



LEWIS AND CLARK COUNTY

Public Works Department

AGENDA

Pre-Bid Meeting for

Murray MAU Replacement

Thursday, February 13, 2025, at 3:30 p.m.

Michael A. Murray Building, 1930 9th Avenue, Helena

1. INTRODUCTIONS

- a. Owner's Representatives
 - i. Audra Zacherl, Asst. Director of Public Works
 - ii. Mac McCarley, Buildings Manager
 - iii. Ryan Wardell, Maintenance Technician
- b. MEP Engineer
 - i. Ryan Gramm, Associate Mechanical Engineer, ACE, Inc.

2. PROJECT MANUAL

- a. Accessible online via Lewis and Clark County website, Bids Page

3. SCOPE & PROJECT DESCRIPTION

- a. Project consists of replacement of an exhaust heat recovery air handling unit located on the roof of a county-owned building that is operating as a health and medical facility.

4. SUBMISSION OF BID

- a. Sealed bids are due by 4:00 p.m., Monday, February 24, 2025 in room 345 of the City County Building at 316 N Park Ave, Helena, MT 59623
- b. Opened and read aloud in Room 330 of the City County Building at 9 a.m. on ~~Tuesday, February 25, 2025~~ **Thursday, February 27, 2025.**
- c. Bid security not less than 10% is required.
- d. Performance and Payment Bonds are required.
- e. The envelope containing the sealed bid must be labeled with:
 - i. Bidders Name;
 - ii. "Murray MAU Replacement, Bid Enclosed";
 - iii. Acknowledgment of any issued addenda.
- f. When mailing bid in a shipper's envelope (ie Federal Express, UPS, etc.), the bid must be in a sealed envelope inside the outer shipper's envelope. The sealed inner envelope must be marked per 4.e.

5. BID

- a. Completed Bid Submittal Package
 - i. Bid Security – minimum of 10% of bid. May be bid bond or other form of security as specified in Montana Code Annotated 18-1-203, payable to Lewis & Clark County.
 - ii. Submit Bid Proposal Worksheets only (Pages 10 and 11).
 - iii. Acknowledge of any addenda on front of sealed envelope.
 - iv. Bid envelope sealed and properly marked in accordance with instructions.
 - v. Notarized signature.

6. CONTRACT TIME

- a. There is no contract time specified in the bidding documents. Contractors are required to include their earliest possible start date after contract award and the number of anticipated construction days. Keep it realistic.

7. SPECIAL PROVISIONS

- a. All provisions of the Montana Public Works Standard Specifications, Seventh Edition, April 2021, hereafter collectively referred to as the MPWSS, apply to the project, except where portions of the MPWSS are modified or replaced by the Contract Documents.
- b. All Bidders are strongly encouraged to visit the site of the work and conduct all field investigations at their disposal to become acquainted with the nature of the work.
- c. Division 01-011000 – General Requirements Summary
 - i. 1.4 Contractor’s Use of Premises
 - ii. 1.5 Coordination with Occupants
 - iii. 1.6 Work Restrictions
- d. Contractor shall be registered per Montana Code Annotated 39-9-201 in order to bid on this Project. All subcontractors whose portion of the work is over \$2,500 will be required to submit proof of registration with the Department of Labor and Industry.
- e. Contractor is responsible for obtaining all required permits for construction. Copies of permits must be provided to the Owner prior to demolition.
- f. Prevailing Wages: Montana Prevailing Wage Rates for Building Construction 2025 apply. Certified payrolls must be submitted within one week of issuing each respective payroll. They must be numbered sequentially and submitted on a weekly basis whether or not work was performed. If no work was performed, the Contractor should note this on the payroll.
- g. All contractors or subcontractors working on a public funded project are required to pay or have withheld from earnings one percent (1%) of the gross contract price. This tax applies to public contracts of 80 thousand dollars (\$80,000) and above.
- h. Contractor will be responsible for the safe disposal of all demolition materials including refrigeration unit.
- i. Contractor shall furnish an approved Performance Bond and a Labor and Materials Payment Bond, each in the amount of one hundred percent (100%) of the contract amount.
- j. Liability Insurance with the County listed as an additional insured.
- k. Worker’s Compensation Insurance.

8. QUESTIONS

Q: What are the acceptable manufacturers?

A: Daikin is sole sourced on this project. The existing controls system within the building serving both the HRV/MAU and the VRV system is a Daikin system and in order to retain functionality of the system, Daikin will be the only manufacturer allowed.

Q: Will the County barricade?

A: Yes

Q: Are background checks on contractors/subs going to be required?

A: No

Q: Roof Access

A: Contractor to provide exterior access for all but interior electrical work.

Q: What is the engineers estimate?

A: \$270,000 at the high end, based on the engineering estimate.

Q: Is the MOP the same as the new one?

A: No

Q: Are we reworking the electrical panel?

A: Yes, all electrical is in the drawings. Please refer to drawings.

Q: Does the control panel for the janitor closet need power?

A: Will need to look at the specifications from the manufacturer.

Q: When are final questions due?

A: Today at the pre-bid.

Q: Will an adapta-curb be required?

A: No. The new unit specified has a factory option for fitting on previous generation equipment curbs.



LEWIS AND CLARK COUNTY
 Murray MAU Replacement Pre-Bid Meeting
 3:30 p.m. @ 1930 9th Avenue, Helena
 February 13, 2025
 Sign-In Sheet

Name	Company	email	Telephone
Ryan Wardell	L+C County	rwardell@lccounty.mt.gov	202-1267
Mac McCarter	I I	mmccarter@lccounty.mt	
Kevin Johnson	Eagle Electric	Kevinjohn@eagleelectric.mt.com	439-2633
Eric Picketh	Epic Electric	eric@epicelectric.mt.com	406-980-0009
Ryan Gramun	ASSOCIATED CONSTRUCTION ENTER	ryang@acemt.com	406-204-2400
DAVE SATTLE	CENTRAL ELECTRIC	dsattle@ceinc.biz	406 366 2814
Andra Zacherl	LCC Co.		447 8035
Wayne Hunsing	Advanced Mechanical	Advanced Mechanical Wayne@mt.com	406-475-4537