

RESOLUTION 2016 – 27

ESTABLISHING FEE SCHEDULE FOR THE
LEWIS AND CLARK COUNTY FAIRGROUNGS

WHEREAS, the attached Fee Schedule reasonably reflects the costs associated with delivering the services required under Attachment A; and

WHEREAS, the Lewis and Clark County Fair Board has approved and recommended the Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED that the Fee Schedule for the Lewis and Clark County Fairgrounds (Attachment A), is hereby adopted; and

BE IT FURTHER RESOLVED that this Fee Schedule will be effective on July 1, 2016; and


BE IT FURTHER RESOLVED that, this Fee Schedule supersedes any prior Fee Schedule.

Dated this 10 day of May, 2016.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS


Michael Murray, Chairman



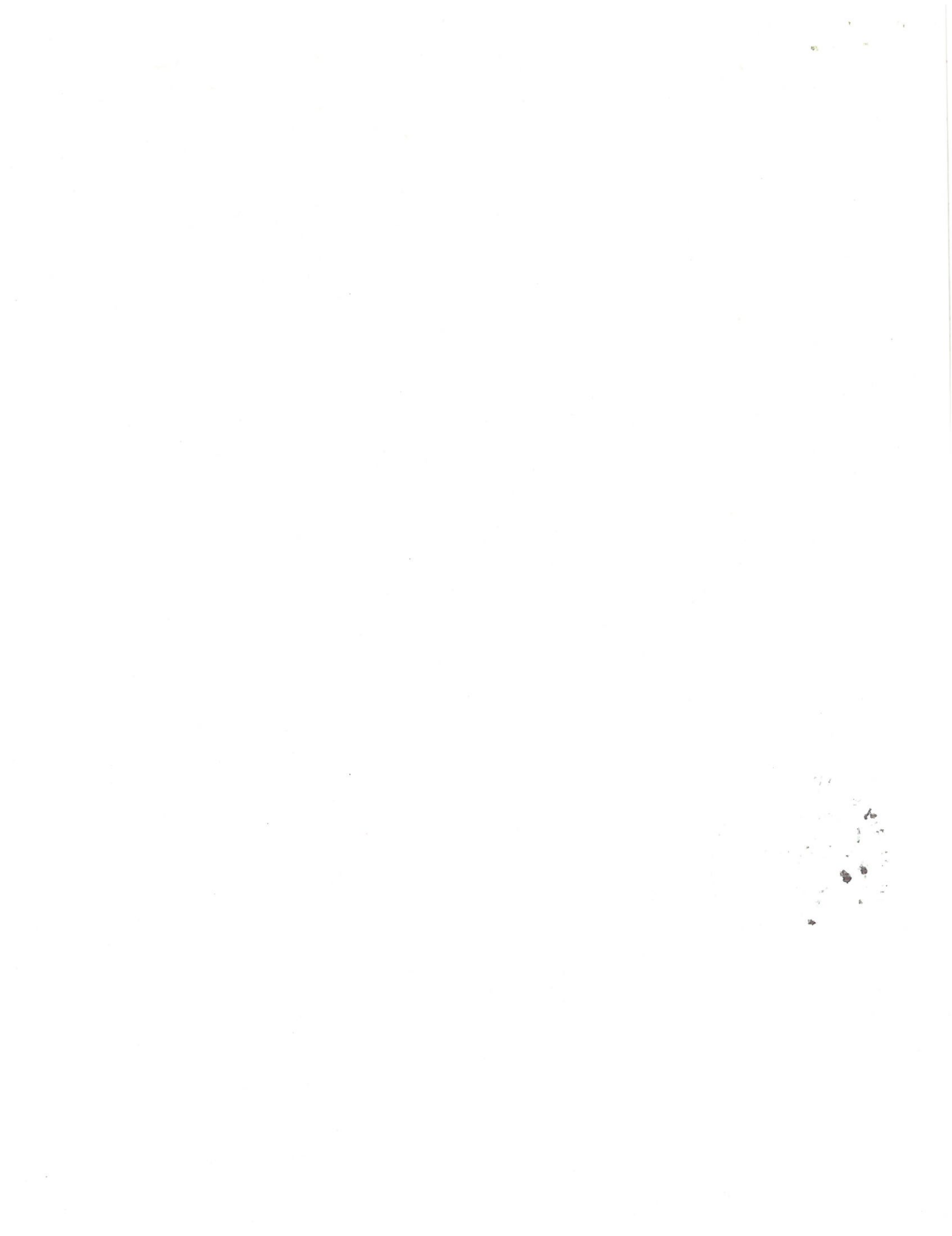

Paulette J. DeHart, Clerk of Board

Attachments:

