirements as well as Subsection 6.7 of DEQ Circular 4, in its entirety. This would include professional installer certification and Engineer Certification and As-Built drawings.

An ESM does not cause a nuisance due to odor or aesthetic condition as the system is still subsurface. While the drainfield lies beneath a mound, we do not feel this creates an unsightly appearance.

HARDSHIP CREATED IF VARIANCE IS NOT GRANTED:

If the Applicant doesn't receive a BOH variance, it's not possible to receive a Conditional Use Permit from Lewis and Clark County. A CUP is needed to construct a commercial-use facility on this parcel. While the parcel does have an approved variance that runs with the land, it's specifically written for a 3-br residential structure. If the Applicant receives this variance, he will proceed with a CUP application and has already held a Pre-Application meeting with County Planning.

The City of Helena does not have ample commercial spaces for rent or lease. The Applicant is not interested in renting due to extreme commercial costs. The current avg cost/sf/yr for commercial space in Helena = \$22-\$25. For a 7,000sf building, average annual rent = \$164,500. This does not include initial building improvement costs that would be necessary to suit the Applicant's business. Assuming rent does not increase, in 5 years that total amount = \$822,500. This is substantial money for the Applicant. Buying or renting commercial property in the City of Helena is not an option for the Applicant. With self-performing work on much of the structure, the Applicant hopes to construct a building for around this cost (not including the land investment already made). Given the option to spend this amount on renting or owning, the Applicant prefers to own.

A financial hardship would certainly be created if the variance is not approved because the Applicant will not have an opportunity to construct on this parcel. The Applicant would be forced to sell this parcel and commence another search for commercial-use property in Lewis and Clark County. The Applicant's previous search for property began in 2019 and ended this fall when he closed on this property. The Applicant loves this property and loves this location and believes it would serve his business and the residents of Lewis and Clark County very, very well. The location is ideal for the Applicant because it serves as an ideal central location not only to the valley, but also Helena.

The Applicant strongly believes that his request is not more than the minimum needed to address the high groundwater condition. This is a variance request to not meet one requirement. Professionally engineered ESMs were originally designed to be used in shallow groundwater situations like this one.

The previous design daily wastewater flow = 300gpd. The projected design daily wastewater flow = 170gpd. This equates to a decrease of 47,450 gallons in a calendar year. Assuming even less weekend use by the commercial facility, this number increases to over 50,000 gallons of (less) effluent on an annual basis. **This is substantially less effluent volume leaching into the ground due to a change from residential use to conditional commercial use.**



Lewis & Clark
Public Health

1930 9th Avenue
Helena, MT 59601
406-447-8351
Fax: 406-447-8398
publichealth@lccountymt.gov
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Environmental Services Division

Arthur Sylvia Variance Request

Hearing Date: January 23, 2025
Sanitarian: Beth Norberg, R.S.
 447-8385

PROPERTY OWNER: Arthur A. Sylvia

PROPERTY ADDRESS: 1820 Lincoln Road East
 Helena, MT

LEGAL DESCRIPTION: Section 16, Township 11 North, Range 03 West

CURRENT PERMIT: N/A

SYSTEM FAILURE: N/A

APPLICATION DATE: January 2, 2025

VARIANCE REQUEST: Applicant is requesting a variance to:
 Section 4.3(5): Wastewater treatment systems must be located to maximize the vertical separation distance from the bottom of the absorption trench to the seasonally high groundwater level, bedrock, or other limiting layer, but under no circumstances may this vertical separation be less than four feet of natural soil.

DISCUSSION:

1820 Lincoln Road East is a 3.00 acre tract of land that was created by deed in April, 1952. The parcel is located less than one-tenth of a mile east of Glass Drive on the north side of Lincoln Road East in the north Helena Valley. The parcel was developed in 1970 with a log cabin, spring-fed well and septic system. The home has been demolished due to disrepair and the original septic system has been abandoned. In August, 2024, the Board of Health approved a variance for the installation of a replacement septic system with less than 4 feet to seasonally high groundwater. The owners

of the property, Steve and Penny Vincelli, sold the property to Mr. Sylvia in October 2024. The August variance approval was for one single family home. Mr. Sylvia is proposing a commercial shop and office for his drywall business. Because this is a change in use from the original approval, a new variance must be requested by the applicant.

Historically, this property, and the area in general, has been used for agricultural purposes and has a shallow groundwater table. The Helena Valley Irrigation Canal is located three-quarters of a mile to the North and the confluence of Prickly Pear, Tenmile, and Silver Creek is 2 miles to the southeast before they enter Lake Helena. There is a spring-fed well on the property and is located approximately 150 feet upgradient of the proposed system. A second well on the property is proposed to be abandoned. Based on the US Geological Survey and other interpretive data, the direction of groundwater flow moves in a southeast direction towards Lake Helena. There is no mapped or designated floodplain in the vicinity.

The land use surrounding this parcel, and down gradient from the proposed system, is largely agricultural, irrigated hay and alfalfa fields with low-density residential and commercial dwellings.

Groundwater monitoring was conducted on the parcel in spring and summer, 2024. Three monitoring wells were installed and all three wells peaked at less than 4 feet to groundwater. The shallowest water level recorded is in Well # 1 at 3.41 feet below ground surface.

Well	Water Level (below natural ground surface)	Status
Well #1	3.41	FAIL
Well #2	3.93	FAIL
Well #3	3.37	FAIL

Lewis and Clark County Onsite Wastewater Treatment Regulations, Section 4.3(5) state: “Wastewater treatment systems must be located to maximize the vertical separation distance from the bottom of the absorption trench to the seasonally high groundwater level, bedrock, or other limiting layer, but under no circumstances may this vertical separation be less than four feet of natural soil.”

A site evaluation was completed at this site on August 24, 2022. Soils at the site are sandy clay loams and clay loams with 10-25% gravel content. This soil type typically provides good wastewater treatment. There are no down gradient wells for over 1 mile in the direction of groundwater flow.

The shop will be used to store drywall and other business-related equipment. The building will have an office with a bathroom for staff. There is no industrial waste produced at the site and the maximum number of users per day is 13. In accordance with Table 3.1-1 of DEQ Circular-4, an average wastewater flow for an office is 13 gallons per day/user. The total wastewater flow is

calculated to be 170 gallons per day. The previous variance was approved based on a residential flow of 300 gallons per day. This is a decreased wastewater flow of 43%.

**TABLE 3.1-1
TYPICAL WASTEWATER FLOWS FROM
COMMERCIAL, INDUSTRIAL, AND OTHER NONRESIDENTIAL SOURCES**

Source	Unit	Wastewater Range	Flow, gpd/unit Typical
Airport	Passenger	2-4	3
Automobile Service Station	Vehicle Served	7-13	10
	Employee	9-15	12
Bar	Customer	5	3
	Employee	10-16	13
Church (Not including a kitchen, food service facility, daycare, or camp)	Seat		3
Church (Including kitchen, but not including a food service facility, day care, or camp)	Seat		5
Daycare	Child	10-30	25
	Employee	10-20	15
Department Store	Toilet Room	400-600	500
	Employee	8-12	10
Hospital, medical	Bed	125-240	165
	Employee	5-15	10
Hospital, mental	Bed	75-140	100
	Employee	5-15	10
Hotel/Motel	Guest	40-56	48
	Employee	7-13	10
Industrial Building (Sanitary waste only)	Employee	10-16	13
Laundry (Self-serve)	Machine	450-650	580
	Wash	45-55	50
Office	Employee	7-16	13
Prison	Inmate	75-150	115
	Employee	5-15	10

The parcel is not subject to the non-degradation requirements under the Montana Water Quality Act. There was an existing source of wastewater on the parcel in existence prior to April 29, 1993, and the proposed use is not an increased source of wastewater flow from the previous system. New water samples were collected for the existing well on the property. Water sample results taken on November 13, 2024, showed the following:

1. Absent for total coliform
2. Absent for e-coli
3. N, nitrate + nitrite = 0.00 mg/L (non-detect)

The Vincelli’s submitted water quality results for their Ausut 2024 variance request and the results were similar:

1. Absent for total coliform
2. Absent for e-coli
3. N, nitrate + nitrite = 0.02 mg/L and the nitrate level was 0.02 mg/L.

The human health standard for nitrate is 10 mg/L.

The applicant is proposing to install an Elevated Sand Mound constructed on 12 inches of stabilized fill material to serve a commercial dry storage shop with a bathroom. This amount of fill would provide more than four feet of soil prior to the placement of the Elevated Sand Mound. The design flow is not to exceed 170 gallons per day.

While an elevated sand mound is no longer classified as a Level II treatment system, it has been shown to remove higher levels of some wastewater contaminants than a standard system. This includes nitrogen, total suspended solids, biological oxygen demand, bacteria and viruses.

The proposed system will require a design by a Professional Engineer and tank buoyancy calculations will have to be completed to ensure that the septic tank and dose tank will not become dislodged or shift during the high groundwater season.

This parcel is located in a Lewis and Clark County Zoning area that restricts the use of a commercial shop. This area is defined as Rural Residential Mixed Use and will require a Conditional Use Permit prior to construction. The septic permit cannot be issued until the Board of Adjustments approves their application.

There are currently no other available options available to the applicant such as an easement onto an adjoining property, connection to a public system or an alternative site that can meet the depth to groundwater requirements. This area of the Helena Valley is historically an area of higher groundwater tables. The proposed system is expected to be the best option for protection of public health and water quality for these site conditions.

CONCLUSION:

This parcel cannot meet the 4-foot separation to the seasonal high groundwater requirement as outlined in Section 4.3(5) of the Lewis and Clark County Onsite Wastewater Treatment Regulations. The applicant is proposing to install an Elevated Sand Mound constructed on 12 inches of fill to serve no more than 13 users per day at a maximum design flow of 170 gallons per day. There are no available alternatives that can meet the requirements of the regulations. All other minimum state and county requirements can be met.

RECOMMENDATION:

Staff recommends that if the variance were to be granted, that the following conditions shall be met:

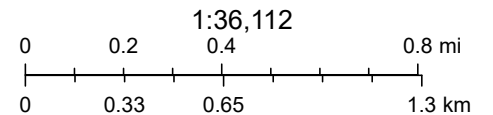
1. That the use on the parcel shall be limited to one commercial shop with a maximum wastewater design flow of 170 gallons per day.
2. That wastewater shall be limited to residential strength and no industrial or high strength waste shall be discharged to the system.
3. That the system be designed by a Professional Engineer and that tank buoyancy calculations be included in the design.

4. That a minimum of 12 inches of fill be placed between the natural ground surface and the elevated sand mound;
5. That the second well on the property be properly abandoned by a licensed well driller;
6. That a Conditional Use Permit application be approved by the Board of Adjustments prior to the issuance of a septic system permit.
7. That the variance will expire 2 years from date of approval.



8/7/2024, 10:38:50 AM

- | | | | | | |
|------------------------------|--------------------------|---------------|-------------------|--------------------|------------------------|
| World Imagery | 9.6m Resolution Metadata | Unpaved | Abandoned | Montana Hwy | East Helena City Limit |
| Low Resolution 15m Imagery | Railroads | Driveway | Water Access Only | Secondary Hwy | Lakes |
| High Resolution 60cm Imagery | Roadways | Oneway | Alley | Parcel Boundaries | Streams |
| High Resolution 30cm Imagery | Interstate | Oneway | Highways | Helena City Limits | |
| Citations 18 of 71 | Divided 4-Lane | Non-Motorized | Interstate Hwy | County Boundary | |
| | Paved | | US Hwy | | |



Esri, NASA, NGA, USGS, FEMA, County of Lewis and Clark, Montana State Library, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS, Source: Esri, Maxar, Earthstar Geographics, and the GIS User

Web AppBuilder for ArcGIS

L & C 1159111
Return to
Flying S Title & Escrow
PO Box 251
Helena, MT 59624

AND WHEN RECORDED MAIL TO:

Filed for Record at Request of:
Flying S Title and Escrow of Montana, Inc.

