

**LEWIS AND CLARK CITY-COUNTY
BOARD OF HEALTH – MINUTES
1930 9th AVE, HELENA, MONTANA 59601
In-Person/Zoom Meeting, 1:00 p.m.
April 25, 2024**

Members Present

Brie MacLaurin, chair
Dr. Mikael Bedell, vice chair
Commissioner Candace Payne
Katherine Weber
Justin Murgel
Lisa Kaufman
Rex Weltz

Staff Present

Drenda Niemann
Jolene Helgerson
Beth Norberg
Shelly Maag
Julie Bir
Mary Sparks
Heather Parmer

Vivi Tyler
Charity Middlemas

Members Absent

Mayor Wilmot Collins
Mayor Kelly Harris

Guests Present

Representative Mary Ann Dunwell
Carroll College Students

Brie MacLaurin, chair, called the meeting to order at 1:00 p.m. A quorum was established.

REVIEW OF AGENDA

Drenda Niemann, Public Health Officer, requested adding the Horse Creek Hills ruling out of Broadwater County and the CASPER Health Assessment to agenda item 4. No public comment was given.

MINUTES

Ms. MacLaurin asked if there were any corrections or additions to the March 28, 2024, minutes. There being no changes, the Board approved the minutes as written. No public comment was given.

INTRODUCTIONS

New staff introductions of Charity Middlemas, Home Visiting Community Health Worker; Vianka Tyler, CONNECT Referral were made. Drenda Niemann, Health Officer announced that Julie Bir, Behavioral Health & Chronic Disease Prevention Supervisor, was awarded the Employee of the Quarter. No public comment was given.

BOARD MEMBER DISCUSSION

3rd Quarter FY24 Finance Report: Heather Parmer, Finance Coordinator, referenced the FY24 comparison to budget and cash flow for July through March 2024 (see Attachment “A”). Ms. Parmer noted that the department is 75% through the fiscal year. Total revenue to date is \$2,275,134 or 73% of the amount budgeted; actual expenditures are \$2,225,355 or 72% of the amount budgeted. Revenues are over expenditures by \$49,778; total ending cash is \$646,767. Current cash reserves are at a 77-days which is below the 90-day recommendation.

Preliminary FY25 Budget: Ms. Niemann presented the Preliminary FY25 Budget (see “Attachment B”) in which she highlighted actual and budgeted revenues, expenses, and revenues less expenses for the FY25 Mill, FY25 Grants, FY Budget WQPD.

Public Health Reaccreditation Update: Public Health had their virtual reaccreditation site visit on April 10-11. After the site visit was completed, the accreditation site visitors provided the Public Health Reaccreditation team with measures that needed corrected along with the department’s strengths and challenges which Ms. Niemann read to the Board. Ms. Niemann will provide the Board with a copy of the final report via email. On May 14, the Public Health Accreditation Board (PHAB) will review the site visit report and determine if Lewis and Clark Public Health achieved reaccreditation. In answer to a question by a guest from Carroll College, Ms. Niemann discussed the benefits of accreditation.

Strategic Plan Annual Update: Ms. Niemann and staff members presented an update on the first year of the 2023-2026 Strategic Plan (see Attachment “C”) in which they highlighted the successes and improvements made in each of the 5 strategic initiatives.

Horse Creek Hills Ruling: Beth Norberg, Environmental Health Supervisor, discussed the Horse Creek Ruling in which she provided background information on the reason for water rights permitting and ruling that occurred in Broadwater County, the roles of the Lewis and Clark County Subdivision and Platting Act Title 76-3, Sanitation in Subdivisions Act Title 76-4 and Local Permitting Title 50, who is involved, and examples of water rights in each category (see Attachment “D”). Ms. Norberg explained new subdivision application are on hold until both the state and county make the necessary changes to address the concerns stated in the ruling.

CASPER Survey Update: Ms. Niemann provided an update on the progress of the door-to-door CASPER Survey collaboration between Lewis and Clark, Broadwater, Jefferson, Powell, and Meagher counties, along with PureView Health Center, St. Peter’s Health, United Way, and Rocky Mountain Development Council. The Community Assessment for Public Health Emergency Response (CASPER) Survey will take place on June 25, 2024, and will consist of 30 two-member teams for Lewis and Clark County. More information about the survey and link to volunteer is at this location:

<https://www.lccountymt.gov/Government/Public-Health/Healthy-Together-Steering-Committee/2024-CASPER-Survey>

State Senator Mary Ann Dunwell, member of the public, congratulated public health staff on their upcoming reaccreditation approval and department success. She also noted that she hopes that at the next legislative session there are ways to better fund public health services.

BOARD TRAINING

Ms. Niemann led board member training on Public Health 3.0 (on pages 28-29 of the board packet).

No public comment was given.

PUBLIC COMMENT

No public comment was given.

The meeting adjourned at 2:54 p.m.

Brie MacLaurin, Chair

Drenda Niemann, Secretary