

LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH MEETING
LEWIS AND CLARK PUBLIC HEALTH
CONFERENCE ROOM at 1930 9th Ave or ZOOM
August 22, 2024
1:00-3:00pm

REGULAR BOARD MEETING AGENDA

1:00 **CALL TO ORDER**

1:00 **REVIEW OF AGENDA**
1. Review and revision of agendaPg. 1

1:05 **MINUTES**
2. June 27, 2024Pg. 2

1:10 **INTRODUCTIONS AND EMPLOYEE RECOGNITION**
3. - Welcome new board members Sherri Ann Ohs-Mosley and Chanan Brown
- New staff: Dawn, Janet, Adam, Olivia, Heidi, Joni, Ember, Sandy
- Employee of the Quarter: Mary SparksPg. 5

1:40 **ACTION ITEMS**
4. Onsite Wastewater Variance Ratification of Hearing Officer Recommendation
Steve and Penny Vincelli
1820 Lincoln Road East
Helena, MT 59602Pg. 6

2:00 **BOARD DISCUSSION**
5. - FY24 Year End Financial Report
- Home Visiting Presentation (Mary Sparks)
- Communications and Marketing Update (Amber)Pg. 29

2:40 **ANNOUNCEMENTS**
6. - 2022 Community Health Improvement Plan Year 2 Progress Report: August 27
- *Invisible Shield* series and community discussion: Sept 10, Oct 8, Nov 12, Jan 7..Pg. 33

2:50 **PUBLIC COMMENT**
7. Public comments on matters not mentioned abovePg. 36

3:00 **Adjourn**

Our mission is to improve and protect the health of all Lewis and Clark County Residents

ADA NOTICE

Lewis and Clark County is committed to providing access to persons with disabilities for its meetings, in compliance with Title II of the Americans with Disabilities Act and the Montana Human Rights Act. The County will not exclude persons with disabilities from participation at its meetings or otherwise deny them County's services, programs, or activities. Persons with disabilities requiring accommodations to participate in the County's meetings, services, programs, or activities should contact Kari DesRosier, as soon as possible to allow sufficient time to arrange for the requested accommodation, at any of the following: (406) 447- 8316 TTY Relay Service 1-800-253-4091 or 711 kgrose@lccountymt.gov 316 N Park, Room 303

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

August 22, 2024

Agenda Item No.

1

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Review of Agenda

PERSONNEL INVOLVED: Board Members

BACKGROUND: Time is allowed for board members to review the agenda and to add any new agenda items.

HEALTH DIRECTOR'S RECOMMENDATION: Approval

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Payne						
Weltz						

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

August 22, 2024

Agenda Item No.

2

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS June 27, 2024 Minutes

PERSONNEL INVOLVED: Board Members

BACKGROUND: Upon approval, the minutes represent official actions of the Board of Health. Every effort is made to have these recommended minutes accurately portray the proceedings and procedures of the board.

HEALTH DIRECTOR'S RECOMMENDATION: Approval

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosely						
Payne						
Weltz						

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
1930 9th AVE, HELENA, MONTANA 59601
In-Person/Zoom Meeting, 1:00 p.m.
June 27, 2024**

Members Present

Brie MacLaurin, chair
Dr. Mikael Bedell, vice chair
Commissioner Candace Payne
Mayor Kelly Harris
Katherine Weber
Lisa Kaufman
Rex Weltz
Justin Murgel

Staff Present

Drenda Niemann
Jolene Helgerson
Laurel Riek
Nina Heinzinger
Julie Bir
Carin McClain
Meliss Baker

Guests Present

Deputy County Attorney Nicho Hash
City of Helena Commissioner Andy Shirtliff

Members Absent

Mayor Wilmot Collins

Dr. Mikael Bedell, vice chair, called the meeting to order at 1:00 p.m. A quorum was established.

REVIEW OF AGENDA

No changes were made. No public comment was given.

MINUTES

Dr. Bedell asked if there were any corrections or additions to the May 23, 2024, minutes. There being no changes, the Board approved the minutes as written. No public comment was given.

ANNOUNCEMENTS

The Board said farewell to Board member Justin Murgel as he completed the final board meeting of his two terms. The Board also said farewell to Public Health employee Jolene Helgerson who is leaving her employment with Public Health after 15 years of service.

Member of the public, City of Helena Commissioner Andy Shirtliff thanked Mr. Murgel for his time on the Board of Health.

ACTION

Appointment for Board of Health Executive Positions: Mr. Bedell enumerated the board positions that needed to be filled for FY2025. The Board made the following appointments:

- Brie McLaurin, chair
- Dr. Mikael Bedell, vice-chair
- Lisa Kaufman, hearing officer
- Brie McLaurin, Water Quality Protection District Board of Health Representative

Justin Murgel made a motion to approve Board of Health appointments for FY25. Commissioner Candace Payne seconded the motion. The motion carried 8-0. No public comment was given.

Soil Displacement Regulation Revision: Laurel Riek, Division Administrator, presented the Soil Displacement Regulation (see Attachment “A”) in which she highlighted the proposed changes to the regulation and the locations the draft regulations were posted for public comment. Ms. Riek also noted that no public comment was received during the 30-day public comment period. In answer to a question from Mr. Murgel, Ms. Riek said that any recent updates from the Environmental Protection Agency involving the soil levels will require an amendment to the regulations. There being no further board member discussion, Commissioner Candace Payne made a motion to recommend approval of the Soil Displacement Regulations to the Joint Governing Body. Mayor Kelly Harris seconded the motion. No public comment was given. The motion carried 8-0.

BOARD MEMBER DISUCSSION

Chronic Disease Prevention Program Update: Julie Bir, Chronic Disease Prevention Supervisor, Melissa Baker, with the Cancer Screening and Prevention program, and Carin McLain, Tobacco Prevention and Cessation program provided a program update (see Attachment “B”) in which they highlighted work that is being accomplished in their programs along with future program goals.

Licensed Establishment Fee Increase Update: Ms. Riek presented an update on the Licensed Establishment Fee increase proposal (on pages 22-23 of the board packet) in which she highlighted the need for the fee increase, the benefit of an increase, and the next steps. Commissioner Payne commented on the benefits of the fee increase that will ensure the safety of licensed establishments in Lewis and Clark County and the State of Montana.

Communicable Disease Response Plan: Nina Heinzinger, Licensed Establishment Supervisor, presented the Communicable Disease Response and Pandemic Flu Plan (on pages 25-26 of the board packet) along with a presentation (see Attachment “C”) in which she highlighted the Board of Health’s role during a communicable disease response and procedures outlined in the plan during a communicable disease outbreak. Ms. Niemann announced that the Board of Health can make emergency regulations immediately, and the Joint Governing Body has the ability to then review, change, repeal, or approve the regulations within a certain time period after the Board of Health’s action.

July Board of Health Meeting: Ms. Niemann announced that there will be no July Board of Health meeting. The next meeting will be on August 22, 2024.

PUBLIC COMMENT

No public comment was given.

The meeting adjourned at 2:16 p.m.

Mikael Bedell, Vice Chair

Drenda Niemann, Secretary

Closed Session: *The Board met in a closed session to discuss the Health Officer Annual Appraisal.*

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

August 22, 2024

Agenda Item No.

3

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: New board member introductions, new staff member introductions, and quarterly employee recognition

PERSONNEL INVOLVED: Health Officer

BACKGROUND: New board members, staff members, and employee of the quarter will be introduced and recognized.

HEALTH DIRECTOR'S RECOMMENDATION:

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosley						
Payne						
Weltz						

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

August 22, 2024

Agenda Item No.

4

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS Onsite Wastewater Variance Ratification, 1820 Lincoln Rd East, Helena, MT 59602

PERSONNEL INVOLVED: Lisa Kaufman, Hearing Officer

BACKGROUND The Board will consider ratification of the hearings officer recommendation for the variance to the Onsite Wastewater Regulation.

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Collins						
Harris						
Kaufman						
MacLaurin						
Murgel						
Payne						
Weber						
Weltz						



Lewis & Clark
**Public
Health**

Environmental Services Division

1930 9th Avenue
Helena, MT 59601
406-447-8351
Fax: 406-447-8398
publichealth@lccountymt.gov
www.LewisAndClarkHealth.org

Steve and Penny Vincelli Variance

Exhibits

- A. Variance Application (5 pages)
- B. Staff Report (3 pages)
- C. Vicinity Map (1 page)
- D. Deed (1 page)
- E. Lot Layout (1 page)
- F. 2024 Groundwater Monitoring Data (3 pages)
- G. Site Evaluation (2 pages)
- H. Non-degradation calculations, water sample (3 pages)

Our mission is to improve and protect the health of all Lewis and Clark County residents.

September 2021



Environmental Health Department
1930 9th Avenue
Helena, MT 59623
406-447-8351

VARIANCE APPLICATION

Name on Site Evaluation Application Form: Steve and Penny Vincelli

Property Owner's Name: Steve and Penny Vincelli

Property Address: 1820 LINCOLN RD E

Legal Description of Property: S16, T11 N, R03 W, TR SWSW

1. What type of on-site wastewater system, if any, currently exists on the property?

Septic System of unknown size and description

2. When was the existing system installed?

Unknown, Pre-1973

3. Is there a permit for this system, and if so, what is the permit number?

N/A-Installed prior to septic system permitting

4. Which section of the Lewis and Clark County On-Site Wastewater regulations are you requesting a variance to?

Section 4.3(5): Wastewater treatment systems must be located to maximize the vertical separation in distance from the bottom of the absorption trench to the seasonally high groundwater level, bedrock, or other limiting layer, but under no circumstances may this vertical separation be less than four feet of natural soil. Circular DEQ-4,

Section 2.2.4.2 Fill Restrictions: A minimum of 4 feet of natural soil from the bottom of the infiltrative surface of the subsurface absorption system to a limiting layer must be maintained. Fill cannot be used to overcome minimum vertical or horizontal separation distances.