Exhibit "A"

3289082 B: M51 P: 3227 COUNTY
05/10/2016 01:01 PM Pages: 1 of 6 Fees: 0.00
Paulette DeHart Clerk & Recorder, Lewis & Clark MT







FY2017 Fee Schedule

PROVISIONS

1. Rentals do not include set up or tear down services. Fairgrounds Labor and Equipment fees will be assessed.
2. Hourly rentals are based on 8 hour rentals. Anything exceeding 8 hours will be billed at current day rate.
3. Security Deposits will be required to secure rental date. Deposit amount will be determined by Fairgrounds Manager. Deposits are refundable and may not be applied towards rental fees.
4. Some events may require additional electrical demand fees and will be determined by the Fairgrounds Manager.
5. Some events will require liability insurance and will be determined by the Fairgrounds Manager.
6. Some events may require law enforcement for security and will be determined by the Fairgrounds Manager. Costs will be the responsibility of the renter. Fairgrounds staff will contract with the Lewis and Clark County Sheriff's Department.
7. If a set up day is used as an event day, full rental rates will apply.
8. Facility rental hours are 7am – 10 pm. After 10 pm the established hourly rates will apply.

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Exhibit Hall 36,000 sq. feet - Rental rates includes use of Attached Multi-Use Rooms, Restrooms and Ticket Booths

Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss. Deposit amount to be determined by the Fairgrounds Manager

Commercial where products or services are shown or sold or where admission or entry fees are charged. May be scheduled up to two (2) years in advance. Deposit and Contract due at the time of scheduling. Rental includes one setup or tear down day at no charge. If set up day is used as an event day, full rental rates will be billed. Minimum square footage of 15,000 sq. ft. billed @ 7.4 cents per sq. ft. (Does not include free setup or teardown day)

\$500.00 Deposit
\$2,157.00 /day
\$265.00 /hour

Non Profit Use – Must provide 501(c)(3)

May reschedule the same event 12 months in advance.
May schedule further out but will be at commercial rate.
Deposit and Contract due at the time of scheduling.
Rental includes one setup or tear down day at no charge. If set up day is used as an event day, full rental rates will be billed.

\$500.00 Deposit
\$1,618.00 /day
\$202.00 /hour

Entry Hall 7,400 sq. feet Maximum Occupancy: 400 (Depending on Setup)
(Can hold approximately 20 6' round tables)

Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss. Deposit amount to be determined by the Fairgrounds Manager

Commercial Use

May be scheduled two (2) years in advance for Commercial Use.
Deposit and Contract due at the time of scheduling
All Entry Hall Rentals are subject to Exhibit Hall Rentals at the same time. Rental includes one setup or tear down day at no charge. If set up day is used as an event day, full rental rates will be billed.

\$150.00 Deposit
\$337.00 /day
\$40.80 /hour

Non Profit Use – Must provide 501(c)(3)

May reschedule the same event 12 months in advance.
May schedule further out but will be at commercial rate.
Deposit and Contract due at the time of scheduling.
Rental includes one setup or tear down day at no charge. If set up day is used as an event day, full rental rates will be billed.
All Entry Hall Rentals are subject to Exhibit Hall Rentals at the same time.

\$150.00 Deposit
\$252.00 /day
\$31.60 /hour

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Kitchen

Cleaning and Damage Deposit	\$150.00
Partial Kitchen (<i>No Cooking appliances</i>)	\$77.00 /day
Full Kitchen	\$153.00 /day
	\$18.50 /hour

Kitchen users must have training and be authorized by Fairgrounds Manager to use the facility. Must supply certificate of liability insurance.

Gathering Pit: \$337.00 /day

Arena/Grandstands/Entry Hall Rental includes outdoor arena, stock pens (per head fee still assessed), announcer booth, main grandstands and Entry Hall.

Commercial Use	\$1,581.00 /day
	\$214.00 /hour

Non-Profit use	\$1,185.00 /day
	\$148.00 /hour

Depending on usage, other fees may apply

Grandstands Cleaning	\$510.00
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Main Arena – East Bleachers	\$255.00 /day
West Bleachers	\$255.00 /day

East Bleacher Cleaning	\$204.00
West Bleacher Cleaning	\$204.00

Arena Lights: \$500.00 Demand Fee plus actual usage (*Subject to rebate*)

General Arena Use **Standard Arena rates apply**
****Standard Arena Rates Available**

General:

1. Deposit amounts reflected below are a minimum. A larger deposit may be indicated by either or both, experience with the renter and/or the potential to Lewis and Clark County Fairgrounds for loss.
2. Deposit amount to be determined by the Fairgrounds Manager

Main Arena:

