



## **PUBLIC MEETING**

April 23, 2024

### **MINUTES**

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, April 23, 2024, at 9:00 AM in Commission Chambers, Rm 330.

#### **Roll Call**

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Audra Zacherl, Lindsay Babock, Jessica Makus, Jenny Chambers, Dan Karlin, Pam Attardo, Nadine McCarty, Jesse Whitford, and Florence Liston, Recording Secretary.

#### **Pledge of Allegiance**

Everyone recited the pledge.

#### **Consent Action Items**

- a. Public Meeting Minutes for February 6, 15, 20; March 12, 21; April 4, 11, 2024. (Florence Liston)
- b. Westside Fire Service Area Fire Protection Agreement Renewal. (Frank Cornwell)

[0:01:04] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

#### **Bid Opening. 2024 Paint Striping. (Audra Zacherl)**

[0:02:29] Audra Zacherl, Public Works Assistant Director, presented the bid opening. This is for the 2024 Paint Striping Project. The project generally consists of waterborne paint striping on approximately 59 miles of road, on various county roads, and RID's located within the county. The only bid was from HighMark Traffic Services from Billings, MT for \$117,415.94. Staff would like to take the bid under advisement and come back on May 2, 2024, for the Commissioners to award.

No public comment was received.

A motion was made by Commissioner Rolfe to ask the staff to analyze the bid and makes sure it meets our needs and report back to us on May 2, 2024, and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Bureau of Land Management Lands Update. (Lindsey Babcock)**

[0:05:49] Lindsey Babcock, BLM Butte Field Manager, gave an update on Bureau of Land Management. Ms. Babcock reported on Recreation updates, Butcherknife Gulch Acquisition, Soup Creek Acquisition, Ongoing Veg Treatments, Helena Valley Resilient Landscape, North Hills Fuel Reduction, and Public Land Rule Update.

No public comment was received.

**Grant Application to the Montana Department of Natural Resources and Conservation. (Jessica Makus)**

[0:27:22] Jessica Makus, Special Districts Coordinator, presented the grant application to the Department of Natural Resources and Conservation for the Renewable Resource Grant and Loan Program in the amount of \$30,000 for a planning grant to evaluate stormwater drainage in Eastgate I and Eastgate II Rural Improvement Districts. The task orders should be complete by July 31, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Pine Cove Consulting. (Jenny Chambers)**

[0:33:57] Jenny Chambers, Public Works Director, presented the contract with Pine Cove Consulting to replace and install cameras in the Lewis and Clark County Landfill located on Deal Lane. The cameras will provide 30-days of footage with the option of free unlimited archives backed up to the Verkada Command Cloud Service and a subscription license for five years per camera. The total sum is not to exceed \$36,568.46 with work to be completed by August 31, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Great West Engineering. (Dan Karlin)**

[0:37:38] Dan Karlin, County Engineer, presented the contract with Great West Engineering. This is phase one of the contract with Great West Engineering to complete the 30% design, which will include: general project management, site survey, drainage assessment and recommendations, preliminary geotechnical recommendations, conceptual roadway design, 30% roadway design, preliminary bridge analysis, and public involvement. Great West has agreed to perform these professional services for \$197,200 with work to be completed by April 30, 2025. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Right-of-Way Agreement for Applegate Road and Lincoln Road Intersection. (Dan Karlin)**

[0:47:15] Dan Karlin, County Engineer, presented the Right-of-Way Agreement to grant MDT the necessary right-of-way to complete the improvements. This document obligates the County to transfer 0.11 acres of county property to MDT for use as right-of-way in exchange for the land, MDT will pay the county \$9,600 as compensation. This will include Applegate Road and Lincoln Road Intersection. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Approval of Realty Transfer Certificate with the Montana Department of Transportation. (Dan Karlin)**

[0:47:17] Dan Karlin, County Engineer, presented the additional documents that are necessary to complete the transfer of property: a Bargain and Sale Deed, and a Realty Transfer Certificate. The approval of these documents will formally transfer 0.11 acres of county-owned property to MDT for use as right-of-way to complete the Highway Safety Program roundabout project at Applegate Road and Lincoln Road. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Eagle Electric, Inc. (Pam Attardo)**

[0:56:20] Pam Attardo, Historic Preservation Officer, presented the contract with Eagle Electric, Inc. in the amount of \$5,487 for electrical work in the Unionville School. The scope of services will include an electrical permit; install 100-amp panel; 13 interior outlets, 4 exterior outlets, 7 single-pole switches, 17 ceiling lights, 2 exterior lights; wire-in attic, including bell tower. All existing wiring shall be removed and replaced with code-compliant materials. The contract will begin upon approval by both parties through May 31, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Colton J. Johnson, Proprietor of Montana Tree Care. (Pam Attardo)**

[0:59:34] Pam Attardo, Historic Preservation Officer, presented the contract with Colton J. Johnson, Proprietor of Montana Tree Care in the amount of \$1,500 for removal of 3 mature ponderosa pine trees at the Unionville school property. The contract begins upon approval of both parties through May 31, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 10:03 a.m.

Meeting minutes approved on 5-23-24

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS



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Andy Hunthausen, Chair



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Candace Payne, Vice Chair



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Tom Rolfe, Member

ATTEST:



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Amy Reeves, Clerk of the Board