5. Explain why you cannot meet the Lewis and Clark On-Site Wastewater regulations. (For example: You cannot meet the setback to property line).

September 2021

The groundwater table on the property peaks at less than 4 feet to the ground surface and there is nowhere else on the property that can maintain the 4 foot separation. Three monitoring wells were installed and they all failed. There are no options for easements or connection to a public system.

6. Can you meet the minimum requirement with any type of system?

No. There is not an approved system for use by the State of Montana when there is less than 4 feet to groundwater.

7. What other options have been looked at? (For example: An easement onto adjoining property).

There are no other options because the entire area has a shallow groundwater table.

8. Explain how the granting of this variance will not adversely affect public health, safety, and welfare.

There is an existing system in place and of unknown quality. A new approved system will improve the public health, safety and welfare.

Information to be submitted with the variance application:

1. A filed certificate of survey from the Clerk and Records office, Room 113 in the City-County building.
2. A lot layout **drawn to scale**, that clearly shows the following:
 - Placement of the home, driveway and other buildings
 - Proposed and existing wells
 - All neighboring wells within 100 feet of the property
 - Proposed and existing septic systems
 - Other pertinent features

Additional information that may be required – please meet with the sanitarian to see if you need any of the following:

1. Performance information for the type of system you are proposing.
2. Any engineering reports which may pertain to the site or which the department staff requests.
3. Water quality sampling for:
 - Nitrate Sending sample in on 7/29/2024
 - Bacteria
 - Other samples or monitoring
4. Other information: _____

Applicants Name: Penny Vincelli

Applicants Email Address: pennylou2014@gmail.com

Applicants Mailing Address: 2710 Lincoln Rd. East, Helena, MT 59602

September 2021

Contact Person's Name: Penny Vincelli ___ Phone Number: _406-459-2885_____

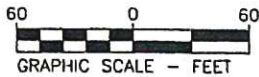
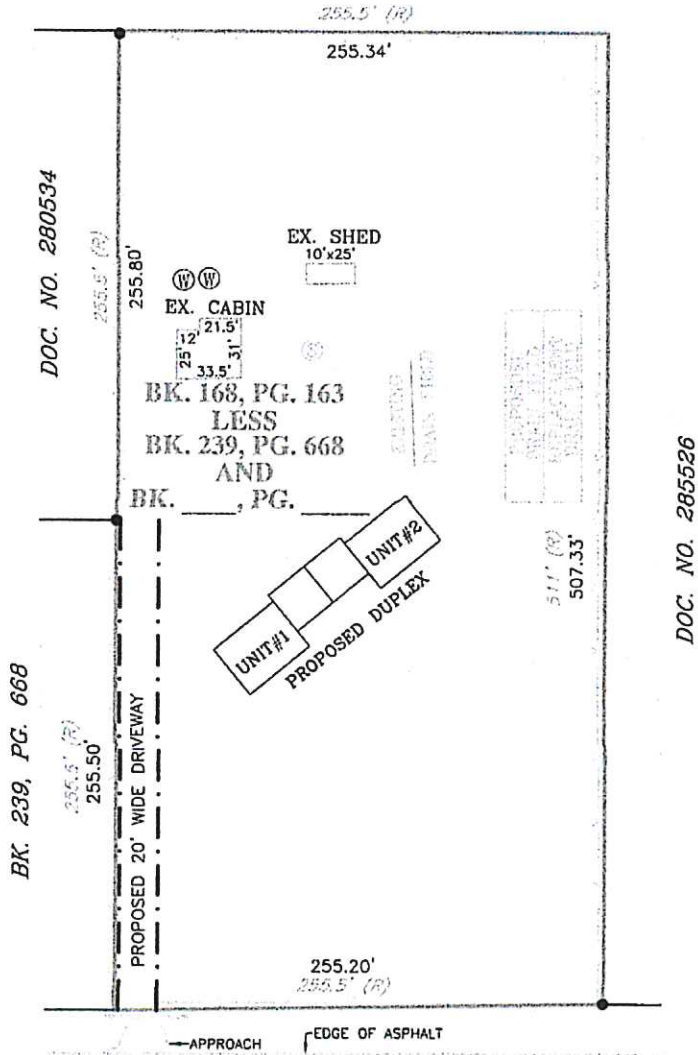
Applicant's Signature: Penny Vincelli

PARTIAL AS-BUILT & PROPOSED SITE PLAN

COMMISSIONED BY: STEVE & PENNY VINCELLI

DOC. NO. 285526

- LEGEND**
- = FOUND MONUMENT
 - ⊕ = EXISTING WELL
 - ⊗ = EXISTING SEPTIC LID
 - ▭ = ASPHALT
 - × = FENCE



LINCOLN ROAD

DOCUMENT NO.: _____

DATE: AUGUST 18, 2022

JOB NO.: 22258

FIELD BY: CJR, NFR

DRAFTED BY: CJR, PAC



PREPARED BY:
RIES & ASSOCIATES PC.
 6850 GREEN MEADOW DR.
 HELENA, MONTANA 59602

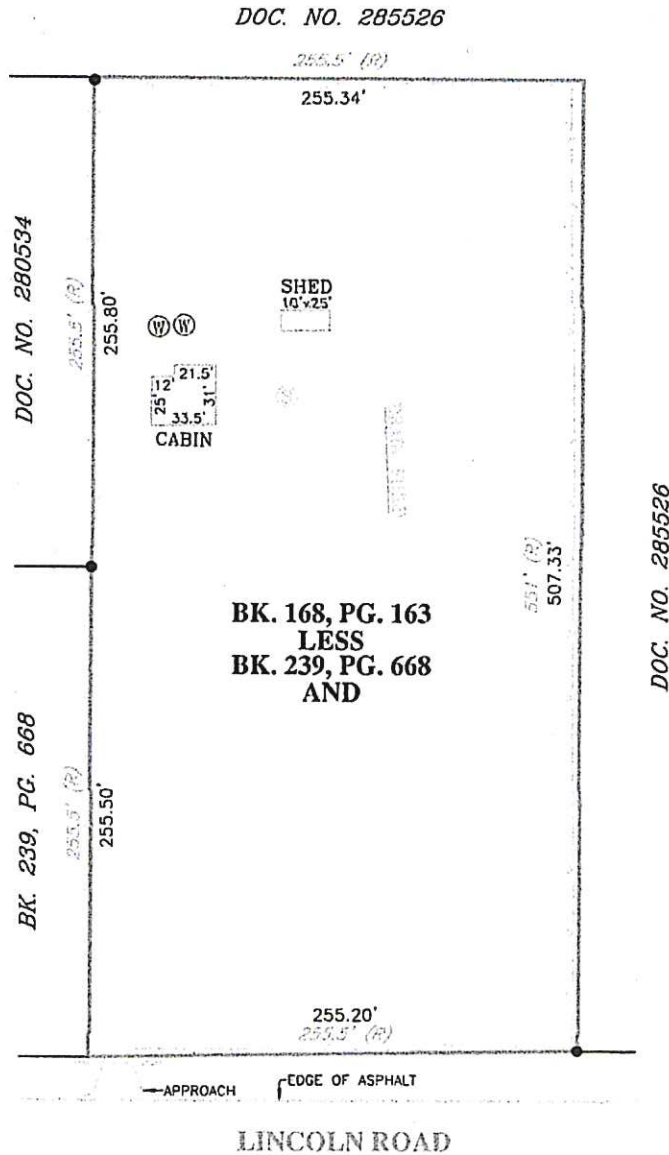
1/4	SEC.	T.	R.
⊕	16	11N	3W
⊕			

P.M. MONTANA,
 LEWIS AND CLARK COUNTY.

SHEET 1 OF 1

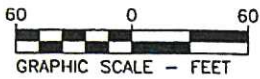
EXHIBIT "A"

PURPOSE: PARTIAL AS-BUILT & PROPOSED SITE PLAN
 COMMISSIONED BY: STEVE & PENNY VINCELLI



LEGEND

- = FOUND MONUMENT
- ⊙ = EXISTING WELL
- = EXISTING SEPTIC LID
- = ASPHALT
- × = FENCE



DOCUMENT NO.: _____

DATE: AUGUST 17, 2022

JOB NO.: 22258

FIELD BY: CJR, NFR

DRAFTED BY: CJR, PAC



PREPARED BY:
RIES & ASSOCIATES PC.
 6850 GREEN MEADOW DR.
 HELENA, MONTANA 59602

1/4 SEC.	T.	R.
16	11N	3W

P.M. MONTANA,
 LEWIS AND CLARK COUNTY.

SHEET 1 OF 1



Lewis & Clark
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Health**

1930 9th Avenue
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Fax: 406-447-8398

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www.LewisAndClarkHealth.org

Environmental Services Division

Steve and Penny Vincelli Variance Request

Hearing Date: August 20, 2024
Sanitarian: Beth Norberg, R.S.
447-8385

PROPERTY OWNER: Steve and Penny Vincelli

PROPERTY ADDRESS: 1820 Lincoln Road East
Helena, MT

LEGAL DESCRIPTION: Section 16, Township 11 North, Range 03 West

CURRENT PERMIT: N/A

SYSTEM FAILURE: Unknown

APPLICATION DATE: August 1, 2024

VARIANCE REQUEST: Applicant is requesting a variance to:
Section 4.3(5): Wastewater treatment systems must be located to maximize the vertical separation distance from the bottom of the absorption trench to the seasonally high groundwater level, bedrock, or other limiting layer, but under no circumstances may this vertical separation be less than four feet of natural soil.

