



## **PUBLIC MEETING**

February 6, 2024

### **MINUTES**

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, February 6, 2024, at 9:00 AM in Commission Chambers, Rm 330.

#### **Roll Call**

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Jenny Chambers, Rachel Ward, Kari DesRosier, Angie Hubbard, Frank Cornwell, Greg McNally, Justine McKechnie, Barb Hamlin, Jacob Myles, Bri Lake, Kellie McBride, Ann McCauley, James Thomas, Sarah Sandau, Drenda Niemann, Jessica Makus, Joe Nistler, and Florence Liston, Recording Secretary.

#### **Pledge of Allegiance**

Everyone recited the pledge.

#### **Consent Action Items**

There were no consent action items.

#### **Department Head Updates.**

[02:28] Frank Cornwell, Chief Financial Officer, announced that the 2025 budget season officially started. The county is in the process of looking at a 3.5% cost-of-living adjustment (COLA).

James Thomas, Information Technology and Services Director, reported that the network team focused on the exterior work projects because of the warm weather. The department is concentrating on the break/fix projects.

Kari DesRosier, Human Resources Director, reported that the department is busy with recruitments, W-2s were issued for five hundred employees and verified vacation coverage.

Drenda Niemann, Public Health Officer, discussed community health assessment. There will be a door-to-door survey. In East Helena, the EPA has updated their requirements for cleanup of soils for residential and commercial properties. The mobile health crisis team reaches out into the community to help individuals.

Greg McNally, Community Development and Planning Director, reported that conditional use permit applications in response to the part two zoning have been active. The Board of Adjustment have approved seven conditional use permits. The department is working on several long-range plans.

Kelly McBride, Criminal Justice Services Director, reported on the Criminal Justice Coordinating Council which continues to meet and establish priorities. Strengthening the pretrial services with the expectation that the pretrial services become nationally accredited.

Jenny Chambers, Public Works Director, reported that the department is responsible for the construction and maintenance of county roads and bridges. The department provides maintenance work on all the county buildings, solid waste activities, and manages all improvements and maintenance of rural improvement districts along with special districts.

Ann McCauley, Grants and Purchasing Director, presented the updated purchasing policy. Under the grants update, the department has been awarded one million dollars in community development block grant funds.

Matt Walter, Extension Office Director, reported on the completion of the first two classes of the Mid-Mountain Pesticide series. The department is in the middle of the community education series in partner with Helena College of Technology. Mr. Walter is teaching a small acre management class and a hobby gardening class. The 4-H Club has 450 youth enrolled and 102 volunteers enrolled.

Roger Baltz, Chief Administrative Officer, discussed the response to emergency situations and recovery. The Emergency Management Team is continuing to work on a hazard mitigation plan.

**Contract Between Lewis and Clark Public Health and JG Research and Evaluation. (Sarah Sandau)**

[00:18] Sarah Sandau, Community Health Promotion Division Administrator, presented the contract with JG Research and Evaluation in the amount of \$15,000 for services to update the Behavioral Health Crisis System Analysis. The work will commence upon approval and will be completed by June 30, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Agreement to Extend Preliminary Approval of the Amended Plat of Myles Minor Subdivision. (Applicant: Tim & Elaine Myles) (Planner: Rachel Ward)**

[05:40] Rachel Ward, Planner I, presented the extension request of the preliminary approval for the Amended Plat of Myles Minor Subdivision which was granted preliminary approval by the Commissioners on February 18, 2024. The request for extension expires February 18, 2027. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Resolution 2024-11 to Amend the Red Fox Meadows Road Rural Improvement District No. 2019-03. (Planner: Angie Hubbard)**

[13:39] Angela Hubbard, Planner II, presented a resolution to amend the existing Red Fox Meadows Road Rural Improvement District (RID) 2019-03 which provides maintenance for the internal road network within Red Fox Meadows Subdivision. All conditions of approval have been met. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Resolution 2024-12 to Amend the Red Fox Meadows Stormwater Rural Improvement District No. 2019-04. (Planner: Angie Hubbard)**

[18:44] Angie Hubbard, Planner II, presented a resolution to amend the existing Red Fox Meadows Stormwater Rural Improvement District (RID) 2019-04 which provides maintenance for the stormwater facilities within Red Fox Meadows Subdivision. All conditions of approval have been met. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Resolution 2024-13 to Amend the Red Fox Meadows Trails Rural Improvement District No. 2019-05. (Planner: Angie Hubbard)**

[22:06] Angie Hubbard, Planner II, presented the resolution to amend the existing Red Fox Meadows Trails Rural Improvement District 2019-05 which provides maintenance for the trails within Red Fox Meadows Subdivision. All conditions of approval have been met. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Final Plat Application for The Prestige at Red Fox Meadows, SUBD 2022-001. (Applicant: Hamlin Construction Inc., Barbara Hamlin) (Planner: Angie Hubbard)**

[26:50] Angie Hubbard, Planner II, presented the final plat approval for The Prestige at Red Fox Meadows Major Subdivision. All conditions of approval have been met. Staff recommends approval.

PUBLIC COMMENT -

Barb Hamlin, 1625 University Street, Thanked everyone for all the hard work.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 11:01 am.

Meeting minutes approved on 4-23-24

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair



Candace Payne, Vice Chair



Tom Rolfe, Member

ATTEST:



Amy Reeves, Clerk of the Board