Space Above This Line for Recorder's Use Only

Order No.: 1159111
Parcel No.: 10035

WARRANTY DEED

FOR VALUE RECEIVED,

Steve Vincelli and Penny Vincelli as joint tenants

hereinafter called Grantor(s), do(es) hereby grant, bargain, sell and convey unto

Arthur A. Sylvia

whose address is: **1820 Lincoln Road E, Helena, MT 59602**

Hereinafter called the Grantee, the following described premises situated in **Lewis and Clark County, Montana**, to-wit:

A tract of land located in the SW1/4SW1/4 of Section 16, Township 11 North, Range 3 West, P.M.M., Lewis and Clark County, Montana, more particularly described as follows: Beginning at a point which bears N. 45°00' E., 42.2 feet distant from the Section corner common to Sections 16, 17, 20 and 21, Township 11 North, Range 3 West, P.M.M., thence in a northerly direction parallel to the Section line and 30 feet thereof, 511 feet to a point; thence in an easterly direction 511 feet to a point; thence in a southerly direction 511 feet to a point; thence in a westerly direction parallel to the Section line and 30 feet north thereof, 511 feet to the place of beginning. (Deed Reference: Book 168 of Deeds, page 163)

EXCEPTING THEREFROM a tract of land in the SW1/4SW1/4 of Section 16, Township 11 North, Range 3 West, P.M.M., Lewis and Clark County, Montana, described as follows: Beginning at a point 255.5 feet north of that certain point which bears N. 45°0' E., 42.2 feet distance from the southwest corner of said Section 16, and running thence northerly along a line parallel with and 30 feet distance from the westerly line of said Section 16 a distance of 255.5 feet; running thence easterly along a line parallel with the Southerly line of said Section 16 255.5 feet; running thence southerly along a line parallel with the said westerly line of said Section 16; 255.5 feet; thence westerly along a line parallel to the Southerly line

of Section 16, to the point of beginning, a distance of 255.5 feet comprising a tract of land 255.5 feet square, as shown on Certificate of Survey filed under Document Number 280534.

AND ALSO LESS AND EXCEPTING a tract of land in the SW1/4SW1/4 of Section 16, Township 11 North, Range 3 West, P.M.M., Lewis and Clark County, Montana, described as follows: Beginning at a point which bears N. 45°00' E., 42.2 feet distant from the southwest corner of said Sec. 16, and running thence northerly along a line parallel with and 30 feet distant from the westerly line of said Sec. 16, a distance of 255.5 feet; running thence easterly along a line parallel with the southerly line of said Sec. 16, 255.5 feet; running thence southerly along a line parallel with the said westerly line of said Sec. 16 255.5 feet to a point 30 feet distant and northerly from the southerly line of said Sec. 16; running thence westerly along a line parallel with and 30 feet distant from the southerly line of said Sec. 16, 255.5 feet to the point of beginning. (Deed Reference: Book 263 Deeds, page 783)

SUBJECT TO covenants, conditions, restrictions, provisions, easements and encumbrances apparent or of record.

TO HAVE AND TO HOLD the said premises, with its appurtenances unto the said Grantees and to the Grantee's heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that the Grantor is the owner in fee simple of said premises; that said premises are free from all encumbrances except current years taxes, levies, and assessments, and except U.S. Patent reservations, restrictions, easements of record, and easements visible upon the premises, and that Grantor will warrant and defend the same from all lawful claims whatsoever.

Dated: Oct 18, 2024



Steve Vincelli



Penny Vincelli

DEED

THIS INSTRUMENT made this 13th day of June, A. D. 1951
between SCHOOL DISTRICT NO. 18 OF LEWIS AND CLARK COUNTY, MONTANA,
Party of the First Part, and A. F. NOTE and ELLEN A. NOTE, husband
and wife, of _____, Montana, Parties of the Second Part,

WITNESSETH:

That the said Party of the First Part for and in consideration
of the sum of Five Hundred One Dollars (\$501.00), lawful money of
the United States of America, to it in hand paid by the said Parties
of the Second Part, receipts whereof is hereby acknowledged, has
granted, bargained, sold and conveyed, and by these presents does
grant, bargain, sell and convey unto the said Parties of the Second
Part, as joint tenants and to the survivor of said joint tenants
(so as tenants in common), and the heirs and assigns of such sur-
vivor forever one certain parcel described and estate situate, lying
and being in the County of Lewis and Clark, State of Montana, more
particularly described as follows:

Beginning at a point which bears North 45°00' East,
forty-two and two-tenths (42.2) feet distant from
the Section corner common to Sections Sixteen (16),
Seventeen (17), Twenty (20) and Twenty-One (21),
Township Eleven (11) North, Range Three (3) West
of the Montana Principal Meridian, thence in a
northerly direction parallel to the Section line
and thirty (30) feet east thereof, five hundred
eleven feet (511) to a point; thence in an easterly
direction five hundred eleven feet (511) to a point;
thence in a southerly direction five hundred eleven
feet (511) to a point; thence in a westerly direction
parallel to the Section line and thirty (30)
feet east thereof, five hundred eleven feet (511) to the
place of beginning, containing six (6) acres, more
or less, lying, situate and being in the County of
Lewis and Clark, State of Montana.

TOGETHER with all and singular the tenements, hereditaments
and appurtenances thereto belonging or in anywise appertaining and
the reversion and reversions, remainder and remainders, rents, issues
and profits thereof, and also all the estate, right, title, interest,
property, possession, claim and demand whatsoever, as well in law
as in equity, of the said Party of the First Part, of in or to the

said premises, and every part and parcel thereof, with the appurtenances,

TO HAVE AND TO HOLD, all and singular the said premises, together with the appurtenances unto the said Parties of the Second Part as joint tenants with right of survivorship (not as tenants in common), and to the heirs and assigns of the survivors of said named joint tenants, forever.

IN WITNESS WHEREOF, the said Party of the First Part by order of its Board of Trustees caused these presents to be executed by its duly authorized officers this day and year first above written.

SCHOOL DISTRICT NO. 10 OF LEWIS AND CLARK COUNTY, STATE OF MONTANA

BY Douglas L. O'Neal CHAIRMAN

ATTEST:

Mrs. Amy Jackelin
CLERK

STATE OF MONTANA)
COUNTY OF LEWIS AND CLARK) 35

On this 27th day of June, 1951, before me, the undersigned, a Notary Public in and for the State of Montana, personally appeared DOUGLAS L. O'NEAL, Chairman of the Board of Trustees of School District No. 10 of Lewis and Clark County, Montana, known to me to be such Chairman and to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same for and on behalf of said School District No. 10.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this day and year in this certificate first above written.



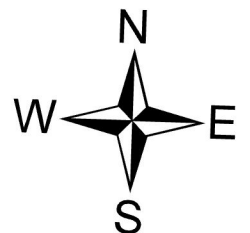
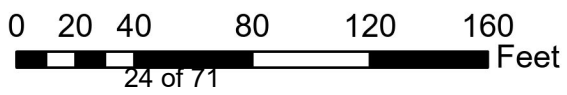
Albert C. Angstrom
Notary Public for the State of Montana, Residing at Helena, Montana.
My commission expires May 11, 1954

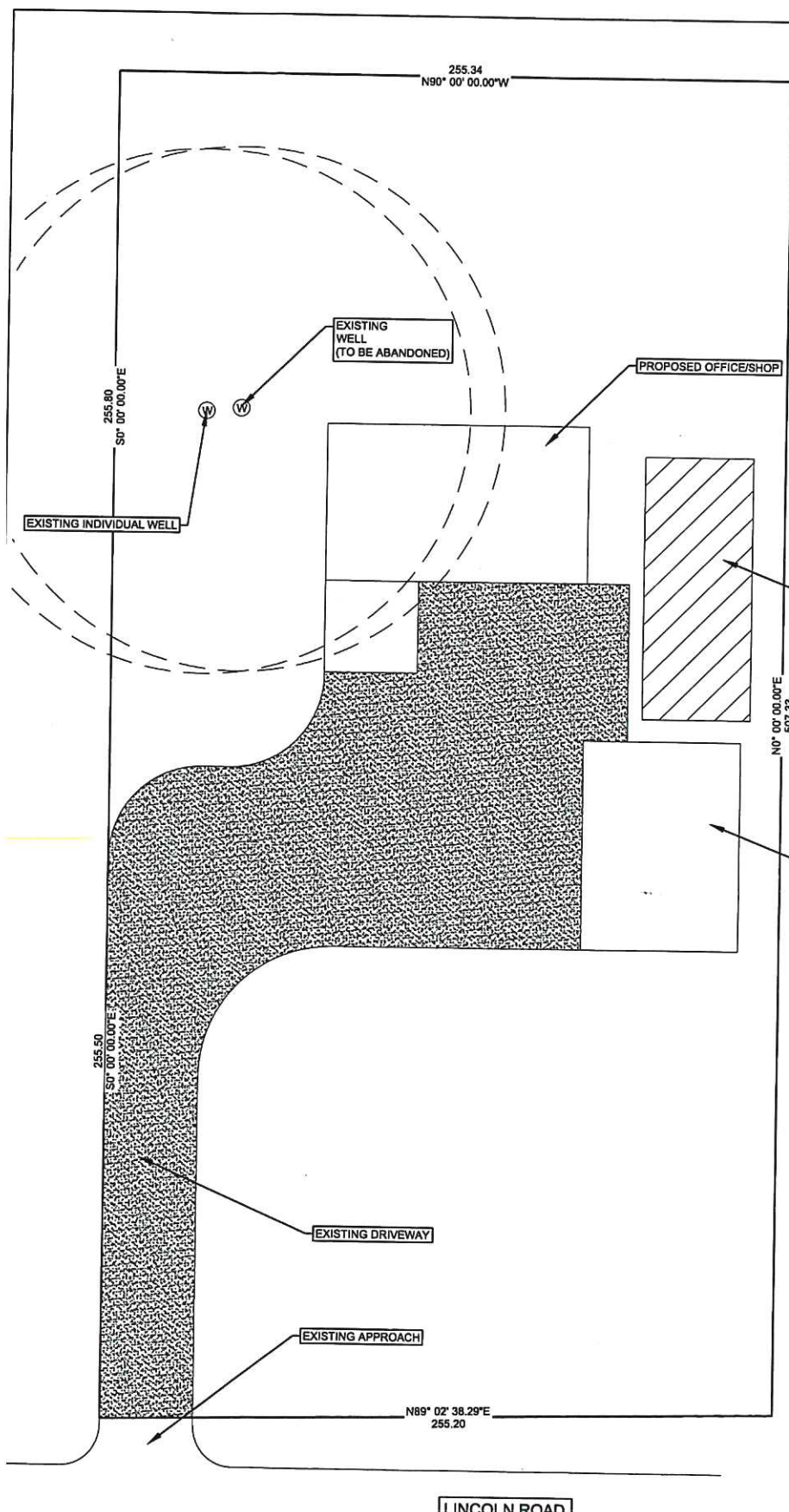
Filed for record this 11th day of April, 1952, at 9:05 o'clock, A. M.
Florence Thielen, County Recorder (48916)
Fee \$1.95