DISCUSSION:

1820 Lincoln Road East is a 3.00 acre tract of land that was created by deed in April, 1952. The parcel is located less than one-tenth of a mile east of Glass Drive on the north side of Lincoln Road East in the north Helena Valley. The parcel was developed in 1970 with a log cabin, spring-fed well and septic system. The home has recently been demolished due to disrepair. The original septic system is assumed to have been installed when the house was built, but the exact size and construction is unknown.

Historically, this property, and the area in general, has been used for agricultural purposes and has a shallow groundwater table. The Helena Valley Irrigation Canal is located three-quarters of a mile to the North and the confluence of Prickly Pear, Tenmile, and Silver Creek is 2 miles to the southeast before they enter Lake Helena. There is a spring-fed well on the property and is located approximately 150 feet upgradient of the proposed system. Based on the US Geological Survey and other interpretive data, the direction of groundwater flow moves in a southeast direction towards Lake Helena. There is no mapped or designated floodplain in the vicinity.

The land use surrounding this parcel, and down gradient from the proposed system, is largely agricultural, irrigated hay and alfalfa fields with low-density residential and commercial dwellings.

Groundwater monitoring is being conducted on the parcel. Three monitoring wells were installed and so far, all three wells have peaked at less than 4 feet to groundwater. The shallowest water level recorded is in Well # 1 at 3.41 feet below ground surface.

Well	Water Level (below natural ground surface)	Status
Well #1	3.41	FAIL
Well #2	3.93	FAIL
Well #3	3.37	FAIL

Lewis and Clark County Onsite Wastewater Treatment Regulations, Section 4.3(5) state: "Wastewater treatment systems must be located to maximize the vertical separation distance from the bottom of the absorption trench to the seasonally high groundwater level, bedrock, or other limiting layer, but under no circumstances may this vertical separation be less than four feet of natural soil."

A site evaluation was completed at this site on August 24, 2022. Soils at the site are sandy clay loams and clay loams with 10-25% gravel content. This soil type typically provides good wastewater treatment. There are no down gradient wells for over 1 mile in the direction of groundwater flow.

The parcel is subject to non-degradation requirements under the Montana Water Quality Act because it is considered an increased source. The applicant is proposing the lot be used for 2 living units. The proposed system will meet standards for nitrate sensitivity and phosphorus breakthrough to ground and surface water with a shallow groundwater table.

A water sample was collected from the well in July, 2024 to assess current water quality. The well was absent of total coliform and e-coli and the nitrate level was 0.02 mg/L. The human health standard is 10 mg/L.

The applicant is proposing to install an Elevated Sand Mound constructed on 12 inches of stabilized fill material to serve no more than 2 living units. This amount of fill would provide more than four feet of soil prior to the placement of the Elevated Sand Mound. The proposed system will serve one single family living unit only.

While an elevated sand mound is no longer classified as a Level II treatment system, it has been shown to remove higher levels of some wastewater contaminants than a standard system. This includes nitrogen, total suspended solids, biological oxygen demand, bacteria and viruses.

The proposed system will require a design by a Professional Engineer and tank buoyancy calculations will have to be completed to ensure that the septic tank and dose tank will not become dislodged or shift during the high groundwater season.

There are currently no other available options available to the applicant such as an easement onto an adjoining property, connection to a public system or an alternative site that can meet the depth to groundwater requirements. This area of the Helena Valley is historically an area of higher groundwater tables. The proposed system is expected to be the best option for protection of public health and water quality for these site conditions.

CONCLUSION:

This parcel cannot meet the 4-foot separation to the seasonal high groundwater requirement as outlined in Section 4.3(5) of the Lewis and Clark County Onsite Wastewater Treatment Regulations. The applicant is proposing to install an Elevated Sand Mound constructed on 12 inches of fill to serve no more than 2 living units. There are no available alternatives that can meet the requirements of the regulations. All other minimum state and county requirements can be met.

RECOMMENDATION:

Staff recommends that if the variance were to be granted, that the following conditions shall be met:

1. That the parcel shall be limited to two single family living units.
2. That the system be designed by a Professional Engineer and that buoyancy calculations be included in the design.
3. That a minimum of 12 inches of fill be placed between the natural ground surface and the elevated sand mound;
4. That the variance expire 2 years from date of approval.

ArcGIS Web Map

Exhibit C



8/7/2024, 10:38:50 AM

1:36,112

- World Imagery
- Low Resolution 15m Imagery
- High Resolution 60cm Imagery
- High Resolution 30cm Imagery
- Citations
- 9.6m Resolution Metadata
- Railroads
- Roadways
- Interstate
- Divided 4-Lane
- Paved
- Unpaved
- Driveway
- Oneway
- Oneway
- Non-Motorized
- Abandoned
- Water Access Only
- Alley
- Highways
- Interstate Hwy
- US Hwy
- Montana Hwy
- Secondary Hwy
- Parcel Boundaries
- Helena City Limits
- County Boundary
- East Helena City Limit
- Lakes
- Streams

Esri, NASA, NGA, USGS, FEMA | Esri Community Maps Contributors, County of Lewis and Clark, Montana State Library, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, MET/INASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS, Source: Esri, Maxar, Earthstar Geographics, and the GIS User

Web AppBuilder for ArcGIS

BOOK 168 PAGE 163

DEED

THIS INSTRUMENT made this 13th day of June, A. D. 1951
between SCHOOL DISTRICT NO. 12 OF LEWIS AND CLARK COUNTY, MONTANA,
Party of the First Part, and A. F. VOTE and EILEEN M. VOTE, husband
and wife, of _____, Montana, Parties of the Second Part,

WITNESSETH:

That the said Party of the First Part for and in consideration
of the sum of Five Hundred One Dollars (\$501.00), lawful money of
the United States of America, to it in hand paid by the said Parties
of the Second Part, receipt whereof is hereby acknowledged, has
granted, bargained, sold and conveyed, and by these presents does
grant, bargain, sell and convey unto the said Parties of the Second
Part, as joint tenants and to the survivor of said joint tenants
(not as tenants in common), and the heirs and assigns of such sur-
vivor forever the hereinafter described real estate situate, lying
and being in the County of Lewis and Clark, State of Montana, more
particularly described as follows:

Beginning at a point which bears North 4-00' East,
forty-two and two-tenths (42.2) feet distant from
the Section corner common to Sections Sixteen (16),
Seventeen (17), Twenty (20) and Twenty-One (21),
Township Eleven (11) North, Range Three (3) West
of the Montana Principal Meridian, thence in a
northerly direction parallel to the Section line
and thirty (30) feet east thence, five hundred
eleven feet (511) to a point; thence in an easterly
direction five hundred eleven feet (511) to a point;
thence in a southerly direction five hundred eleven
feet (511) to a point; thence in a westerly direction
parallel to the Section line and thirty (30)
feet north thence, five hundred eleven feet (511) to the
place of beginning, containing six (6) acres, more
or less, lying, situate and being in the County of
Lewis and Clark, State of Montana.

TOGETHER with all and singular the tenements, hereditaments
and appurtenances thereto belonging or in anywise appertaining and
the reversion and reversions, remainder and remainders, rents, issues
and profits thereof, and also all the estate, right, title, interest,
property, possession, claim and demand whatsoever, as well in law
as in equity, of the said Party of the First Part, of in or to the

said premises, and every part and parcel thereof, with the appurtenances,

TO HAVE AND TO HOLD, all and singular the said premises, together with the appurtenances unto the said Parties of the Second Part as joint tenants with right of survivorship (not as tenants in common), and to the heirs and assigns of the survivors of said named joint tenants, forever.

IN WITNESS WHEREOF, the said Party of the First Part by order of its Board of Trustees caused these presents to be executed by its duly authorized officers this day and year first above written.

SCHOOL DISTRICT NO. 10 OF LEWIS AND CLARK COUNTY, STATE OF MONTANA

By Douglas L. Gursel

ATTEST:

Mrs. Arnet Jacklin
Clerk

STATE OF MONTANA)
COUNTY OF LEWIS AND CLARK)

On this 23 day of June, 1951, before me, the undersigned, a Notary Public in and for the State of Montana, personally appeared DOUGLAS L. GURSEL, Chairman of the Board of Trustees of School District No. 10 of Lewis and Clark County, Montana, known to me to be such Chairman and to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same for and on behalf of said School District No. 10.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal this day and year in this certificate first above written.



