



## **PUBLIC MEETING**

January 11, 2024  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, January 11, 2024, at 9:00 AM in Commission Chambers, Rm 330.

### **Roll Call**

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Audra Zacherl, Ann McCauley, Jenny Chambers, Mac McCarley, Dustin Noel, Damon Van Diest, Jen Gursky, Landon Dargen, and Florence Liston, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

There were no consent action items.

### **Bid Opening. One New Wheel Loader. (Audra Zacherl)**

[01:20] Audra Zacherl, Public Works Assistant Director, opened and read the bids for the new wheel loader. The first bid is from Tractor and Equipment Co. of Helena, MT for a model 2024 CAT 926M, with a delivery date within 90 days of the bid award and a total base bid amount of \$187,500. The second bid is from RDO Equipment Co. of Great Falls, MT for a model 2024 JD 544G, delivery date within 180 days of the bid award for a total bid amount \$189,000.

A motion was made by Commissioner Rolfe for staff to take the bids under advisement and make a recommendation to the Commission on January 25, 2024. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

### **Grant Application to U.S. Department of Energy. (Ann McCauley)**

[05:52] Ann McCauley, Grants and Purchasing Director, presented the grant application to the U.S. Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) program in the amount of \$76,220 with no match required. The County is proposing utilizing these funds to install energy efficient lighting in six of the County's facilities in which outdated, inefficient lighting still exists. An additional project task is to retrofit the sally port heater in the County Detention Center to an energy efficient infrared tube heater. It is estimated that the upgrades will reduce electrical use by approximately 45 to 50% from current lighting use. The proposed period of performance is July 2024 through June 2026. Staff recommends approval.

Mac McCarley, Maintenance Supervisor, gave a summary on the sally port heater.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Grant Award to Lewis and Clark County from the Montana Department of Commerce. (Ann McCauley)**

[13:53] Ann McCauley, Grants and Purchasing Director, presented the grant award from the Montana Department of Commerce for a Community Development Block Grant (CDBG) Planning grant in the amount of \$45,000 with \$5,000 in matching funds provided by YWCA Helena. The total award amount is \$50,000. The purpose is to conduct a Preliminary Architectural Report (PAR) for the YWCA basement and provide grant writing services to develop a CDBG Public and Community Facilities grant. The grant period is October 23, 2023, through December 31, 2024. Staff recommends approval.

Jennifer Gursky, Executive Director of YWCA Helena, discussed the project for the basement that was not completed in 2015 remodeling.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Sub-recipient Agreement Between Lewis and Clark County and The YWCA of Helena. (Ann McCauley)**

[28:37] Ann McCauley, Grants and Purchasing Director, presented the sub-recipient agreement with YWCA of Helena to implement a Community Development Block Grant (CDBG) - Planning project in the amount of \$45,000 with YWCA Helena providing \$5,000 in local match funds. Through this sub-award, YWCA Helena will procure professional services to complete a Preliminary Architectural Report (PAR) and grant writing services for the basement of their main facility. The period of performance is October 26, 2023, through December 31, 2024. Staff recommends approval.

Jennifer Gursky, Executive Director of Helena YWCA, discussed the community projects that work with Helena YWCA.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.


**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:54 am.

Meeting minutes approved on 2-29-24

BOARD OF COMMISSIONERS  
LEWIS AND CLARK COUNTY



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Andy Hunthausen, Chair



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Candace Payne, Vice Chair



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Tom Rolfe, Member

ATTEST:



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Amy Reeves, Clerk of the Board