INDEXED
FILED
APR 11 1952
CLERK



EXHIBIT E



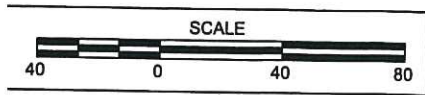


UTILITY NOTES:

UNDERGROUND UTILITIES ARE SHOWN AS LOCATED BY THE SURVEYOR, UTILITY COMPANY REPRESENTATIVES, VARIOUS RECORDS, AND/OR SURFACE MARKINGS PLACED BY THE UTILITY COMPANY REPRESENTATIVES, NOT ACTUAL PHYSICAL LOCATIONS. ACTUAL UTILITY DEPTHS VARY AND ARE UNKNOWN. UNDERGROUND AND OVERHEAD UTILITIES SHOWN ARE APPROXIMATE ONLY AND MUST NOT BE USED TO DETERMINE THEIR PHYSICAL LOCATION ON THE GROUND. THE SHOWING OF UTILITY LOCATIONS ON THIS DRAWING DOES NOT RELIEVE ANY PERSON OR COMPANY OF THEIR RESPONSIBILITY TO CONTACT ALL UTILITY COMPANIES PRIOR TO ANY EXCAVATION BY CALLING THE UTILITY NOTIFICATION CENTER AT 1-800-424-5555 (OR 811). IT MAY BE NECESSARY TO CALL A LOCATION SPECIFIC UTILITY LOCATOR. IT'S POSSIBLE THAT OTHER UNDERGROUND UTILITIES EXIST AND WERE NOT MARKED BY ANY UTILITY COMPANY REPRESENTATIVE.

EASEMENT NOTES:

DRAWINGS BY CASNE & ASSOCIATES, INC. DO NOT DEPICT LEGAL AND RECORDED EASEMENTS. SUCH EASEMENTS CAN BE FOUND ON THE PROPER LEGAL AND RECORDED DOCUMENT(S) WHICH MAY INCLUDE FINAL PLATS, CERTIFICATES OF SURVEY, SPECIFIC BOOKS AND PAGE NUMBERS AT THE COUNTY CLERK AND RECORDER'S OFFICE, ETC.



Project:
SYLVIA
1820 LINCOLN ROAD E
S16,T11N, R03W, TR SWSW
LEWIS & CLARK COUNTY, MONTANA

1/2/2025
DEQ 1

As-Shown

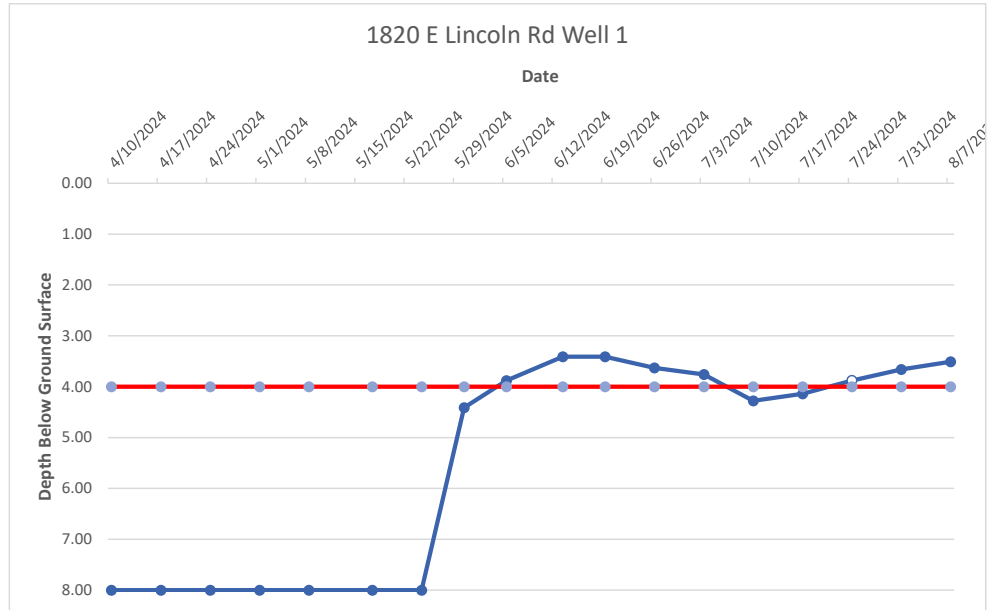
Sheet Title:
**PRLIMINARY
SITE PLAN**

Casne & Associates, Inc.
PO Box 1123
Helena, Montana 59624
(406) 443-1656
ryan@casneinc.com

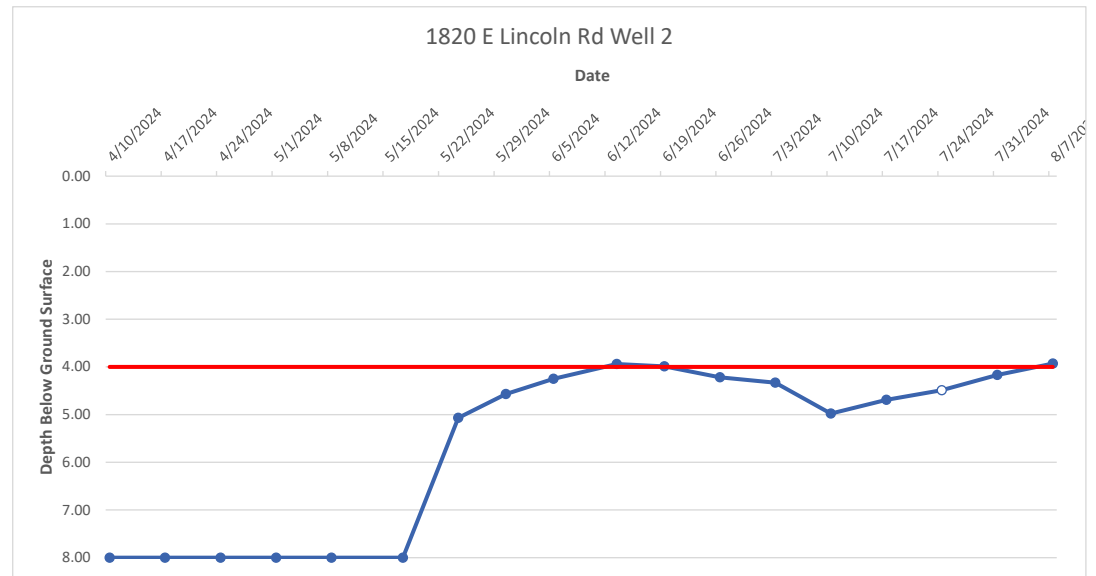


EXHIBIT F

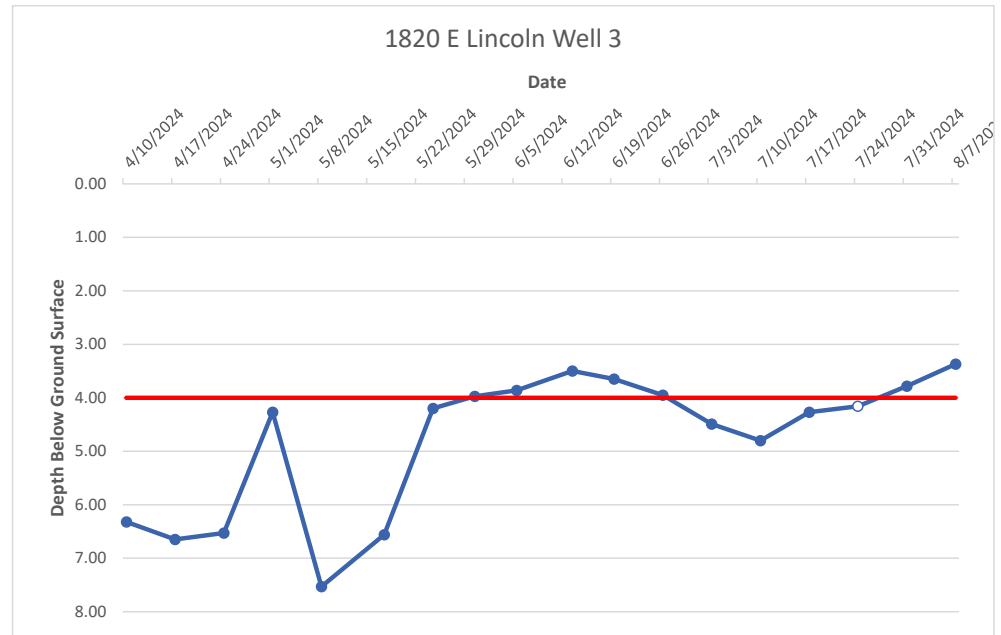
Date	Hold	Cut	Depth (bgs)	M.P Height (ft)
4/10/2024	dry		8.00	3.19
4/17/2024	dry		8.00	
4/24/2024	dry		8.00	
5/1/2024	dry		8.00	
5/8/2024	dry		8.00	
5/17/2024	dry		8.00	
5/24/2024	dry		8.00	
5/30/2024	7.90	0.30	4.41	
6/5/2024	7.30	0.23	3.88	
6/13/2024	6.85	0.25	3.41	
6/19/2024	6.90	0.30	3.41	
6/26/2024	6.90	0.08	3.63	
7/3/2024	7.00	0.05	3.76	
7/10/2024	7.50	0.03	4.28	
7/17/2024	7.50	0.17	4.14	
7/24/2024	7.30	0.23	3.88	
7/31/2024	7.00	0.15	3.66	
8/7/2024	6.90	0.20	3.51	



Date	Hold	Cut	Depth (bgs)	M.P Height (ft)
4/10/2024			8.00	2.96
4/17/2024	dry		8.00	
4/24/2024	dry		8.00	
5/1/2024	dry		8.00	
5/8/2024	dry		8.00	
5/17/2024	dry		8.00	
5/24/2024	8.30	0.27	5.07	
5/30/2024	7.60	0.07	4.57	
6/5/2024	7.50	0.29	4.25	
6/13/2024	7.05	0.15	3.94	
6/19/2024	7.00	0.05	3.99	
6/26/2024	7.30	0.12	4.22	
7/3/2024	7.30	0.01	4.33	
7/10/2024	8.00	0.06	4.98	
7/17/2024	7.80	0.15	4.69	
7/24/2024	7.60	0.15	4.49	
7/31/2024	7.30	0.17	4.17	
8/7/2024	7.00	0.11	3.93	



Date	Hold	Cut	Depth (bgs)	M.P Height (ft)
4/10/2024	8.50	0.15	6.32	2.03
4/17/2024	9.60	0.92	6.65	
4/24/2024	8.70	0.14	6.53	
5/1/2024	9.00	2.70	4.27	
5/8/2024	9.70	0.14	7.53	
5/17/2024	8.70	0.11	6.56	
5/24/2024	6.50	0.27	4.20	
5/30/2024	6.10	0.10	3.97	
6/5/2024	6.20	0.31	3.86	
6/13/2024	5.70	0.17	3.50	
6/19/2024	5.80	0.12	3.65	
6/26/2024	6.20	0.22	3.95	
7/3/2024	6.60	0.08	4.49	
7/10/2024	6.90	0.07	4.80	
7/17/2024	6.40	0.10	4.27	
7/24/2024	6.40	0.21	4.16	
7/31/2024	5.90	0.09	3.78	
8/7/2024	5.50	0.10	3.37	



SITE EVALUATION INSPECTION RESULTS

This is NOT a permit

PARCEL/PROJECT INFORMATION

PROJECT STATUS: PENDING VARIANCE

OWNER:	STEWART JERRY & TINA		
SITE ADDRESS:	1820 LINCOLN RD E		
LEGAL DESC:	S16, T11 N, R03 W, TR SWSW		
GEOCODE:	05199516101180000		
PROPOSED SUB:	PROPOSED LOT NO.:		
INSPECTION DATE:	8/24/2022	INSPECTOR:	BETH NORBERG
INSPECTION RESULT:	FAIL		
CONTACT:			

PROJECT INFORMATION

PROJECT TYPE:	SITE EVALUATION	PROPOSED STRUCTURE TYPE:	
PROJECT SUBTYPE:	NEW	PROPOSED SYSTEM TYPE:	
PROJECT DESCRIPTION:			
NOTES:	Three test holes dug on the lot. Every test hole had groundwater in them and saturation above the groundwater level. Groundwater monitoring required for 2023 monitoring season. Approval and system sizing is dependent on the monitoring season.		