Bert C. Angstrom
Notary Public for the State of Montana, Residing at Helena, Montana.
My commission expires May 11, 1952

Filed for record this 11th day of April, 1952, at 9:05 o'clock, A. M.
Florence Thielen, County Recorder (48916)
Fee \$1.95

2072

Exhibit E

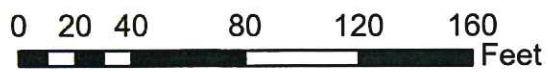
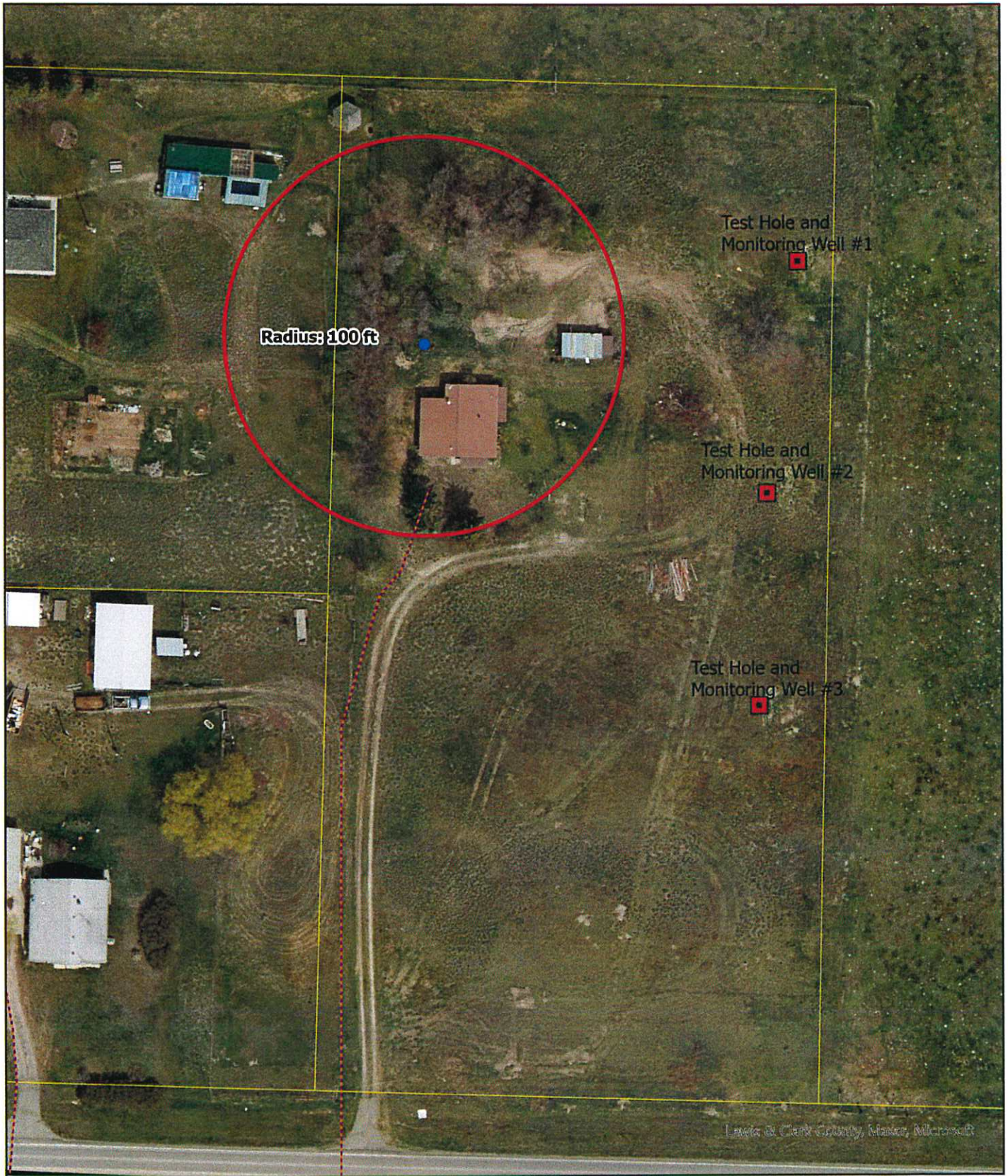


Exhibit F-Well #1

3.19

M.P Height (ft)

Date	Hold	Cut	Depth (bgs)
4/10/2024	dry		8.00
4/17/2024	dry		8.00
4/24/2024	dry		8.00
5/1/2024	dry		8.00
5/8/2024	dry		8.00
5/17/2024	dry		8.00
5/24/2024	dry		8.00
5/30/2024		7.90	4.41
6/5/2024		7.30	3.88
6/13/2024		6.85	3.41
6/19/2024		6.90	3.41
6/26/2024		6.90	3.63
7/3/2024		7.00	3.76
7/10/2024		7.50	4.28
7/17/2024		7.50	4.14
7/24/2024		7.30	3.88
7/31/2024		7.00	3.66
8/7/2024		6.90	3.51

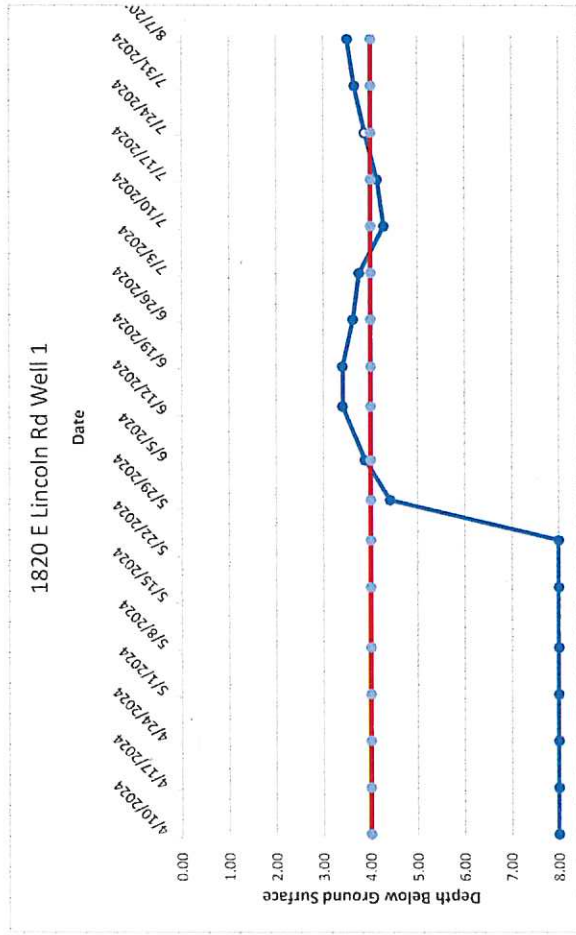


Exhibit F-Well #2

2.96

M.P Height (ft)

Date	Hold	Cut	Depth (lbs)
4/10/2024	dry		8.00
4/17/2024	dry		8.00
4/24/2024	dry		8.00
5/1/2024	dry		8.00
5/8/2024	dry		8.00
5/17/2024	dry		8.00
5/24/2024		8.30	5.07
5/30/2024		7.60	0.27
6/5/2024		7.50	0.07
6/13/2024		7.05	0.29
6/19/2024		7.00	0.15
6/26/2024		7.30	0.12
7/3/2024		7.30	0.01
7/10/2024		8.00	0.06
7/17/2024		7.80	0.15
7/24/2024		7.60	0.15
7/31/2024		7.30	0.17
8/7/2024		7.00	0.11

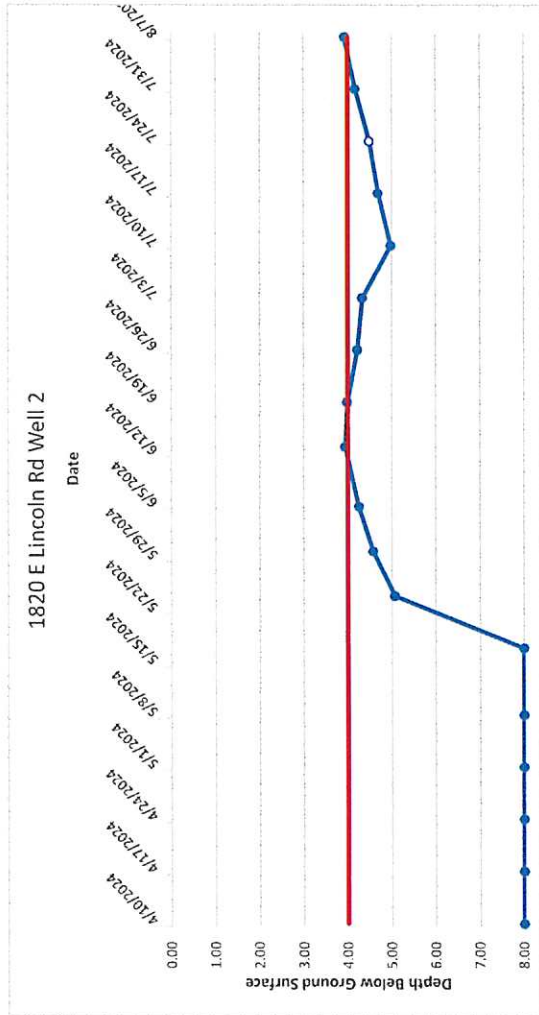


Exhibit F-Well #3

M.P Height (ft) 2.03

Date	Hold	Cut	Depth (bgs)
4/10/2024	8.50	0.15	6.32
4/17/2024	9.60	0.92	6.65
4/24/2024	8.70	0.14	6.53
5/1/2024	9.00	2.70	4.27
5/8/2024	9.70	0.14	7.53
5/17/2024	8.70	0.11	6.56
5/24/2024	6.50	0.27	4.20
5/30/2024	6.10	0.10	3.97
6/5/2024	6.20	0.31	3.86
6/13/2024	5.70	0.17	3.50
6/19/2024	5.80	0.12	3.65
6/26/2024	6.20	0.22	3.95
7/3/2024	6.60	0.08	4.49
7/10/2024	6.90	0.07	4.80
7/17/2024	6.40	0.10	4.27
7/24/2024	6.40	0.21	4.16
7/31/2024	5.90	0.09	3.78
8/7/2024	5.50	0.10	3.37

