

REQUEST FOR PROPOSAL

FORESTVALE CEMETERY EXPANSION PLAN

Lewis and Clark County is soliciting proposals to hire a consultant to provide professional engineering and, or architectural services for the Forestvale Cemetery Expansion Plan. The details of agreements and payment terms will be negotiated with the selected consultant.

The County will review Proposals according to the criteria as stated in the full RFP. Qualified firms will be ranked in order by a selection committee. Proposals that are deemed incomplete by the selection committee will not be processed.

Lewis and Clark County reserve the right to reject all responses deemed unqualified, unsatisfactory, inappropriate or incomplete. Proposals become the property of Lewis and Clark County. The County is not responsible for paying costs associated with preparing a Proposal.

Complete details of the request may be examined or obtained online at <https://www.lccountymt.gov/Government/Grants-and-Purchasing/Bids-and-Proposals-Current> or by calling 406-447-8014 in accordance with Article 2.01 of Instructions to Bidders. The designated point of contact for all communication regarding this solicitation is Jade Wills, jwills@lccountymt.gov. A cone of silence is established for this solicitation which prohibits any offeror, or entity with financial interest in the contract award, from communicating regarding the solicitation with any Lewis and Clark County elected official, employee, or agent other than the designated point of contact. Offerors are encouraged to check for any addenda issued at <https://www.lccountymt.gov/Government/Grants-and-Purchasing/Bids-and-Proposals-Current> prior to submitting a bid.

All consulting firms must submit completed Proposals to: Lewis and Clark County Public Works Department, 3402 Cooney Drive, Helena, MT 59602. Five copies of the Proposal must be submitted by 4:00 p.m. (Local Time) on Monday, September 23, 2024. The Proposal must be in a sealed envelope and marked on the outside of the envelope "Forestvale Cemetery Expansion."

Lewis & Clark County is an Equal Opportunity Employer.

Legal Ad: Published in the Helena Independent Record.

Publication Dates:

- Saturday, August 17, 2024
- Saturday, August 31, 2024