INSPECTION RESULTS

1. ALL FEES SUBMITTED, COMPLETED APPLICATION	Pass	
2. TEST HOLE IS WITHIN 25 FEET OF PRIMARY AND REPLACEMENT DRAINFIELD LOCATION	Pass	Three test holes dug from north to south along the east property line.
3. SETBACK TO WELLS AND SURFACE WATER MET	Pass	Proposed area meets setbacks to the spring and proposed well location. 500' mixing zone will not cross the well isolation zone or spring.
4. SETBACK TO ALL PROPERTY LINES MET	Pass	System will meet the 10 foot setback to property lines.
5. SETBACK TO ALL FOUNDATIONS MET	Pass	No foundations-only an old cabin. All proposed structures will meet the required setbacks. Home has been demolished. No structures onsite.
6. SETBACK TO 100 YEAR FLOODPLAIN AND/OR FLOODWAY MET	Pass	No mapped floodplain in the area
7. SLOPE REQUIREMENTS MET	Pass	Slope at the site is flat and no more than 3%.
8. DEPTH TO BEDROCK >4'	Pass	No bedrock in the test hole.
9. DEPTH TO GROUNDWATER >4'	Fail	Groundwater found in all test holes ranging from 60-99". Saturation ranging from 29-38".
10. MOTTILING OR SIGNS OF GROUNDWATER IN TEST HOLE	Fail	Groundwater in test holes
11. TEST HOLE LOCATION AND OTHER DATA LOGGED IN GPS UNIT	Pass	
12. PREVIOUS GROUNDWATER MONITORING COMPLETED AT THE SITE	Pass	No previous monitoring done.
13. GROUNDWATER MONITORING ON SURROUNDING PROPERTY	Pass	There has been monitoring in the area, but not directly adjacent to the site.
14. NON-DEGRADATION REVIEW COMPLETED AND APPROVED		
15. SITE MEETS REQUIREMENTS OF MOST CURRENT WASTEWATER TREATMENT REGULATIONS	Fail	Site needs to complete a season of groundwater monitoring.

NO CONSTRUCTION shall take place until a numbered septic system permit has been issued by Lewis and Clark public health. If any construction occurs prior to a permit being issued, the permit fee will be doubled and an additional administrative penalty will be charged.

CONSTRUCTION is defined as the building or renovation of any structure intended for human occupancy, including excavation for foundations or footings, that would result in an increase in wastewater flow; the drilling of a well or the provision of water to a site intended for human occupancy; or work on or the installation of any part of an on-site wastewater treatment system.

SITE EVALUATION SOILS FORM

This is NOT a permit

PARCEL/PROJECT INFORMATION

PROJECT STATUS: PENDING VARIANCE

OWNER:	STEWART JERRY & TINA		
SITE ADDRESS:	1820 LINCOLN RD E		
LEGAL DESC:	S16, T11 N, R03 W, TR SWSW		
GEOCODE:	05199516101180000		
PROPOSED SUB:	PROPOSED LOT NO.:		
APPLICATION DATE:	8/18/2022	APPLICANT:	STEVEN VINCELLI
SITE EVALUATION TYPE:	NEW		

TEST HOLE 1		TEST HOLE 2	
Layer 1	0-6", Clay Loam, 25% gravel, 10YR, 5/2	Layer 1	0-18", Coarse Sandy Clay Loam, 50% gravel, 10YR, 5/2
Layer 2	6-20", Slit Clay Loam, 10% gravel, 2.5Y, 5/3	Layer 2	18-42", Loamy Sand, 50% gravel, 10YR, 4/2
Layer 3	20-49", Coarse Sandy Loam, 50% gravel, 2.5Y, 4/2	Layer 3	42-60", Sandy Loam, 50% gravel, 10YR, 5/3
Layer 4	49-99", Clay Loam, 50% gravel, 2.5Y, 4/3	Layer 4	
Layer 5		Layer 5	
Layer 6		Layer 6	
Layer 7		Layer 7	
Layer 8		Layer 8	
MOTTLING DEPTH	Saturated at 39"	MOTTLING DEPTH	60"
GROUNDWATER DEPTH	99"	GROUNDWATER DEPTH	
BEDROCK DEPTH	N/A	BEDROCK DEPTH	N/A
NOTES	North test hole. Groundwater at 99", but saturated up to 39".	NOTES	Middle test hole. Saturated at 36", Groundwater at 60".
TEST HOLE 3		TEST HOLE 4	
Layer 1	0-19", Clay Loam, 10% gravel, 10YR, 4/2	Layer 1	
Layer 2	19-32", Sandy Clay Loam, 50% gravel, 10YR, 5/3	Layer 2	
Layer 3	32-46", Clay Loam, 50% gravel, 10YR, 5/3	Layer 3	
Layer 4	46-67", Clay Loam, 50% gravel, 10YR, 4/3	Layer 4	
Layer 5		Layer 5	
Layer 6		Layer 6	
Layer 7		Layer 7	
Layer 8		Layer 8	
MOTTLING DEPTH	Saturation at 28", no mottling	MOTTLING DEPTH	
GROUNDWATER DEPTH	67"	GROUNDWATER DEPTH	
BEDROCK DEPTH		BEDROCK DEPTH	
NOTES	South test hole. Saturated at 28", groundwater at 67".	NOTES	
TEST HOLE 5		TEST HOLE 6	
Layer 1		Layer 1	
Layer 2		Layer 2	
Layer 3		Layer 3	
Layer 4		Layer 4	
Layer 5		Layer 5	
Layer 6		Layer 6	
Layer 7		Layer 7	

FINDINGS OF FACT

Arthur A. Sylvia Variance Request

On January 23, 2025, a hearing was held before the Lewis and Clark City-County Board of Health to consider granting a variance from the current regulations governing on-site wastewater treatment to Arthur A. Sylvia. The applicant requested to install a replacement on-site wastewater treatment system at a site with less than four feet of natural separation between the ground surface and the seasonal high water table.

Based on the record established at this hearing, the Lewis and Clark City-County Board of Health now make the following findings of fact:

1. The parcel is 3.00 acres in size.
2. The parcel is located at 1820 Lincoln Road East in the north Helena Valley.
3. The parcel was created by deed in 1952.
4. The parcel was developed in 1970 with a log cabin, spring-fed well and septic system.
5. The septic system was installed prior to septic system permitting requirements.
6. A variance was previously approved for the site in August 2024 for a single-family home.
7. The property was sold to Mr. Sylvia in October 2024.
8. The proposed change of use is for a commercial shop and office for a drywall business.
9. There are no down-gradient wells for over 1 mile from the proposed replacement system.
10. There are no down-gradient surface waters for 2 miles from the proposed system.
11. There is no mapped or designated floodway or 100-year floodplain in the vicinity.
12. The land use surrounding this parcel, and down gradient from the proposed system, is largely agricultural, irrigated hay and alfalfa fields with low-density residential and commercial dwellings.
13. Ground water depths were monitored on the parcel in the spring and summer of 2024.
14. The shallowest groundwater level observed was 3.37 feet below ground surface in monitoring well #3.
15. The soils at the proposed treatment system site are sandy clay loams and clay loams.
16. The site is not subject to the non-degradation requirements of the Montana Water Quality Act.
17. Water quality samples were absent of total coliform and e-coli and the nitrate level was 0.0 mg/L (non-detect).
18. There is no industrial or high strength waste that will be produced at the site.

19. The maximum daily wastewater flow will be 170 gallons per day.
20. The proposed replacement system will consist of an Elevated Sand Mound.
21. The proposed Elevated Sand Mound will be constructed on 12 inches of stabilized fill.
22. The entire system will be designed by a Professional Engineer.
23. Tank buoyancy calculations will be determined by a Professional Engineer.
24. The site will require a Conditional Use Permit from Lewis and Clark County Community Development and Planning.
25. There are currently no other available options available to the applicant such as an easement onto an adjoining property, connection to a public system or an alternative site that can meet the depth to groundwater requirements.

Based on the findings of fact, the Lewis and Clark City-County Board of Health now makes the following conclusions of law:

1. The proposed onsite wastewater treatment system will not contaminate any actual or potential drinking water supply;
2. The proposed onsite wastewater treatment system will not cause a public health hazard as a result of access to insects, rodents, or other possible carriers of disease to humans;
3. The proposed onsite wastewater treatment system will not cause a public health hazard by being accessible to persons or animals;
4. The proposed onsite wastewater treatment system will not violate any law or regulation governing water pollution or wastewater treatment and disposal, including the rules contained in ARM 17.36.901 through 17.36.924, except for the rule that the variance is requested from;
5. The proposed onsite wastewater treatment system will not pollute or contaminate state waters in violation of 75-5-605, MCA;
6. The proposed onsite wastewater treatment system will not degrade state waters unless authorized pursuant to 75-5-303, MCA;
7. The proposed onsite wastewater treatment system will not cause a nuisance due to odor, unsightly appearance or other aesthetic consideration;
8. Not granting this variance will result in undue hardship to the applicant;
9. Granting of this variance addresses extraordinary conditions that the applicant could not reasonably have prevented;
10. There are no reasonably feasible alternatives other than the variance granted, and,
11. The variance granted is not more than the minimum needed to address the extraordinary conditions.

Based on the facts and conclusions presented above, the Lewis and Clark City-County Board of Health recommends the variance be granted.

Brie MacLaurin, Chair
Lewis and Clark City-County Board of Health



**VARIANCE TO THE REGULATION GOVERNING ON-SITE WASTEWATER TREATMENT
IN LEWIS AND CLARK COUNTY**

Application having been made by Arthur A Sylvia, to install a non-conforming septic system on the following described real property:

1820 Lincoln Road East
Section 16, Township 11 North, Range 03 West
Helena, MT 59602

NOW THEREFORE, the Lewis and Clark City-County Board of Health hereby grants to Arthur A Sylvia variance from The Regulations Governing the On-Site Treatment of Wastewater in Lewis & Clark County, Section 4.3(5) of the Lewis and Clark County Onsite Wastewater Treatment Regulations to install a non-conforming septic system on the premises above-described upon the following terms and conditions.