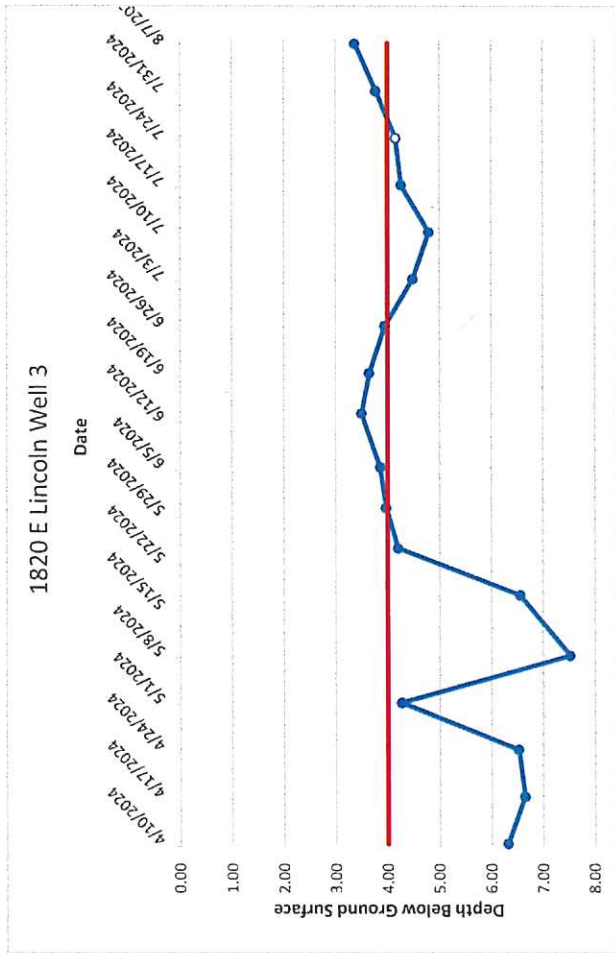




Exhibit G

316 North Park Ave., Room 230
 Helena, MT 59623
 406-447-8351
 Fax: 406-447-8398
publichealth@lccountymt.gov
www.LewisAndClarkHealth.org

SITE EVALUATION INSPECTION RESULTS
This is NOT a permit

PARCEL/PROJECT INFORMATION

PROJECT STATUS: PENDING VARIANCE

OWNER:	STEWART JERRY & TINA		
SITE ADDRESS:	1820 LINCOLN RD E		
LEGAL DESC:	S16, T11 N, R03 W, TR SWSW		
GEOCODE:	05199516101180000		
PROPOSED SUB:	PROPOSED LOT NO.:		
INSPECTION DATE:	8/24/2022	INSPECTOR:	BETH NORBERG
INSPECTION RESULT:	FAIL		
CONTACT:			

PROJECT INFORMATION

PROJECT TYPE:	SITE EVALUATION	PROPOSED STRUCTURE TYPE:
PROJECT SUBTYPE:	NEW	PROPOSED SYSTEM TYPE:
PROJECT DESCRIPTION:		
NOTES:	Three test holes dug on the lot. Every test hole had groundwater in them and saturation above the groundwater level. Groundwater monitoring required for 2023 monitoring season. Approval and system sizing is dependent on the monitoring season.	

INSPECTION RESULTS

1. ALL FEES SUBMITTED, COMPLETED APPLICATION	Pass	
2. TEST HOLE IS WITHIN 25 FEET OF PRIMARY AND REPLACEMENT DRAINFIELD LOCATION	Pass	Three test holes dug from north to south along the east property line.
3. SETBACK TO WELLS AND SURFACE WATER MET	Pass	Proposed area meets setbacks to the spring and proposed well location. 500' mixing zone will not cross the well isolation zone or spring.
4. SETBACK TO ALL PROPERTY LINES MET	Pass	System will meet the 10 foot setback to property lines.
5. SETBACK TO ALL FOUNDATIONS MET	Pass	No foundations-only an old cabin. All proposed structures will meet the required setbacks. Home has been demolished. No structures onsite.
6. SETBACK TO 100 YEAR FLOODPLAIN AND/OR FLOODWAY MET	Pass	No mapped floodplain in the area
7. SLOPE REQUIREMENTS MET	Pass	Slope at the site is flat and no more than 3%.
8. DEPTH TO BEDROCK >4'	Pass	No bedrock in the test hole.
9. DEPTH TO GROUNDWATER >4'	Fail	Groundwater found in all test holes ranging from 60-99". Saturation ranging from 29-38".
10. MOTTLING OR SIGNS OF GROUNDWATER IN TEST HOLE	Fail	Groundwater in test holes
11. TEST HOLE LOCATION AND OTHER DATA LOGGED IN GPS UNIT	Pass	
12. PREVIOUS GROUNDWATER MONITORING COMPLETED AT THE SITE	Pass	No previous monitoring done.
13. GROUNDWATER MONITORING ON SURROUNDING PROPERTY	Pass	There has been monitoring in the area, but not directly adjacent to the site.
14. NON-DEGRADATION REVIEW COMPLETED AND APPROVED		
15. SITE MEETS REQUIREMENTS OF MOST CURRENT WASTEWATER TREATMENT REGULATIONS	Fail	Site needs to complete a season of groundwater monitoring.

NO CONSTRUCTION shall take place until a numbered septic system permit has been issued by Lewis and Clark public health. If any construction occurs prior to a permit being issued, the permit fee will be doubled and an additional administrative penalty will be charged.

CONSTRUCTION is defined as the building or renovation of any structure intended for human occupancy, including excavation for foundations or footings, that would result in an increase in wastewater flow; the drilling of a well or the provision of water to a site intended for human occupancy; or work on or the installation of any part of an on-site wastewater treatment system.



316 North Park Ave., Room 230
 Helena, MT 59623
 406-447-8351
 Fax: 406-447-8398
publichealth@lccountyvt.gov
www.LewisAndClarkHealth.org

SITE EVALUATION SOILS FORM

This is NOT a permit

PARCEL/PROJECT INFORMATION

PROJECT STATUS: PENDING VARIANCE

OWNER:	STEWART JERRY & TINA		
SITE ADDRESS:	1820 LINCOLN RD E		
LEGAL DESC:	S16, T11 N, R03 W, TR SWSW		
GEOCODE:	05199516101180000		
PROPOSED SUB:	PROPOSED LOT NO.:		
APPLICATION DATE:	8/18/2022	APPLICANT:	STEVEN VINCELLI
SITE EVALUATION TYPE:	NEW		

TEST HOLE 1		TEST HOLE 2	
Layer 1	0-6", Clay Loam, 25% gravel, 10YR, 5/2	Layer 1	0-18", Coarse Sandy Clay Loam, 50% gravel, 10YR, 5/2
Layer 2	6-20", Silt Clay Loam, 10% gravel, 2.5Y, 5/3	Layer 2	18-42", Loamy Sand, 50% gavel, 10YR, 4/2
Layer 3	20-49", Coarse Sandy Loam, 50% gravel, 2.5Y, 4/2	Layer 3	42-60", Sandy Loam, 50% gravel, 10YR, 5/3
Layer 4	49-99", Clay Loam, 50% gravel, 2.5Y, 4/3	Layer 4	
Layer 5		Layer 5	
Layer 6		Layer 6	
Layer 7		Layer 7	
Layer 8		Layer 8	
MOTTLING DEPTH	Saturated at 39"	MOTTLING DEPTH	60"
GROUNDWATER DEPTH	99"	GROUNDWATER DEPTH	
BEDROCK DEPTH	N/A	BEDROCK DEPTH	N/A
NOTES	North test hole. Groundwater at 99", but saturated up to 39".	NOTES	Middle test hole. Saturated at 36", Groundwater at 60".
TEST HOLE 3		TEST HOLE 4	
Layer 1	0-19", Clay Loam, 10% gravel, 10YR, 4/2	Layer 1	
Layer 2	19-32", Sandy Clay Loam, 50% gravel, 10YR, 5/3	Layer 2	
Layer 3	32-46", Clay Loam, 50% gravel, 10YR, 5/3	Layer 3	
Layer 4	46-67", Clay Loam, 50% gravel, 10YR, 4/3	Layer 4	
Layer 5		Layer 5	
Layer 6		Layer 6	
Layer 7		Layer 7	
Layer 8		Layer 8	
MOTTLING DEPTH	Saturation at 28", no mottling	MOTTLING DEPTH	
GROUNDWATER DEPTH	67"	GROUNDWATER DEPTH	
BEDROCK DEPTH		BEDROCK DEPTH	
NOTES	South test hole. Saturated at 28", groundwater at 67".	NOTES	
TEST HOLE 5		TEST HOLE 6	
Layer 1		Layer 1	
Layer 2		Layer 2	
Layer 3		Layer 3	
Layer 4		Layer 4	
Layer 5		Layer 5	
Layer 6		Layer 6	
Layer 7		Layer 7	



1315 Cherry, Helena, MT 59601
(406)449-6282

Client: **Ann Snortland**

Date Reported: 30-Jul-24

Sample ID: **Well**

Project ID: 1020 Lincoln Rd E

Chain of Custody #: 488

Site ID: 59602

Laboratory ID: 06H387				Date / Time Sampled: 29-Jul-24 @ 14:06		
Sample Matrix: Water				Date / Time Received: 29-Jul-24 @ 14:20		
Parameter	AR	MCL	SCL	Analyzed Date/Time	By	Method Reference
Total Coliform, colonies/100 mL	0	0	NR	29-Jul-24 @ 17:00	CE	SM 9223
E-Coli, colonies/100 mL	0	0	NR	29-Jul-24 @ 17:00	CE	SM 9223
Specific Conductivity, umho/cm	192	NR	NR	30-Jul-24 @ 09:15	CE	EPA 120.1
Nitrate + Nitrite as N, mg/L	0.02	10	NR	29-Jul-24 @ 17:53	CE	EPA 300.0

Comments:

MCL (Health Risk) and SCL (Aesthetic Risk) - Limits set by EPA

Anything under the AR column in **Red** is above EPA limits and may pose a risk.