(Minimum 4 hour rental) \$27.00 /hour – not worked up (*non-equine events*), \$37.00 /hour worked up
Rental Rate: \$306.00 /day **\$300 Deposit**
Announcer Booth w/ Sound: \$53.00 /day

West Arena:

(Minimum 4 hour rental) \$22.00 /hour – not worked up (*non-equine events*)
\$32.00 – worked up
\$210.00 /day

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Multipurpose Building (MPB):

Rental Rate: \$306.00 /day

\$200 Deposit

Riding: by reservation only - \$27.00 /hour

Set-up/Tear-Down: ½ of event rental rate (*may be increased if it blocks any other significant rental*)

Heat: \$23.00 /hour

Rental rate does not include bleachers. Bleacher seating is an additional cost. Please see bleacher rental costs.

Stock Pens: for rodeos only – (*no horse rentals unless they pay the stall rate*), Flat fee of \$1.00/head/night**Stalls:**

Rental: \$18.00 /day \$15.00 /day if rented for two or more days

Shaving piles available for stall rentals

Shelters: They come with eight (8) picnic tables

Picnic, Rustic & Kiwanis: \$61.00 up to 50 persons

\$31.00 for each additional 50 persons

Deposit: \$61.00. The Picnic and Rustic shelters have electricity included in price. There is no electricity available for the Kiwanis Shelter. This is a refundable deposit and may not be used as rental fee.

Concessions: Rights will be retained or granted based on the interests of the Lewis and Clark County Fairgrounds. Rights will be retained to the maximum extent possible.

Food and Beverage: \$40.00 /concession per performance or 18% of gross, whichever is greater, to Lewis and Clark County Fairgrounds (Determined by the Fairgrounds Manager).

With Alcohol: Flat rate or 18% of gross to Lewis and Clark County Fairgrounds (Determined by Fairgrounds Manager)

\$50.00 for 50 - 100 people

\$100.00 for 101 - 200 people

\$200.00 for 201 - 300 people

\$300.00 Flat fee for 301 to 500 people or 18% of gross sales

\$500.00 Flat fee for 501 people and up or 18% of gross sales

Other Utilities:

Power Distribution Boards - \$26.00 each

Camping:

\$10.00 /day tent camping

\$15.00 /day for dry camping – no services

\$20.00 /day with electricity – no water

Showers available upon request

Exhibit Building #3: (Tables and Chairs are not included in rental cost)May – October (*No Heat*)November – April (*Includes Heat*)

\$23.50 /hour

\$29.60 /day

Deposit \$150

\$158.00 /day

\$263.00 /day

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Labor:

\$26.50 /person/hour (*minimum charge of 1 hour*)
\$39.80 /person/hour (*If overtime hours are accrued*)
\$66.30 /person/hour (*If event is on County Observed Holidays*)
Equipment w/operator \$78.00 /hour

Miscellaneous Charges:

8 Second Saloon: \$25.50 plus equipment/labor costs
Beer Tent Awning: TBD
Bleachers: \$25.50 ea (*9*) *Seats 50 each section*
 40' \$165.00 ea (*2*) *Seats 230 each section*
 45' \$194.00 ea (*3*) *Seats 270 each section*
Chairs: \$.77 each (1,020)
Chairs (Non-Profit): \$.57 each
Conference Rooms/ Lower and Upper - \$76.50 /day or \$9.70 /hour – (*4 hr min*)
Dumpsters: responsibility of permittee
Fax: \$1.02 /page
Grass areas: South of New Restrooms / East Side of MPB Infield - \$102.00 /day
Ice Freezer: \$27.50 /day
Information Booth: \$25.50 /day plus equipment/labor costs if applicable
Lost Keys: \$5.10 /key
Nancy's Nest: \$25.50 /day plus equipment/labor costs if applicable
Peg Board dividers: \$5.10 each
Photocopies: \$.15 /page
Picnic Tables: \$7.15 each
Port-a-potties: responsibility of permittee
Showers: \$5.00 /each, (*Included in Camping Fees*)
Sound System: \$25.50 /day
Stage: \$20.50 / 4' X 8' section - 16 sections available
Tables: \$6.15 each (*57 8' rectangle; 70 6' round; 26 pub; 70 old rectangle; 22 old 5' round*)
Tables (Non-Profit): \$4.60 each
Telephone hook ups: responsibility of permittee
Ticket Booths:
 Large ticket booth: \$15.50 /day
 Main ticket booth: \$25.50 /day
 Small ticket booth: \$10.20 /day
TICKET SYSTEM
 \$1.00 /ticket Facility Fee
 Credit Card Fees (Actual Costs)
Wash Rack: \$20.40 /day

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