- 1) That all construction work relating to the installation of any system approved by this variance must be completed on or before the 23rd day of January, 2027.
- 2) That this variance shall run with the land and shall be binding upon and provide benefit to the applicant's heirs, successors or assigns.
- 3) That all the provisions of The Regulations Governing the On-Site Treatment of Wastewater in Lewis and Clark County not in conflict with the specific terms of this variance shall remain in full force and effect and shall be binding on both the applicant and the property involved.
- 4) That the use on the parcel shall be limited to one commercial shop with a maximum wastewater design flow of 170 gallons per day.
- 5) That wastewater shall be limited to residential strength and no industrial or high strength waste shall be discharged to the system.
- 6) That the system be designed by a Professional Engineer and that tank buoyancy calculations be included in the design.
- 7) That a minimum of 12 inches of fill be placed between the natural ground surface and the elevated sand mound;
- 8) That the second well on the property be properly abandoned by a licensed well driller;
- 9) That a Conditional Use Permit application be approved by the Board of Adjustments prior to the issuance of a septic system permit.
- 10) That the variance will expire 2 years from date of approval.

DATED this 23rd day of January, 2024

LEWIS AND CLARK CITY-COUNTY BOARD OF HEALTH

Brie MacLaurin, Chairman
Board of Health

Drenda Niemann, Health Officer
Lewis & Clark County

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

5

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Action Item

PERSONNEL INVOLVED: Board Members

BACKGROUND: Annual Board of Health Conflict of Interest Statement

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						



LEWIS AND CLARK CITY-COUNTY BOARD OF HEALTH

1930 Ninth Avenue
Helena, Montana 59601
406-457-8900
Fax 406-457-8990

Conflict of Interest Policy for Boards of Health Montana Code Annotated (MCA) Title 2, Chapter 2

The foregoing consists of excerpts from the standards of conduct statutes under Title 2, Chapter 2 of the Montana Code Annotated. Care should be taken to review these statutes in their entirety.¹ [Section 2-2-201, MCA, states in part that an employee of a governmental entity may not be interested in any contract made by them in their official capacity or by any body, agency, or board of which they are members or employees if they are directly involved with the contract.](#)

[Under section 2-2-105, MCA, a public officer or public employee may not acquire an interest in any business or undertaking that the officer or employee has reason to believe may be directly and substantially affected to its economic benefit by official action to be taken by the officer's or employee's agency. When a public employee who is a member of a quasi-judicial board or commission or of a board, commission, or committee with rulemaking authority is required to take official action on a matter as to which the public employee has a conflict created by a personal or private interest that would directly give rise to an appearance of impropriety as to the public employee's influence, benefit, or detriment in regard to the matter, the public employee shall disclose the interest creating the conflict prior to participating in the official action.](#)

- A. Under section 2-2-104, MCA, a public employee or public official may not accept a gift of substantial value or a substantial economic benefit tantamount to a gift that:
 - 1. would tend improperly to influence a reasonable person in the person's position to depart from the faithful and impartial discharge of the person's public duties; or the person knows or that a reasonable person in that position should know under the circumstances is primarily for the purpose of rewarding the person for official action taken.

- B. **Disclosure**—Under section 2-2-105, MCA, when a public employee who is a member of a quasi-judicial board or commission or of a board, commission, or committee with rulemaking authority is required to take official action on a matter as to which the public employee has a conflict created by a personal or private interest that would directly give rise to an appearance of impropriety as to the public employee's influence, benefit, or detriment in regard to the matter, the public employee shall disclose the interest creating the conflict prior to participating in the official action.

Under section 2-2-131, MCA, a public officer or public employee shall, prior to acting in a manner that may impinge on public duty, including the award of a permit, contract, or license, disclose the nature of the private interest that creates the conflict. The public officer or public employee shall make the disclosure in writing to the commissioner of political practices, listing the amount of private interest, if any, the purpose and duration of the person's services rendered, if any, and the compensation received for the services or other

¹ The statutes are accessible at https://leg.mt.gov/bills/mca/title_0020/chapter_0020/parts_index.html.

information that is necessary to describe the interest. If the public officer or public employee then performs the official act involved, the officer or employee shall state for the record the fact and summary nature of the interest disclosed at the time of performing the act.

Lewis and Clark
County

Signature of Board of Health Member

Date

Signature of Board of Health Chair

Date

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

6

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Action Item

PERSONNEL INVOLVED: Board Members

BACKGROUND: Adopt Resolution in Support of the Montana Medicaid Program

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						

**RESOLUTION SUPPORTING
MONTANA MEDICAID PROGRAM
FOR ALL MONTANANS**

WHEREAS, the Montana Legislature passed the Health and Economic Livelihood Partnership (HELP) Act to expand Medicaid coverage in 2015 allowing thousands of Montanans access to affordable health care for the first time; and

WHEREAS, the Montana Legislature voted to continue expanded Medicaid in 2019 so Montana adults aged 19-64 with incomes up to 138% of the federal poverty level could maintain their health insurance coverage; and

WHEREAS, Medicaid Expansion eligibility for a family of three in 2024 is \$35,632; and

WHEREAS, in Lewis and Clark County traditional Medicaid covers 4,642 children and 2,814 adults and Medicaid Expansion covers another 4,304 adults for a total of 17% of the county's population able to access healthcare because of Medicaid as of July 2024¹; and

WHEREAS, 910 Lewis and Clark business, 56%, employed workers on expanded Medicaid²; and

WHEREAS, Medicaid expansion provided Lewis and Clark County residents with: 3,338 new patient and preventative services, 244 diabetes treatments, 345 breast cancer screenings, 2,151 mental health outpatient services, and 520 substance use disorder outpatient treatment²; and

WHEREAS, Medicaid expansion is particularly essential for rural communities. Two-thirds of Medicaid expansion enrollees live in rural communities, and uncompensated care at critical access hospitals and rural health clinics has declined by 35% since Medicaid expansion passed³; and

WHEREAS, 96% of Montana Medicaid enrollees work lower income jobs like agriculture, construction, hospitality, and childcare, live with a chronic illness or disability, care for a family member, or attend school⁴; and

WHEREAS, Medicaid expansion helped create and sustain over 7,500 new jobs, generated an estimated \$475 million in new personal income, and fueled \$775 million in economic activity in 2022³; and

WHEREAS, Medicaid expansion keeps the state budget healthy. After expansion, states need to spend less of their state budget on uncompensated care to hospitals, traditional Medicaid, and corrections. In the state fiscal year 2022, the Montana estimated that Medicaid expansion saved the state \$27 million because of a higher federal match rate for some existing Medicaid populations who were transferred to Medicaid expansion, offsetting a quarter of the expansion costs. In total, Medicaid expansion continues to infuse over \$900 million in new federal spending into Montana annual, creating jobs and economic activity³; and

Now, therefore, be it resolved that the Lewis and Clark City-County Board of Health supports the permanent reauthorization of Medicaid expansion for individuals with income level up to 138% of the federal poverty level in Montana; and

Be it further resolved that the Lewis and Clark City-County Board of Health will join other health organizations to advocate at the state level to permanently expand Medicaid for individuals with income level up to 138% of the federal poverty level in Montana; and

Be it further resolved that the Lewis and Clark City-County Board of Health strongly urges the Montana Legislature to vote to permanently reauthorize the Montana Medicaid Program because it supports Montana's health care system, strengthens our labor force, improves our economy, and supports access to care for all Montanans.

¹ Montana Department of Public Health and Human Services. (July 2024). Montana Medicaid enrollment dashboard. Retrieved October 6, 2024 from: <https://dphhs.mt.gov/InteractiveDashboards/medicaidenrollmentdashboard>

² Montana Budget & Policy Center. (September 2024). Medicaid county fact sheets. Montana Budget & Policy Center. <https://montanabudget.org/post/medicaid-county-fact-sheets>.

³ Montana Health Care Foundation, "*Medicaid in Montana: How Medicaid Impacts Montana's State Budget, Economy, and Health*," January 2023.

⁴ Semmens, J. (2024, February). Medicaid expansion in Montana. Montana Budget & Policy Center. <https://montanabudget.org/report/medicaid-expansion-in-montana>

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

7

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Action Item

PERSONNEL INVOLVED: Board Members

BACKGROUND: Adopt Resolution in Support of Updates to the Licensed Establishment Fees

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						

**RESOLUTION SUPPORTING
HB XXX AN UPDATE TO LICENSED
ESTABLISHMENT FEES**

WHEREAS, pursuant to Montana Code Annotated 2023, Title 50, Chapters 50-53, 57, local health departments are required to make inspections for retail food establishments, wholesale food establishments, hotels, motels, rooming houses, tourist campgrounds, trailer courts, public swimming pools and swimming areas for the purpose of promoting health and safety in facilities and protecting the community, providing guidance and training for safe facility operations, advising on best practices to protect the public and the operation, and to assure compliance with current rules and regulations; and

WHEREAS, license fees are set in state law and have not increased since 2009; and

WHEREAS, inflation has increased costs of licensed establishment programs by 137%, county growth has increased the number of licensed facilities by over 6% and increased the workload by 12%; and

WHEREAS, in 2023, state-mandated licensed establishment inspection programs cost more than 4.1 million in local tax dollars in only 35 of the 56 Montana counties representing 88% of Montana's population. That's 75% of the program covered by local property taxes and only 18% covered by license fees; and

WHEREAS, the current fee structure requires a retail food establishment with three employees to pay the same fee as a large establishment with more than eleven employees regardless of the risk factors present or the time it takes the sanitarian to conduct a thorough inspection of the facility, creating inequities among licensed retail food facilities; and

WHEREAS, public accommodations like hotels and motels that serve food are not currently required to have a food license; and

WHEREAS, HB XXX proposes a balanced and fair approach to licensed establishment fees that keeps up with inflation, accounts for complexity in inspections, right sizes local programs for business growth and ensures fairness; and

Now, therefore, be it resolved that the Lewis and Clark City-County Board of Health supports the proposed adjustments in HB XXX to the licensed establishment fees; and

Be it further resolved that the Lewis and Clark City-County Board of Health will join other health organizations to advocate at the state level to adjust licensed establishment fees as proposed in HB XXX; and

Be it further resolved that the Lewis and Clark City-County Board of Health strongly urges the Montana Legislature to vote for the proposed adjustments in state statute to the licensed establishment fees.

License Establishments Category and Rate Adjustments

December 13, 2024

License establishment fees are set in state law and have not increased for 15 years, since 2009.

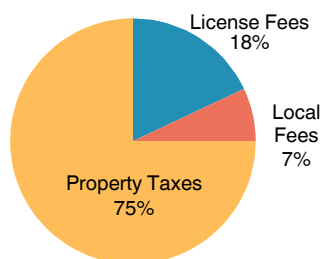
Without an adjustment by the State Legislature, counties will continue to fund an increasing portion of the cost of local Licensed Establishment Programs **and** many smaller Montana businesses with less complex food safety needs will continue to pay the same amount as more complex, often larger establishments.

Inspections performed by Registered Sanitarians protect the public from foodborne illness, maintain clean environments including hygienic spas and pools, and support businesses in selling safe products and services to consumers. Local sanitarians strive to be a valued collaborator with businesses to promote safety through consultation, licensing, inspections, education, and, when necessary, compliance actions.

Current Program Funding

Licensed establishment inspection program costs are covered by*:

- **75 percent is funded by local property taxes.**
- 18 percent is reimbursed through annual **license fees.**
- 7 percent of costs are reimbursed by **local fees only used by some counties** (temporary food service permits, plan review).