AR - Analytical Result

NR - Not Regulated

References:

Methods for Chemical Analysis of Water and Wastes, US EPA, 600/4-79-020

Method 9223 B - QT, Colilert 18, Standard Methods for the Examination of Water and Wastewater.

Reviewed by: CE



Chain of Custody
1315 Cherry Ave. Helena, MT 59601

0488 (406) 449-6282
www.alpineanalytical.com

Invoice to: Ann Shortland Address: Ann. Shortland Bhhs mt. wa City: _____ State: _____ Zip: _____ Phone: _____ e-mail: _____ Send Via: Mail <input type="checkbox"/> e-mail <input type="checkbox"/> Pick-up <input type="checkbox"/> Report: Yes <input type="checkbox"/> No <input type="checkbox"/>		Report To: (if different than invoice) Project ID: 1020 Lincoln Rd E Site ID: 59002 Sampler (print): _____ Sampler (signature): _____	
Sample Identification Well		Analysis Requested RT <input checked="" type="checkbox"/> SC <input checked="" type="checkbox"/>	
Date: 7/29/09 Time: 14:00		Date: _____ Time: _____	
Shipped: AMS		Received by: Joe	
Temperature Received: <input type="checkbox"/> Condition Received: <input type="checkbox"/>		Remarks: _____	
FEDEX <input type="checkbox"/> UPS <input type="checkbox"/> MAIL <input type="checkbox"/> HAND DELIVERED <input type="checkbox"/> BUS <input type="checkbox"/>		Lab use only LAB ID: 101387	

** An additional cost may be incurred for samples disposed of by Alpine Analytical Laboratory.
 ** An additional weekend cost will be incurred for samples that are read back on a weekend or a Holiday. (ex. Total Coliform, Fecal Coliform, BOD, etc.)

MONTANA DEPARTMENT OF ENVIRONMENTAL QUALITY

NITRATE SENSITIVITY ANALYSIS

SITE NAME: Steve and Penny Vincelli
COUNTY: Lewis and Clark
LOT #:
NOTES: 1820 Llincoln Road East

<u>VARIABLES</u>	<u>DESCRIPTION</u>	<u>VALUE</u>	<u>UNITS</u>
K	Hydraulic Conductivity	100.00	ft/day
I	Hydraulic Gradient	0.0132	ft/ft
D	Mixing Zone Thickness (usually constant)	15.0	ft
L	Mixing Zone Length (see ARM 17.30.517(1)(d)(viii))	100	ft
Y	Width of Drainfield Perpendicular to Ground Water Flow	50	ft
Ng	Background Nitrate (as Nitrogen) Concentration	0.02	mg/L
Nr	Nitrate (as Nitrogen) Concentration in Precipitation (usually constant)	1.0	mg/L
Ne	Nitrate (as Nitrogen) Concentration in Effluent	50.00	mg/L
#	Number of Single Family Homes on the Drainfield	2.0	
Ql	Quantity of Effluent per Single Family Home	26.70	ft ³ /day
P	Precipitation	15.0	in/year
V	Percent of Precipitation Recharging Ground Water (usually constant)	0.20	

EQUATIONS

W	Width of Mixing Zone Perpendicular to Ground Water Flow = (0.175)(L)+(Y)	67.50	ft
Am	Cross Sectional Area of Aquifer Mixing Zone = (D)(W)	1012.50	ft ²
As	Surface Area of Mixing Zone = (L)(W)	6750.00	ft ²
Qg	Ground Water Flow Rate = (K)(I)(Am)	1336.50	ft ³ /day
Qr	Recharge Flow Rate = (As)(P/12/365)(V)	4.62	ft ³ /day
Qe	Effluent Flow Rate = (#)(Ql)	53.40	ft ³ /day

SOLUTION

Nt	Nitrate (as Nitrogen) Concentration at End of Mixing Zone = ((Ng)(Qg)+(Nr)(Qr)+(Ne)(Qe)) / ((Qg)+(Qr)+(Qe))	1.94	mg/L
----	--	------	------

BY: Beth Norberg, RS
 DATE: August 8, 2024

REV. 03/2005

MONTANA DEPARTMENT OF ENVIRONMENTAL QUALITY

PHOSPHOROUS BREAKTHROUGH ANALYSIS

SITE NAME: Steve and Penny Vincelli
COUNTY: Lewis and Clark
LOT #:
NOTES: 1820 Llincoln Road East

<u>VARIABLES</u>	<u>DESCRIPTION</u>	<u>VALUE</u>	<u>UNITS</u>
Lg	Length of Primary Drainfield as Measured Perpendicular to Ground Water Flow	50.0	ft
L	Length of Primary Drainfield's Long Axis	60.0	ft
W	Width of Primary Drainfield's Short Axis	15.0	ft
B	Depth to Limiting Layer from Bottom of Drainfield Laterals*	4.0	ft
D	Distance from Drainfield to Surface Water	500.0	ft
T	Phosphorous Mixing Depth in Ground Water (0.5 ft for coarse soils, 1.0 ft for fine soils)**	1.0	ft
Ne			
Sw	Soil Weight (usually constant)	100.0	lb/ft3
Pa	Phosphorous Adsorption Capacity of Soil (usually constant)	200.0	ppm
#	Number of Single Family Homes on the Drainfield	2.0	

CONSTANTS

PI	Phosphorous Load per Single Family Home (constant)	6.44	lbs/yr
X	Conversion Factor for ppm to percentage (constant)	1.0E+06	

EQUATIONS

Pt	Total Phosphorous Load = (PI)(#)	12.88	lbs/yr
W1	Soil Weight under Drainfield = (L)(W)(B)(Sw)	360000.0	lbs
W2	Soil Weight from Drainfield to Surface Water = [(Lg)(D) + (0.0875)(D)(D)] (T)(Sw)	4687500.0	lbs
P	Total Phosphorous Adsorption by Soils = (W1 + W2)[(Pa)/(X)]	1009.5	lbs

SOLUTION

BT	Breakthrough Time to Surface Water = P / Pt	78.4	years
----	---	------	-------

BY: Beth Norberg, RS
 DATE: August 8, 2024

NOTES: * Depth to limiting layer is typically based on depth to water in a test pit or bottom of a dry test pit minus two feet to account for burial depth of standard drainfield laterals.
 ** Material type is usually based on test pit. A soil that can be described as loam (e.g. gravelly loam, sandy loam, etc.) or finer according to the USDA soil texture classification system is considered a "fine" soil.

REV. 12/2004

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

August 22, 2024

Agenda Item No.

5

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Board Member Discussion

PERSONNEL INVOLVED: Board Members/Staff

BACKGROUND FY24 Year-end financial report, home visiting presentation, and communications and marketing update

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosely						
Payne						
Weltz						

HEALTH DEPARTMENT MILL DOLLARS Thru June 2024

REVENUE	REVENUE RECEIVED YTD					TOTAL RECEIVED YTD	100% of the year elapsed 100% % of payroll		
	FY 2024 BUDGET	Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention		Budget Remaining	% of Budget Collected	Prior Year to Date
Taxes	\$ 1,562,568	\$ 1,547,195	\$ -	\$ -	\$ -	\$ 1,547,195	\$ 15,373	99.02%	\$ 1,488,864.71
Cost Allocation Recovery	\$ 197,344	\$ 117,887	\$ -	\$ -	\$ -	\$ 117,887	\$ 79,457	59.74%	\$ 132,993
Health Insurance Credits	\$ 210,310	\$ 177,600	\$ -	\$ -	\$ -	\$ 177,600	\$ 32,710	84.45%	\$ 189,332
Environmental Health Charges	\$ 162,080	\$ -	\$ -	\$ 153,382	\$ -	\$ 153,382	\$ 8,698	94.63%	\$ 150,692.00
Community Health Charges	\$ 348,934	\$ -	\$ -	\$ -	\$ 381,362	\$ 381,362	\$ (32,428)	109.29%	\$ 283,975.62
Contracts/Grants	\$ 398,630	\$ 95,582	\$ 489,863	\$ -	\$ 30,287	\$ 615,731	\$ (217,101)	154.46%	\$ 342,039.99
Miscellaneous	\$ 229,100	\$ 205,676	\$ 305	\$ 40,677	\$ 9,027	\$ 255,685	\$ (26,585)	111.60%	\$ 321,503.17
TOTAL REVENUE	\$ 3,108,966	\$ 2,143,941	\$ 490,167	\$ 194,059	\$ 420,677	\$ 3,248,843	(\$139,877)	104.50%	\$ 2,909,400

FTE 4.870 27.28% 2.750 15.40% 3.250 18.20% 6.985 39.12% 17.855

YEAR TO DATE ACTUAL EXPENDITURES

PERSONNEL	FY 2024 BUDGET					TOTAL YTD SPENT	% of Budget Spent		Prior Year to Date
	Budget	Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention		Budget Remaining	% of Budget Spent	
Regular Salary	\$ 1,217,516	\$ 336,702	\$ 152,381	\$ 128,485	\$ 418,889	\$ 1,036,458	\$ 181,058	85.13%	\$ 1,082,956
Temporary/Seasonal Salary	\$ 1,200	\$ -	\$ 6,471	\$ -	\$ 1,733	\$ 8,204	\$ (7,004)	683.69%	\$ 1,062
Overtime	\$ -	\$ 318	\$ -	\$ -	\$ 167	\$ 486	\$ (486)	--	\$ 200
Term Pay/Uncomp Absences	\$ 417,165	\$ 1,204	\$ 9,344	\$ 11,709	\$ 2,188	\$ 24,445	\$ (24,445)	--	\$ 7,784
Benefits	\$ -	\$ 109,451	\$ 53,825	\$ 46,993	\$ 132,495	\$ 342,765	\$ 74,400	82.17%	\$ 351,750
Extra Pay period Savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	--	\$ -
TOTAL PERSONNEL	\$ 1,635,881	\$ 447,676	\$ 222,022	\$ 187,187	\$ 555,473	\$ 1,412,357	\$ 223,524	86.34%	\$ 1,443,752

