



PUBLIC MEETING

February 15, 2024

MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, February 15, 2024, at 9:00 A.M. in Commission Chambers, Rm 330.

Roll Call

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne was present, and Commissioner Tom Rolfe was absent. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Audra Zacherl, Jessica Makus, Ann McCauley, Marni Bentley, Jesse Whitford, Kevin Horne, Misty Edwards, and Florence Liston, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

a. Vendor Claims Report for Week Ending February 16, 2024. (Marni Bentley)

[00:57] Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Bid Opening. 2024 County Crack Seal Project. (Audra Zacherl)

[02:16] Audra Zacherl, Public Works Assistant Director, presented the bid opening. Five bids were received. This is for the county crack seal project which consists of routing; cleaning (including vegetation sterilization); and sealing cracks in the asphalt pavement that are ¼" wide or wider. The first bid is from Z & Z Seal Coating, Inc. of Billings, Mt. for \$91,732.34. The second bid is from Estes Seal Coating, LLC of Helena Mt. for \$57,818.50. The third bid is from Yellowstone Pavement Solutions of Belgrade, Mt for \$152,630.28. The fourth bid is from Cap Paving, Inc. of East Helena, Mt. for \$64,752.24. The last bid is from Asphalt Seal & Stripe, LLC of Helena, Mt. for \$58,199.93. This project is funded from American Rescue Plan Act Funds (ARPA).

No public comment was received.

A motion was made by Commissioner Payne for staff to take the bids under advisement and make a recommendation to the commission on February 29, 2024. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Bid Opening. 2024 Rural Improvement District Crack Seal Project. (Audra Zacherl)

[12:32] Audra Zacherl, Public Works Assistant Director, presented the bid opening. This is for the RID crack seal project which consists of routing cracks that are 1/4" wide or wider; clean all routable cracks; non-routable cracks; refills (including vegetation sterilization); and sealing all cracks in the asphalt pavement on roads. The first bid is from Z and Z Seal Coating Inc. of Billings MT for \$183,808.46. The second bid is from Estes Seal Coating LLC of Helena, MT for \$114,039. The third bid is from Cap Paving Inc. of East Helena, MT for \$112,814.20. The fourth bid is from Yellowstone Pavement Solutions of Belgrade, MT for \$114,687.30. The fifth bid is from Asphalt Seal & Stripe LLC. of Helena, MT for \$102,022.70.

No public comment was received.

A motion was made by Commissioner Payne for staff to take the bids under advisement and make a recommendation to the Commission on February 29, 2024. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Bid Award. Juniper and Stable Asphalt Overlay Project. (Jessica Makus)

[22:45] Jessica Makus, Special Districts Coordinator, presented the bid award. On January 30, 2024, three bids were opened for the Juniper and Stable Asphalt Overlay Project. The project consists of constructing a 3-inch-thick asphalt overlay on Juniper Drive and Stable Road. Funding for this project comes from an INTERCAP loan. After review of all bids staff recommends awarding the contract to the low bidder, Helena Sand & Gravel, Inc. of Helena, Mt. for the total contract amount of \$209,552.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Grant Application to the Montana Department of Natural Resources and Conservation. (Ann McCauley)

[25:22] Ann McCauley, Grants and Purchasing Director, presented the grant application to the Montana Department of Natural Resources and Conservation's Urban and Community Forestry/Inflation Reduction Act (IRA) grant program. The grant request is for \$16,500 with no match required. The grant includes contracted services for a professional landscaping firm to develop the Tree Plan for Hooper Park, in Lincoln, Mt. The expected period of performance is April to October 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:33 a.m.

Meeting minutes approved on April 4, 2024

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair



Candace Payne, Vice Chair



Tom Rolfe, Member



ATTEST.



Reeves
lymsa

Amy Reeves, Clerk of the Board