County costs of this state-mandated program have gone up significantly – an average of 137 percent – among counties that reported information for 2008 and 2023. Since 2009, the cost of living alone has increased by 46 percent.**

*2023 data is based on self-reported data from 35 counties, representing about 88 percent of the population in Montana.
**Consumer Price Index Inflation Calculator, US Bureau of Labor Statistics, https://www.bls.gov/data/inflation_calculator.htm, accessed 2/22/24.

The proposed changes would fund local programs via a **closer 50-50 split** between local sources and license fees.

More information: confluencepha.org/meha



Balanced and Fair Proposal

The proposed changes keep up with inflation, account for complexity in inspections, rightsize local programs for business growth and ensure fairness.

- ✓ Account for inflation and complexity in **all** establishment types.
- ✓ Add two new categories of retail food establishments: Retail food medium and extra large.
- ✓ Require hotels and motels that serve food to get a retail food license.
- ✓ Require higher fees for pools and spas that operate year-round, rather than seasonally.
- ✓ Add a unique category for mobile food trucks.
- ✓ Add an annual inflationary adjustment rate.

Establishment Type	Current Fee	Proposed Fee
Retail Food Small (1-2)*	\$85	\$100
New: Retail Food Medium (3-5)*	\$115	\$200
Retail Food Large (6-10)*	\$115	\$300
New: Retail Food Extra Large (11+)*	\$115	\$400
Food Wholesale/Manufacturer	\$115	\$225
Public Accommodations Small (1-10 rooms)**	\$40	\$100
Public Accommodations Medium (11-25 rooms)**	\$80	\$175
Public Accommodations Large (26+ rooms)**	\$160	\$250
Trailer Court/Campground Small (1-10 sites)	\$40	\$80
Trailer Court/Campground Medium (11-25 sites)	\$60	\$125
Trailer Court/Campground Large (26+ sites)	\$120	\$250
New: Seasonal Spa	\$75	\$100
Year-round Spa	\$75	\$150
New: Seasonal Pool	\$200	\$250
Year-round Pool	\$200	\$375

* Number of employees working at any one time. Note: Other approaches were assessed such as occupancy size, profits, etc.

**Hotels/ motels that serve food would be required to hold a retail food license based on the number of employees serving and preparing food.

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

8

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Alignment with LCPH Strategic Initiatives

PERSONNEL INVOLVED: Shelly Maag

BACKGROUND: Immunization Services

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						

Lewis & Clark Public Health Immunization Services

Board of Health Presentation December 5, 2024

Shelly Maag RN, BSN
Lewis & Clark Public Health Nurse Supervisor

Vaccines offered at Lewis & Clark Public Health

- ▶ Vaccines for all ages (2 months-150 years)
 - ▶ Total January 1 - November 20, 2024: 2141 (doesn't include TB)
- ▶ Vaccines for people with increased risk of disease
 - ▶ Immunocompromised from disease, medication, treatment (radiation, chemo), age, pregnancy
 - ▶ Diagnosed with certain chronic diseases
 - ▶ Job related, certain living situations
- ▶ VFC (vaccines for children) and VFA (vaccines for adults) program
 - ▶ January 1 - November 20, 2024:
 - ▶ Vfc: 256
 - ▶ VFA: 119

Vaccines offered at Lewis & Clark Public Health

- ▶ Travel vaccines
 - ▶ January 1-November 20, 2024: 272
- ▶ Seasonal vaccines (Influenza, COVID, Beyfortus, RSV for pregnant women)
 - ▶ January 1-June 30 2024: 94
 - ▶ July 1 - November 20, 2024: 789
- ▶ Also provide TB Skin Tests
 - ▶ January 1 - November 20: 321 (does not include blood test for TB)
- ▶ Variety of combinations and single antigen vaccines to serve our populations

Vaccine Recommendations and Safety

- ▶ FDA approval
- ▶ ACIP (Advisory Committee on Immunization Practices) Approval
 - ▶ ACIP comprises medical and public health experts who develop recommendations on the use of vaccines in the civilian population of the United States.
 - ▶ More detailed recommendations based on specific criteria
- ▶ Standing Orders per Medical Director
- ▶ Screening questionnaire and nurse review/discussion
- ▶ Medical provider order (for certain vaccines and age groups)
- ▶ Vaccine Information Sheets-mandatory
- ▶ Reporting through VAERS for any adverse events
- ▶ Vaccine administration documented in Electronic Health Record

VAERS (Vaccine Adverse Event Reporting System)

- ▶ Co-managed by CDC and FDA
- ▶ System for collecting reports of adverse events (possible reactions)
- ▶ Anyone can submit to VAERS (including patients, caregivers, healthcare providers, and vaccine manufacturer)
- ▶ Receives approx. 30,000 reports annually
- ▶ Report does not mean that the vaccine caused the health problem, only that symptoms occurred after vaccination
- ▶ Example: Fainting after vaccine, wrong dose, health condition after vaccine

VAERS Data for COVID Vaccine

- ▶ COVID reports in VAERS for 2024
- ▶ Montana specific
- ▶ 24 total events reported

Messages:

- ▶ **VAERS data in CDC WONDER are updated every month. Hence, results for the same query can change from month to month.**
- ▶ **These results are for 24 total events.**
- ▶ **When grouped by VAERS ID, results initially don't show Events Reported, Percent, or totals. Use Quick or More Options to restore them, if you wish.**
- ▶ **Click on a VAERS ID to see a report containing detailed information for the event.**
- ▶ **Rows with zero Events Reported are hidden. Use Quick Options above to show zero rows.**

Some measures are hidden, use Quick or More Options above to restore them.

VAERS ID ↓	Vaccine Type	Adverse Event Description ↑↓
2731187-1	COVID19 VACCINE (COVID19)	Spikevax. Patient reported vomiting for 12 hours with a major headache starting the day she received vaccines and is still feeling crummy 5 days later when she called.
2742039-1	COVID19 VACCINE (COVID19)	Patient is 12 yo female, received 6 m-11 year old vaccine
2752317-1	COVID19 VACCINE (COVID19)	"Pt received a dose of Moderna vaccine: 6mo to 11yrs on 2/23/2024, instead of Spikevax 12 yrs and older. The volume administered was 0.5ml. NIPINFO was contacted. They advised if ""0.5 ml was administered, the dose does not have to be repeated"". Pt notified, no adverse reactions reported."
2752320-1	COVID19 VACCINE (COVID19)	"Pt received a dose of Moderna vaccine: 6mo to 11yrs on 2/23/2024, instead of Spikevax 12 yrs and older. The volume administered was 0.5ml. Agency was contacted. They advised if ""0.5 ml was administered, the dose does not have to be repeated"". Pt notified, no adverse reactions reported."
2752325-1	COVID19 VACCINE (COVID19)	"Pt received a dose of Moderna vaccine: 6mo to 11yrs on 2/23/2024, instead of Spikevax 12 yrs and older. The volume administered was 0.5ml. Nurse was contacted. They advised if ""0.5 ml was administered, the dose does not have to be repeated"". Pt notified, no adverse reactions reported."
2752326-1	COVID19 VACCINE (COVID19)	"Pt received a dose of Moderna vaccine: 6mo to 11yrs on 2/27/2024, instead of Spikevax 12 yrs and older. The volume administered was 0.5ml. NIPINFO was contacted. They advised if ""0.5 ml was administered, the dose does not have to be repeated"". Pt notified, no adverse reactions reported."
2752329-1	COVID19 VACCINE (COVID19)	"Pt received a dose of Moderna vaccine: 6mo to 11yrs on 2/27/2024, instead of Spikevax 12 yrs and older. The volume administered was 0.5ml. NIPINFO was contacted. They advised if ""0.5 ml was administered, the dose does not have to be repeated"". Pt notified, no adverse reactions reported."
2761257-1	COVID19 VACCINE (COVID19)	Pt came back to pharmacy 4/16/24 with prescription for prednisone by NP. Pt reported Spikevax vaccine given 4/1/24 was given too high in shoulder and was causing her pain and movement problems. Per pt, NP told the pt the shoulder problems were caused by incorrect administration of the vaccine on 4/1/24 and may cause permanent damage.
2762644-1	COVID19 VACCINE (COVID19)	Patient was given an expired Moderna Spikevax Vaccine and showed no signs of adverse effects at time vaccine was given. She has been notified and will watch for any future adverse effects.
2763004-1	COVID19 VACCINE (COVID19)	Pt had syncopal episode after Vx. This nurse had Pt remain seated for several minutes after Vx administration d/t Pt stating that they have had dizziness/fainting spells w/ previous Vx. This nurse asked Pt if they felt safe to stand and walk to front desk, Pt responded in the affirmative. We walked to the desk with no deficit in Pt noted. After a few more minutes of looking at schedules Pt leaned over desk then fell backwards to the floor (this nurse was to the Lt. side of Pt talking to admin about Vx schedule). This nurse knelt to the floor to check Pt who was not immediately responsive. This nurse called for help and asked admin to call 911. 911 was called and assistance from other staff was started. Pt then began responding appropriately and stated that he was grateful for the help. VS, neuro check, pain assessment, injury assessment, found no deficit. Initial HR was low (48-56) while Pt was still laying on floor, HR was trending upward and Pt stated he was feeling okay by the time EMTs arrived. Care was handed off to EMTs and Pt was able to appropriately answer their questions. EMTs

Community We Serve

- General Population
- Rural communities (Lincoln, Augusta)
- Uninsured or Underinsured Individuals
- Individuals without a Medical Home/provider
- Pregnant women
- Individuals who have barriers to receiving vaccines (transportation, cost, etc)
- Individuals who need uncommon vaccines (typhoid, RSV, etc)
- Individuals diagnosed with Communicable Diseases
- Close contacts to someone with vaccine preventable disease
- PureView Health Center patients and employees
- WIC participants

Vaccine Inventory

Ordering vaccine

- Monthly inventory (private, vfc, vfa stock)
- Reconcile inventory
- Use short-dated vaccines first
- Order from multiple manufacturers and distributors to get the best cost

Fall Vaccines

- Pre-book in late Winter/early Spring
- Get shipment and invoiced in the Fall
- Large quantity given in short amount of time

Expired Vaccine Returns

- Most vaccines we return for a full refund after they expire
- Percent of unused expired Influenza vaccine can be returned

Polio Vaccine:

What You Need to Know

Many vaccine information statements are available in Spanish and other languages. See www.immunize.org/vis

Hojas de información sobre vacunas están disponibles en español y en muchos otros idiomas. Visite www.immunize.org/vis

1. Why get vaccinated?

Polio vaccine can prevent **polio**.

Polio (or poliomyelitis) is a disabling and life-threatening disease caused by poliovirus, which can infect a person's spinal cord, leading to paralysis.

Most people infected with poliovirus have no symptoms, and many recover without complications. Some people will experience sore throat, fever, tiredness, nausea, headache, or stomach pain.

A smaller group of people will develop more serious symptoms that affect the brain and spinal cord:

- Paresthesia (feeling of pins and needles in the legs),
- Meningitis (infection of the covering of the spinal cord and/or brain), or
- Paralysis (can't move parts of the body) or weakness in the arms, legs, or both.

Paralysis is the most severe symptom associated with polio because it can lead to permanent disability and death.

Improvements in limb paralysis can occur, but in some people new muscle pain and weakness may develop 15 to 40 years later. This is called "post-polio syndrome."