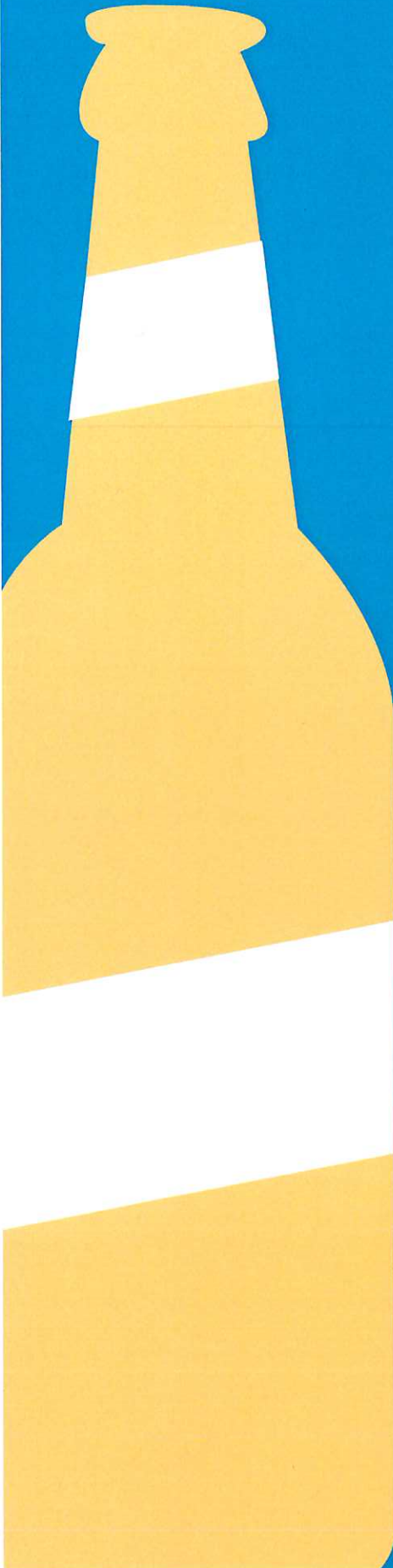
**YEAR TO DATE
ACTUAL
EXPENDITURES**

FY 2024 BUDGET	Administration	Community Health Promo	Environmental Health	Disease Ctrl & Prevention	TOTAL YTD SPENT	Budget Remaining	% of Budget Spent	Prior Year to Date
OPERATIONS								
21.10	Office Supplies	\$ 5,800	\$ 716	\$ 1,104	\$ 2,152	\$ 4,489	\$ 1,331	77.05%
21.20	Minor Equipment	\$ 12,750	\$ 10,454	\$ 1,841	\$ 12,552	\$ 198	\$ 198	98.45%
21.50	Computer Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22.10	Operating Supplies	\$ 86,664	\$ 3,613	\$ 40,011	\$ 4,965	\$ 48,628	\$ 38,266	55.96%
22.21	Hep B Vaccine	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22.23	Non Travel Vaccinations	\$ 161,000	\$ -	\$ -	\$ 162,895	\$ 162,895	\$ (1,895)	101.18%
22.24	Flu Vaccine	\$ 58,576	\$ -	\$ -	\$ 15,614	\$ 42,962	\$ 42,962	26.66%
22.25	Covid Vaccine	\$ -	\$ -	\$ -	\$ 3,831	\$ (3,831)	\$ (3,831)	\$ -
22.26	Travel Vaccines	\$ 33,152	\$ -	\$ -	\$ 31,642	\$ 1,510	\$ 1,510	95.45%
22.27	Lab Expenses	\$ 3,850	\$ -	\$ 50	\$ 3,346	\$ 3,396	\$ 454	88.20%
22.61	Titers/Tests	\$ 2,390	\$ -	\$ -	\$ -	\$ -	\$ 2,390	0.00%
23.10	Repair & Maintenance	\$ -	\$ 150	\$ -	\$ 150	\$ (150)	\$ (150)	\$ -
23.20	Gas & Oil	\$ 3,000	\$ -	\$ 815	\$ 1,607	\$ 276	\$ 302	89.92%
31.20	Postage	\$ 3,855	\$ 311	\$ 707	\$ 1,217	\$ 2,654	\$ (1,035)	126.84%
31.40	Vehicle Parking	\$ 1,632	\$ -	\$ -	\$ 1,680	\$ (48)	\$ (48)	102.94%
31.45	Vehicle Registration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
31.60	Credit Card Fees	\$ 3,500	\$ -	\$ -	\$ 2,669	\$ 5,217	\$ (4,366)	225.31%
31.65	Credit Card Fees	\$ 2,100	\$ -	\$ -	\$ 2,762	\$ (662)	\$ (662)	131.51%
32.10	Printing	\$ 3,550	\$ 1,433	\$ 430	\$ 1,738	\$ 3,763	\$ (213)	105.99%
33.10	Subscriptions	\$ 200	\$ 168	\$ -	\$ -	\$ 168	\$ 32	83.97%
33.20	Advertising	\$ 15,093	\$ 180	\$ 14,893	\$ 37	\$ 15,110	\$ (17)	100.11%
33.50	Membership	\$ 15,850	\$ 12,430	\$ 15	\$ -	\$ 12,495	\$ 3,355	78.83%
33.60	Licenses	\$ 1,700	\$ -	\$ -	\$ 540	\$ 1,158	\$ 542	68.12%
33.70	Education Awareness	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
33.80	Health Club Dues	\$ 200	\$ 120	\$ -	\$ -	\$ 120	\$ 80	60.00%
34.10	Utilities (Augusto)	\$ -	\$ -	\$ -	\$ 1,200	\$ (1,200)	\$ (1,200)	\$ -
34.50	Telephone	\$ 18,639	\$ 6,603	\$ 1,513	\$ 4,982	\$ 6,568	\$ (617)	104.34%
35.10	Professional Services	\$ 14,650	\$ 8,256	\$ 550	\$ 6,800	\$ 3,028	\$ (3,984)	127.20%
35.65	Patient Services (BCH)	\$ 1,500	\$ -	\$ 2,547	\$ -	\$ 2,547	\$ (1,047)	169.78%
35.70	Community Projects	\$ 9,066	\$ -	\$ 9,066	\$ -	\$ 9,066	\$ 0	100.00%
36.10	Repair & Maintenance	\$ -	\$ 15	\$ 86	\$ -	\$ 101	\$ (101)	\$ -
36.20	Office Repair/Maint	\$ 6,400	\$ 7,245	\$ -	\$ 838	\$ 8,081	\$ (1,681)	126.27%
36.30	Vehicle Repair	\$ 100	\$ -	\$ -	\$ 210	\$ 320	\$ (220)	319.89%
37.10	Travel	\$ 4,681	\$ 1,392	\$ 3,122	\$ 76	\$ 4,590	\$ 91	98.06%
37.50	Board Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
38.10	Training	\$ 13,372	\$ 1,836	\$ 1,355	\$ 326	\$ 3,663	\$ 9,709	27.40%
39.10	Contracted Services	\$ 52,290	\$ -	\$ 16,505	\$ 12,855	\$ 5,026	\$ 17,904	65.76%
39.20	Recruitment Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39.61	Software/Maint	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50.10	Admin	\$ 69,014	\$ -	\$ -	\$ -	\$ 69,014	\$ -	100.00%
50.11	HD Admin (applied to grants)	\$ 10,492	\$ -	\$ 14,316	\$ -	\$ 14,686	\$ (4,194)	139.98%
50.20	Insurance	\$ 35,341	\$ 33,492	\$ -	\$ 1,848	\$ 35,340	\$ 1	100.00%
50.25	Deductibles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50.30	Rent	\$ 298,727	\$ 161,155	\$ 5,223	\$ 32,215	\$ 20,312	\$ 17,823	92.47%
50.40	Technology	\$ 143,519	\$ 139,052	\$ -	\$ -	\$ 139,052	\$ 4,467	96.89%
50.41	Tech Agreements	\$ 28,610	\$ -	\$ 13,396	\$ 13,356	\$ 40,148	\$ (11,538)	140.33%
80.10	Transfers Out/Match	\$ 357,452	\$ -	\$ 60,735	\$ 27,615	\$ 269,782	\$ (680)	100.19%
80.10	Transfers Out septic	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
80.10	Transfer out to Consent Refer	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000	0.00%
80.20	Transfer to Outside Source	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATIONS		\$ 1,422,145	\$ 457,634	\$ 186,388	\$ 110,762	\$ 558,642	\$ 108,719	92.36%
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CIP TRANSFERS		\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL EXPENDITURE		\$ 3,058,026	\$ 905,309.56	\$ 408,409.81	\$ 297,948.86	\$ 1,114,114.40	\$ 332,243	88.14%
Revenue Over (Under) Expenditure		\$ 50,940	\$ 1,238,631	\$ 981,758	\$ (103,890)	\$ (693,438)	\$ 523,061	252,788

CASH FLOW		Year to Date Actual	
BEGINNING CASH	REVENUES	BEGINNING CASH (nc)	REVENUES
\$ 596,988	\$ 3,108,866	\$ 596,988	\$ 3,248,843
\$ -	\$ 3,058,026	\$ -	\$ 2,725,783
ENDING CASH	Restricted Cash (BCH)	ENDING CASH (non r)	Restricted Cash (BCH)
\$ 50,940	\$ 647,928	\$ 1,120,049	\$ 13,185

90 Day Reserves \$ 754,014
Current Cash Reserve (in Days) 134

Fund Bal last FY thru June \$ 596,988



Fill Out the Questionnaire.
Share Your Story. Join the
Conversation. (Scan QR Code)

LESS



IS



MORE

Championing alcohol
moderation and sobriety in
Lewis and Clark County



Lewis & Clark
Public Health

**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

August 22, 2024

Agenda Item No.

