



PUBLIC MEETING

March 28, 2024
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, March 28, 2024, at 9:00 A.M. in Commission Chambers, Rm 330.

Roll Call

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Pam Attardo, Audra Zacherl, Jessica Makus, Dan Karlin, Jenny Chambers, Marni Bentley, Brian Coplin, Kris Smith, and Florence Liston, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

a. Vendor Claims Report for Week Ending March 29, 2024. (Marni Bentley)

[0:01:02] Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Trinity Builders, LLC. (Pam Attardo)

[0:02:47] Pam Attardo, Historic Preservation Officer, presented the contract with Trinity Builders, LLC in the amount of \$2,815.20 to complete the repair of the historic steel windows and other components related to the windows in the historic Unionville School. The contract period begins upon approval and runs through May 31, 2024.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Bid Opening. Valley Drive Improvements. (Audra Zacherl)

[0:08:35] Audra Zacherl, Public Works Assistant Director, presented the bid opening for the Valley Drive Improvements Project which consists of constructing 1 ½" asphalt overlay from Canyon Ferry Rd. to Howard Rd. There were three bids. The first bid is from Helena Sand and Gravel Inc. from Helena, MT. for \$148,900. The second bid is from Hoffman's R&M Services from Butte, MT for \$148,618. The final bid is from Cap Paving Inc. from East Helena, MT for \$150,603. Staff would like to take these bids under advisement and return on Thursday April 11, 2024, for a recommendation for award.

No public comment was received.

A motion was made by Commissioner Payne for staff to take the bids under advisement and make a recommendation to the Commission on April 11, 2024. The motion was seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Bid Opening. Augusta Gravel. (Audra Zacherl)

[0:12:53] Audra Zacherl, Public Works Assistant Director, presented the bid opening for the purchase of 1 ¼" minus top surfacing gravel approximately 20,000 tons of material are needed to be stocked piled by June 30, 2024, within a ten-mile radius of the intersection of Sun Canyon and Barr Creek Roads in Augusta, MT. There was only one bid from Valley Sand and Gravel Inc. from Helena, MT. for \$197,800. Staff would like to take this bid under advisement and return on Thursday April 11, 2024, for a recommendation for award.

No public comment was received.

A motion was made by Commissioner Payne for staff to take the bid under advisement and make recommendation to the Commission on April 11, 2024. The motion was seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Bid Award. 2024 Chip Seal. (Audra Zacherl)

[0:15:19] Audra Zacherl, Public Works Assistant Director, presented the recommendation for the 2024 Chip Seal Surfacing Project. On March 12, 2024, two bids were opened for the 2024 Chip Seal Surfacing Project. The project generally consists of chip seal surfacing, fog sealing and paint striping on eleven miles of various county roads and twenty-one miles within several rural improvement districts (RID). Funding for this project is budgeted in the Road Infrastructure fund using Road Mill Levy revenue and budgeted in the individual RID. The chip seal and fog seal work will be completed between July 15 through August 31, 2024, and paint striping work will be substantially complete on or before September 17, 2024. After review of all bids by the selection committee, staff recommends awarding the contract to the low bidder, Helena Sand and Gravel, Inc. of Helena, Montana for the total contract amount of \$1,819,995.69.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Task Order No. 13 to the Contract Between Lewis and Clark County and Great West Engineering, Inc. (Jessica Makus)

[0:19:49] Jessica Makus, Special Districts Program Coordinator, presented Task Order 13 with Great West Engineering to perform an assessment of storm drainage issues existing throughout the Eastgate II subdivision. The drainage assessment is to address stormwater impacts located within the Eastgate II RID for a total cost of \$44,500 and work to be completed by July 31, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Task Order 12 to the Contract Between Lewis and Clark County and Great West Engineering, Inc. (Jessica Makus)

[0:28:03] Jessica Makus, Special Districts Program Coordinator, presented Task Order 12 with Great West Engineering to perform an assessment of drainage issues existing throughout the Eastgate I subdivision. This subdivision is included in the Eastgate I RID, created in 1978 to maintain and preserve subdivision infrastructure. The total cost is \$42,300 with work to be completed by July 31, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Task Order No. 101 Between Lewis and Clark County and Great West Engineering. (Dan Karlin)

[0:34:33] Dan Karlin, County Engineer, presented Task Order No. 101 with Great West Engineering to complete a preliminary engineering report and prepare a grant application to the Montana Coal Endowment Program. The work will include updating the county bridge inventory, reviewing National Bridge Inventory Rating reports received from MDT to the county for off-system bridges. The work is funded through MCEP planning grant. The task order amount will not exceed \$40,000 and will be completed by December 31, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Construction and Maintenance Agreement Between Lewis and Clark County and the Montana Department of Transportation. (Dan Karlin)

[0:38:54] Dan Karlin, County Engineer, presented a Construction and Maintenance Agreement to allow the Montana Department of Transportation to design and install curve warning signs along two corners of Birdseye Road and obligates Lewis and Clark County to conduct any necessary maintenance of the installed signs. The Public Works Department has been working with MDT through the Highway Safety Improvements Projects program since the nomination stage in early 2022 to identify locations meeting program criteria. The project is located on two curves in the vicinity of Hidden Valley Drive. County sign crews will complete any necessary maintenance and pay for it out of their annual budget. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:49 a.m.

Meeting minutes approved on 5-23-24

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair

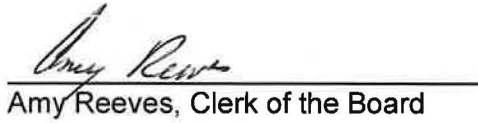


Candace Payne, Vice Chair



Tom Rolfe, Member

ATTEST:



Amy Reeves, Clerk of the Board