Polio has been eliminated from the United States, but it still occurs in other parts of the world. The best way to protect yourself and keep the United States polio-free is to maintain high immunity (protection) in the population against polio through vaccination.

2. Polio vaccine

Children should usually get 4 doses of polio vaccine at ages 2 months, 4 months, 6–18 months, and 4–6 years.

Most **adults** do not need polio vaccine because they were already vaccinated against polio as children. Some adults are at higher risk and should consider polio vaccination, including:

- People traveling to certain parts of the world
- Laboratory workers who might handle poliovirus
- Health care workers treating patients who could have polio
- Unvaccinated people whose children will be receiving oral poliovirus vaccine (for example, international adoptees or refugees)

Polio vaccine may be given as a stand-alone vaccine, or as part of a combination vaccine (a type of vaccine that combines more than one vaccine together into one shot).

Polio vaccine may be given at the same time as other vaccines.



**U.S. Department of
Health and Human Services**
Centers for Disease
Control and Prevention

3. Talk with your health care provider

Tell your vaccination provider if the person getting the vaccine:

- Has had an **allergic reaction after a previous dose of polio vaccine**, or has any **severe, life-threatening allergies**

In some cases, your health care provider may decide to postpone polio vaccination until a future visit.

People with minor illnesses, such as a cold, may be vaccinated. People who are moderately or severely ill should usually wait until they recover before getting polio vaccine.

Not much is known about the risks of this vaccine for pregnant or breastfeeding people. However, polio vaccine can be given if a pregnant person is at increased risk for infection and requires immediate protection.

Your health care provider can give you more information.

4. Risks of a vaccine reaction

- A sore spot with redness, swelling, or pain where the shot is given can happen after polio vaccination.

People sometimes faint after medical procedures, including vaccination. Tell your provider if you feel dizzy or have vision changes or ringing in the ears.

As with any medicine, there is a very remote chance of a vaccine causing a severe allergic reaction, other serious injury, or death.

5. What if there is a serious problem?

An allergic reaction could occur after the vaccinated person leaves the clinic. If you see signs of a severe allergic reaction (hives, swelling of the face and throat, difficulty breathing, a fast heartbeat, dizziness, or weakness), call **9-1-1** and get the person to the nearest hospital.

For other signs that concern you, call your health care provider.

Adverse reactions should be reported to the Vaccine Adverse Event Reporting System (VAERS). Your health care provider will usually file this report, or you can do it yourself. Visit the VAERS website at www.vaers.hhs.gov or call **1-800-822-7967**. *VAERS is only for reporting reactions, and VAERS staff members do not give medical advice.*

6. The National Vaccine Injury Compensation Program

The National Vaccine Injury Compensation Program (VICP) is a federal program that was created to compensate people who may have been injured by certain vaccines. Claims regarding alleged injury or death due to vaccination have a time limit for filing, which may be as short as two years. Visit the VICP website at www.hrsa.gov/vaccinecompensation or call **1-800-338-2382** to learn about the program and about filing a claim.

7. How can I learn more?

- Ask your health care provider.
- Call your local or state health department.
- Visit the website of the Food and Drug Administration (FDA) for vaccine package inserts and additional information at www.fda.gov/vaccines-blood-biologics/vaccines.
- Contact the Centers for Disease Control and Prevention (CDC):
 - Call **1-800-232-4636 (1-800-CDC-INFO)** or
 - Visit CDC's website at www.cdc.gov/vaccines.



**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

9

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Alignment with LCPH Strategic Initiatives

PERSONNEL INVOLVED: Heather Baker

BACKGROUND: FY25 Quarter 3 Financial Report

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						

HEALTH DEPARTMENT MILL DOLLARS Thru December 2024

REVENUE	FY 2025 BUDGET	REVENUE RECEIVED YTD				TOTAL RECEIVED YTD	50% of the year elapsed 50% % of payroll		
		Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention		Budget Remaining	% of Budget Collected	Prior Year to Date
Taxes	\$ 1,664,665	\$ 803,093	\$ -	\$ -	\$ -	\$ 803,093	\$ 861,572	48.24%	\$ 861,550.42
Cost Allocation Recovery	\$ 145,010	\$ 127,490	\$ -	\$ -	\$ -	\$ 127,490	\$ 17,520	87.92%	\$ 64,544
Health Insurance Credits	\$ 202,643	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 202,643	0.00%	\$ 93,910
Environmental Health Charges	\$ 162,160	\$ -	\$ -	\$ 82,723	\$ -	\$ 82,723	\$ 79,437	51.01%	\$ 75,255.00
Community Health Charges	\$ 365,934	\$ -	\$ -	\$ -	\$ 182,274	\$ 182,274	\$ 183,660	49.81%	\$ 137,722.37
Contracts/Grants	\$ 401,015	\$ -	\$ -	\$ -	\$ 7,797	\$ 7,797	\$ 393,219	1.94%	\$ 220,691.47
Miscellaneous	\$ 34,000	\$ 18,931	\$ 27	\$ 8,079	\$ 2,964	\$ 30,001	\$ 3,999	88.24%	\$ 223,541.97
TOTAL REVENUE	\$ 2,975,427	\$ 949,513	\$ 27	\$ 90,802	\$ 193,035	\$ 1,233,377	\$1,742,050	41.45%	\$ 1,677,215
	FTE	4.870	2.750	3.250	6.985	17.855			
		27.28%	15.40%	18.20%	39.12%				
YEAR TO DATE ACTUAL EXPENDITURES	FY 2025 BUDGET	Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention	TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
PERSONNEL									
Regular Salary	\$ 944,836	\$ 153,418	\$ 44,424	\$ 54,152	\$ 187,675	\$ 439,670	\$ 505,167	46.53%	\$ 595,654
Temporary /Seasonal Salary	\$ 1,200	\$ -	\$ -	\$ -	\$ 558	\$ 558	\$ 642	46.51%	\$ 910
Overtime	\$ -	\$ 441	\$ -	\$ -	\$ 196	\$ 637	\$ (637)	--	\$ 179
Term Pay/ Uncomp Absences	\$ -	\$ 17,707	\$ 511	\$ -	\$ 15,814	\$ 34,031	\$ (34,031)	--	\$ 2,188
Benefits	\$ 323,775	\$ 49,768	\$ 13,461	\$ 18,171	\$ 64,284	\$ 145,685	\$ 178,090	45.00%	\$ 196,752
Extra Pay period Savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
TOTAL PERSONNEL	\$ 1,269,811	\$ 221,334	\$ 58,396	\$ 72,323	\$ 268,527	\$ 620,581	\$ 649,230	48.87%	\$ 795,683

YEAR TO DATE ACTUAL EXPENDITURES	FY 2025 BUDGET					TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
	Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention					
OPERATIONS									
21.10 Office Supplies	\$ 5,200	\$ 745	\$ 692	\$ -	\$ 1,109	\$ 2,546	\$ 2,654	48.96%	\$ 2,473
21.20 Minor Equipment	\$ 3,700	\$ -	\$ -	\$ 161	\$ 67	\$ 228	\$ 3,472	6.17%	\$ 613
21.50 Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
22.10 Operating Supplies	\$ 10,100	\$ 881	\$ -	\$ 3	\$ 4,486	\$ 5,370	\$ 4,730	53.17%	\$ 39,164
22.21 Hep B Vaccine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
22.23 Non Travel Vaccinations	\$ 100,000	\$ -	\$ -	\$ -	\$ 66,115	\$ 66,115	\$ 33,885	66.11%	\$ 131,734
22.24 Flu Vaccine	\$ 50,000	\$ -	\$ -	\$ -	\$ 44,078	\$ 44,078	\$ 5,922	88.16%	\$ 15,614
22.25 Covid Vaccine	\$ 65,000	\$ -	\$ -	\$ -	\$ 54,976	\$ 54,976	\$ 10,024	84.58%	\$ -
22.26 Travel Vaccines	\$ 40,000	\$ -	\$ -	\$ -	\$ 23,651	\$ 23,651	\$ 16,349	59.13%	\$ 24,084
22.27 Lab Expenses	\$ 3,600	\$ -	\$ -	\$ -	\$ 2,370	\$ 2,370	\$ 1,230	65.83%	\$ 1,744
22.60 Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
22.61 Titers/tests	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
23.10 Repair & Maintenance	\$ 200	\$ -	\$ 16	\$ 49	\$ -	\$ 65	\$ 135	32.43%	\$ -
23.20 Gas & Oil	\$ 3,600	\$ -	\$ 579	\$ 1,415	\$ -	\$ 1,995	\$ 1,605	55.41%	\$ 1,707
31.20 Postage	\$ 5,700	\$ 179	\$ 176	\$ 915	\$ 999	\$ 2,269	\$ 3,431	39.80%	\$ 1,412
31.40 Vehicle Parking	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ 840
31.45 Vehicle Registration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
31.60 Credit Card Fees	\$ 7,600	\$ -	\$ -	\$ 1,435	\$ 2,663	\$ 4,098	\$ 3,502	53.92%	\$ 3,447
31.65 Credit Card Fees	\$ 3,000	\$ -	\$ -	\$ 1,347	\$ -	\$ 1,347	\$ 1,653	44.90%	\$ 1,347
32.10 Printing	\$ 4,100	\$ 668	\$ 7	\$ 581	\$ 950	\$ 2,206	\$ 1,894	53.81%	\$ 1,262
33.10 Subscriptions	\$ 200	\$ 60	\$ -	\$ -	\$ -	\$ 60	\$ 140	29.98%	\$ 153
33.20 Advertising	\$ 1,200	\$ 890	\$ -	\$ 200	\$ -	\$ 1,090	\$ 110	90.84%	\$ 15,097
33.50 Membership	\$ 11,125	\$ 6,180	\$ -	\$ -	\$ -	\$ 6,180	\$ 4,945	55.55%	\$ 5,600
33.60 Licenses	\$ 740	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 740	0.00%	\$ 810
33.70 Education Awareness	\$ 5,300	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000	\$ 3,300	37.74%	\$ -
33.80 Health Club Dues	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200	0.00%	\$ 50
34.10 Utilities (Augusta)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
34.50 Telephone	\$ 16,501	\$ 3,064	\$ 712	\$ 1,645	\$ 2,760	\$ 8,181	\$ 8,320	49.58%	\$ 10,005
35.10 Professional Services	\$ 9,350	\$ 4,164	\$ -	\$ -	\$ 2,114	\$ 6,277	\$ 3,073	67.13%	\$ 8,946
35.65 Patient Services (BCH)	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	0.00%	\$ 1,454
35.70 Community Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
36.10 Repair & Maintenance	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	0.00%	\$ -
36.20 Office Repair/Maint	\$ 8,950	\$ 3,245	\$ -	\$ -	\$ -	\$ 3,245	\$ 5,705	36.26%	\$ 4,147
36.30 Vehicle Repair	\$ 200	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ 100	49.98%	\$ 195
37.10 Travel	\$ 1,700	\$ 1,844	\$ -	\$ -	\$ -	\$ 1,844	\$ (144)	108.46%	\$ 11,769
37.50 Board Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
38.10 Training	\$ 2,700	\$ 332	\$ -	\$ -	\$ -	\$ 332	\$ 2,368	12.31%	\$ 5,142
39.10 Contracted Services	\$ 102,384	\$ 2,568	\$ 15	\$ 350	\$ 284	\$ 3,217	\$ 99,167	3.14%	\$ 34,047
39.20 Recruitment Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
39.61 Software Maint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
50.10 Admin	\$ 77,905	\$ 38,953	\$ -	\$ -	\$ -	\$ 38,953	\$ 38,953	50.00%	\$ 34,507
50.11 HD Admin (applied to grants)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ 13,108
50.20 Insurance	\$ 39,301	\$ 18,650	\$ -	\$ -	\$ 1,848	\$ 20,498	\$ 18,803	52.16%	\$ 18,594
50.25 Deductibles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
50.30 Rent	\$ 176,333	\$ 71,764	\$ 3,718	\$ 2,528	\$ 10,156	\$ 88,166	\$ 88,167	50.00%	\$ 113,685
50.40 Technology	\$ 127,229	\$ 58,733	\$ -	\$ -	\$ -	\$ 58,733	\$ 68,496	46.16%	\$ 67,538
50.41 Tech Agreements	\$ 43,438	\$ -	\$ 7,437	\$ 14,024	\$ 7,437	\$ 28,898	\$ 14,540	66.53%	\$ 11,918
80.10 Transfers Out/Match	\$ 381,867	\$ -	\$ 48,087	\$ -	\$ 361,531	\$ 409,618	\$ (27,751)	107.27%	\$ 162,607
80.10 Transfers Out septic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
80.10 Transfer out to Consent Refer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
80.20 Transfer to Outside Source	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
TOTAL OPERATIONS	\$ 1,311,023	\$ 214,919	\$ 61,439	\$ 24,753	\$ 587,594	\$ 888,705	\$ 422,318	67.79%	\$ 744,812
CIP TRANSFERS	\$ 150,000	0				\$ -	\$ 150,000		\$ -
GRAND TOTAL EXPENDITURE	\$ 2,730,834	436,253.24	119,834.51	97,076.37	856,121.25	\$ 1,509,285	\$ 1,221,549	55.27%	\$ 1,540,495
Revenue Over (Under) Expendit	\$244,593	\$513,260	(\$119,808)	\$ (6,274)	\$ (663,087)	\$ (275,909)			\$ 136,720