6

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS Announcements

PERSONNEL INVOLVED: Health Officer

BACKGROUND Health Officer will make announcement regarding the upcoming 2022 Community Health Improvement Plan Year 2 Progress Report and the Invisible Shield series and community discussion

HEALTH DIRECTOR'S RECOMMENDATION: N/A

ADDITIONAL INFORMATION

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosely						
Payne						
Weltz						



For Immediate Release

August 2, 2024

Contact: Amber Johnson, Communications Specialist, 406-558-9459 (cell), ajohnson@lccountymt.gov

2024 Annual Presentation of Community Health Improvement Plan Scheduled for August 27

Helena – Lewis and Clark Public Health, together with the Healthy Together Steering Committee of Lewis and Clark County, would like to invite the public to their 2024 Annual Presentation of the Community Health Improvement Plan, scheduled from 9 AM – 10:30 AM Tuesday, August 27 at St. Peter’s Health Education Center, located at 2475 Broadway Street.

Formalized in October 2017, the Healthy Together Steering Committee is an ongoing partnership among agencies in Lewis and Clark County that are concerned with improving population health. Along with LCPH, participating agencies include PureView Health Center, St. Peter’s Health, United Way of the Lewis and Clark Area, and Rocky Mountain Development Council.

Every three years, the Healthy Together Steering Committee prepares the Lewis and Clark County Community Health Assessment (CHA) report. This report helps organizations, businesses, and local health systems identify areas of concern impacting their health and the health of their community. That report was published in 2021.

Using information gathered from the CHA, Lewis and Clark Public Health and Healthy Together Steering Committee convened a group of stakeholders to create the current Community Health Improvement Plan (CHIP). Created in the spring of 2022, the plan outlines strategies to improve the health of all county residents over the next three years.

After careful review of the data, Healthy Together leadership selected three priority areas based on the results of the Community Health Assessment: 1) Chronic Disease 2) Behavioral Health and 3) Housing. The leadership team also selected several cross-cutting issues that impact all priority areas. These include health equity, access to care and services, partnerships, and lifespan concerns for children in early childhood, youth, and older adults.

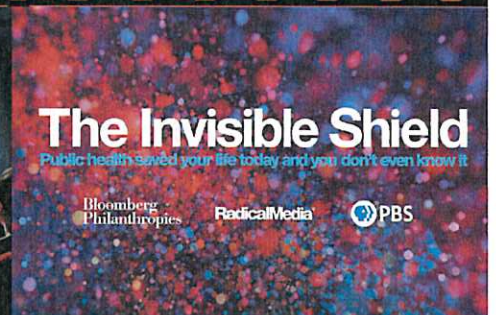
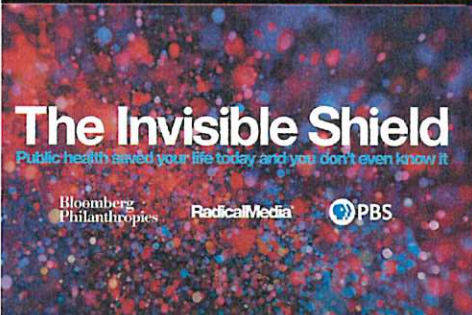
Within each priority area, the plan outlines targeted strategies designed to improve the health of all county residents, with a focus on increasing partnerships, access and equity while considering evidence-based supports for all county residents across the lifespan.

The public is encouraged to attend this annual presentation and learn more about the Community Health Improvement Plan. Coalition leads will present on the progress made in year two, plans for year three, and ways that the public can get involved in various coalitions.

Four-Part FILM

Series and Community
Conversation

Let's Talk About
Public Health

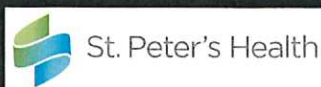


INVISIBLE SHIELD FILM SCREENING & COMMUNITY CONVERSATION
SEPTEMBER 10, OCTOBER 8, NOVEMBER 12, JANUARY 7

6:30 PM - 8:30 PM

Myrna Loy Theater: 15 N Ewing Street

Free and Open to the Public



**LEWIS & CLARK CITY/COUNTY BOARD OF HEALTH
Helena, Montana**

BOARD AGENDA ITEM

Meeting Date

August 22, 2024

Agenda Item No.

7

Minutes Board Member Discussion Staff & Other Reports Action Hearing of Delegation

AGENDA ITEMS: Public Comment

PERSONNEL INVOLVED: Public and Board Members

BACKGROUND: Time is allowed for public comment on matters not mentioned in the agenda within the Board of Health’s jurisdiction.

HEALTH DIRECTOR’S RECOMMENDATION: n/a

ADDITIONAL INFORMATION ATTACHED

BOARD ACTION:

NOTES:

	M O T I O N	S E C O N D	A Y E	N A Y	A B S T A I N	O T H E R
Bedell						
Brown						
Collins						
Harris						
Kaufman						
MacLaurin						
Ohs-Mosely						
Payne						
Weltz						

Attendance Record for the Lewis & Clark City-County Board of Health

FY 2025

	Jul	Aug	Sept	Oct	Nov/ Dec	Jan	Feb	Mar	Apr	May	Jun
Bedell	*										
Brown	*										
Collins	*										
Harris	*										
Kaufman	*										
MacLaurin	*										
Ohs-Mosley	*										
Payne	*										
Weltz	*										

Legend:

- X = Present
- X_p = Present by phone
- = Not a member of the board at that time.
- O = Absent
- * = No meeting held
- P = Strategic Planning Session
- T = Training

Candace Payne
County Commissioner
316 N. Park
Helena, Montana 59623
447-8304 (W) 447-8370 (Fax)
E-mail: cpayne@lccountymt.gov

(1)
Pleasure of L & C County Commission

Mayor Wilmot Collins
City Commissioner
316 N. Park
Helena, Montana 59623
447-8410 (W)
E-mail: wcollins@helenamt.gov

(2)
Pleasure of City of Helena Commission

Rex Weltz
Superintendent, Helena School Dist. No. 1
55 S. Rodney
Helena, Montana 59601
324-2001 (W)
E-mail: rweltz@helenaschools.org

(3,a)
Superintendent of Schools

Dr. Mikael Bedell, Vice Chair
710 Madison Ave
Helena, MT 59601
208-630-3848 (C)
E-mail mbedell@sphealth.org

(3,b)
2nd Term expires - June 30, 2025

Lisa Kaufman, Hearing Officer
4322 Paso Fino Lane
Helena, MT 59602
438-1194(H) 444-5313 (W)
E-mail: lkaufman@mt.gov

(3,c)
2nd Term expires - June 30, 2027

Mayor Kelly Harris
P.O. Box 1170
East Helena, MT 59635
438-1031(C)
E-mail: kharris@easthelenamt.us

(3,d)
Pleasure of East Helena City Council

Brie MacLaurin, Chair
710 N. Davis St.
Helena, MT 59601
461-0784 (C)
E-mail: briemaclaurin@gmail.com

(3,e)
2nd Term expires - June 30, 2025

Sherri Ann Ohs-Mosely
133 Alfalfa Road
Helena, MT 59602
406-581-3167 (C)
E-mail: Sherohs@outlook.com

(3,f)
1st Term expires - June 30, 2027

Chanan Brown
418 N. Benton Ave
Helena, MT 59601
614-706-0032
Email: chananbrown@gmail.com

(3,g)
1st Term expires - June 30, 2027

Updated July 2024

"To Improve and Protect the Health of all Lewis and Clark County Residents."



LEWIS AND CLARK CITY-COUNTY BOARD OF HEALTH

1930 Ninth Avenue
Helena, MT 59601
PH 406.457.8900
Fax: 406.457.8990

MEMBERS

Sherri Ann Ohs-Mosley	Term expires - June 30, 2027	First Term
Mikael Bedell	Term expires - June 30, 2025	Second Term
Brie MacLaurin	Term expires - June 30, 2025	Second Term
Lisa Kaufman	Term expires - June 30, 2027	Second Term
Chanan Brown	Term expires - June 30, 2027	First Term
Rex Weltz	Superintendent of Schools	
Candace Payne	Pleasure of Lewis & Clark County Commission	
Mayor Wilmot Collins	Pleasure of Helena City Commission	
Mayor Kelly Harris	Pleasure of East Helena City Council	

MEETING DATES FOR FISCAL YEAR 2025

Scheduled for 1:00 p.m. in the Public Health Conference Room of the Murray Building or by Zoom.

July 25, 2024 (No meeting held)

August 22, 2024

September 26, 2024

October 24, 2024

December 5, 2024

January 23, 2025

February 27, 2025

March 27, 2025

April 24, 2025

May 22, 2025

June 26, 2025

June 2024