CASH FLOW	FY 2025 BUDGET		CASH FLOW	Year to Date
				Actual
BEGINNING CASH	\$ -	\$ 1,120,049	BEGINNING CASH (non res)	\$ 1,120,049
REVENUES	\$ 2,975,427		REVENUES	\$ 1,233,377
EXPENDITURES	\$ 2,730,834		EXPENDITURES	\$ 1,509,285
Restricted Cash (BCH)	\$ -		restricted to unrestricted transfer	\$ -
ENDING CASH	\$ 244,593	\$ 1,364,642	ENDING CASH (non res)	\$ 844,140

Fund Bal last FY thru December

90 Day Reserve= \$ 673,356
 Current Cash Reserve (In Days) 113
 Restricted Cash (BCH) \$ 13,185

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

10

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Board Training

PERSONNEL INVOLVED: Board Members

BACKGROUND: Community Health Assessment and Community Health Improvement Plan

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Rolfe						
Weltz						

Community Health Assessment

Lewis and Clark County and
Greater Service Area,
Montana



Published December 2024

Summary of Assessment



Mental Health and Substance Use:

- Rates of depression and suicide remain high and are major concerns in our community
- Access to health care services is limited due to long wait times, limited providers, and limited insurance coverage
- Substance use remains a top concern, with relatively high rates of binge drinking and tobacco use in our community
- Alcohol-related mortality rate increased significantly in recent years
- Substance use among youth has decreased in recent years



Housing

- The significant rising cost burden of housing across income levels remains a critical issue in our community
 - Both renters and owners are impacted, especially those with lower incomes
 - This issue contributes to further economic stress and affects both physical and mental health
- Major challenges include:
- Labor shortages, construction challenges, wage-cost-of-living discrepancies, and slow governmental policy responses.
 - Influx of out-of-state buyers
 - "NIMBYism," and stigma/discrimination against homelessness
 - Issues within public housing programs, such as limited voucher-accepting homes and hesitant landlords
 - Insufficient public transportation, funding, and staffing for nonprofits supporting housing efforts



2024
Community
Health
Assessment

Section navigation



Summary of Assessment, continued



Chronic Disease

- Incidence of male prostate cancer has increased
- Mortality rate of colon cancer has increased
- Female breast cancer mortality rate has decreased
- Emergency department visit rates for heart disease have increased, with no major changes in mortality rate
- The percentage of residents diagnosed with diabetes has increased
- Efforts to address risk factors like smoking, physical inactivity, and diet remain vital to reducing these rates and improving quality of life



Access to Healthcare

- Provider-to-population ratios are better than state and national averages in our county, but access issues persist
- Many residents report delays in care due to long wait times, insurance coverage limitations, and transportation barriers, especially in rural areas
- Lack of access to dental care, particularly due to a lack of providers accepting Medicaid, is a major barrier
- Uncertainty in the future of Medicaid coverage and renewal of our current Medicaid program for our community is a concern



2024
Community
Health
Assessment

Section navigation



Community Health Assessment

Lewis and Clark County and
Greater Service Area,
Montana














Published December 2024

Previous Improvement Plan Review

Based on findings from the 2021 Health Assessment, the 2022 Improvement Plan identified three priority areas: Behavioral Health, Housing, and Chronic Disease. More than 50 representatives from diverse sectors—including healthcare, government, and community organizations—collaborated to establish specific metrics to help track progress. Below are tables summarizing the key metrics identified, alongside the most recent available estimate and symbols visualizing any changes.

Priority Area Metrics

 Worse
  Better
  Little or no change < 5% difference

Behavioral Health Metrics				
Data displayed as: Estimate [95% confidence interval]				
Data represent estimates for Lewis and Clark County residents				
Adult Behavioral Health Metrics ^[4]		2017-2019	2020-2022	Change
Suicide mortality rate ^[5] (age-adjusted per 100,000)		24	26 *2020-2023	
Depressive disorder: adults		22.9% [20.2-25.6]	23.6% [21.1-26.0]	
Adults who binge drink		16.6% [14.0-19.2]	20.2% [17.8-22.6]	
Tobacco use:	Current smokers	16.5% [13.9-19.0]	13.5% [11.5-15.6]	
	E-cigarette use	2.4% [0.36-4.4]	5.7% [4.1-7.3]	
Marijuana use		9.9% [6.0-13.8]	16.7% [13.8-19.7]	
Youth Behavioral Health Metrics ^[6]		2021	2023	Change
Experiencing depressive symptoms		42%	37%	
Tobacco use: adolescents	Ever smoked a cigarette	25%	24%	
	E-cigarette use	49%	37%	
Marijuana use: adolescents		36%	24%	
Binge drinking		21%	15%	

Section navigation 

Priority Area Metrics



Worse



Better



Little or no
change

< 5%
difference

Chronic Disease Metrics

All rates are age-adjusted per 100,000 and represent estimates for Lewis and Clark County residents
Data displayed as: **Estimate** [95% confidence interval]

CANCER ^[7]	2012-2016	2017-2021	Change
Female breast: mortality rate	23.6 [17.3-32]	13.1 [8.8-19.5]	
Female breast: incidence rate	133.9 [117.5-152.2]	131.9 [116.2-149.6]	
Male prostate: mortality rate	24.3 [16.8-34.1]	22.6 [16.0-31.5]	
Male prostate: incidence rate	130.6 [114.5-148.8]	148.6 [132.7-166.3]	
Colon cancer: mortality rate	13.5 [10.1-18]	18.7 [14.6-23.8]	
Colon cancer: incidence rate	46.8 [40.1-54.5]	36.6 [30.8-43.4]	
ASTHMA ^[8]	2017-2019	2020-2023	Change
Hospital admission rate	494	436	
Emergency Department visit rate	1,885	1,298	
HEART DISEASE ^[5, 8]	2017-2019	2020-2023	Change
Hospital admission rate	1,840	1,772	
Emergency Department visit rate	1,895	2,075	
Mortality rate	148.3 [135.7-162.1]	152.2 [139.8-165.5]	

Section navigation



Priority Area Metrics



Worse



Better



Little or no
change

< 5%
difference

Housing Metrics				
Housing continuum	2022	2023	2024	Change
Number of emergency shelter beds	80	80	80	~
Number of individuals who are homeless that transitioned to permanent housing	101	54	37	⊙
Number of individuals who are homeless	143	164	181	⊙

Housing cost burden ^[9]			
Percent of households spending 30% of income or more on housing, by annual income group, Lewis and Clark County			
Total (Renters and Owners)	2013-2017	2018-2022	Change
\$20K or less	77%	89%	⊙
\$20K-\$34,999	51%	61%	⊙
\$35K-49,999	35%	49%	⊙
\$50K-74,999	17%	7%	⊙
\$75K+	2%	7%	~
Renter-occupied only	2013-2017	2018-2022	Change
\$20K or less	81%	91%	⊙
\$20K-\$34,999	64%	77%	⊙
\$35K-49,999	33%	47%	⊙
\$50K-74,999	9%	14%	⊙
\$75K+	0%	3%	~

Section navigation

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

11

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS Announcement

PERSONNEL INVOLVED Department Director

BACKGROUND Board of Health

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Rolfe						
Weltz						



**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

January 23, 2025

Agenda Item No.

12

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Public Comment

PERSONNEL INVOLVED: Public and Board Members

BACKGROUND: Time is allowed for public comment on matters not mentioned in the agenda within the Board of Health’s jurisdiction.

HEALTH DIRECTOR’S RECOMMENDATION: n/a

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Reed						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosely						
Payne						
Weltz						

**Attendance Record for the
Lewis & Clark City-County Board of Health**

FY 2025

	Jul	Aug	Sept	Oct	Nov/ Dec	Jan	Feb	Mar	Apr	May	Jun
Bedell	*	X	X	X	X						
Brown	*	X	X	X	X						
Collins	*	X	X	X	X						
Reed	*										
Harris	*	X	X	X	X						
Kaufman	*	X	O	X	X						
MacLaurin	*	O	X	X	X						
Ohs-Mosley	*	X	X	X	X						
Payne	*	X	X	X	O						
Rolfe											
Weltz	*	O	O	O	O						

Legend:

X = Present

X_p = Present by phone

--- = Not a member of the board at that time.

O = Absent

* = No meeting held

P = Strategic Planning Session

T = Training



LEWIS AND CLARK CITY-COUNTY BOARD OF HEALTH

1930 Ninth Avenue
Helena, MT 59601
PH 406.457.8900
Fax: 406.457.8990

MEMBERS

Sherri Ann Ohs-Mosley	Term expires - June 30, 2027	First Term
Mikael Bedell	Term expires - June 30, 2025	Second Term
Brie MacLaurin	Term expires - June 30, 2025	Second Term
Lisa Kaufman	Term expires - June 30, 2027	Second Term
Chanan Brown	Term expires - June 30, 2027	First Term
Rex Weltz	Superintendent of Schools	
Candace Payne	Pleasure of Lewis & Clark County Commission	
Mayor Wilmot Collins	Pleasure of Helena City Commission	
Mayor Kelly Harris	Pleasure of East Helena City Council	

MEETING DATES FOR FISCAL YEAR 2025

Scheduled for 1:00 p.m. in the Public Health Conference Room of the Murray Building or by Zoom.

July 25, 2024 (No meeting held)

August 22, 2024

September 26, 2024

October 24, 2024

December 5, 2024

January 23, 2025

February 27, 2025

March 27, 2025

April 24, 2025

May 22, 2025

June 26, 2025

June 2024