



PUBLIC MEETING

May 2, 2024
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, May 2, 2024, at 9:00 AM in Commission Chambers, Rm 330.

Roll Call

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Jenny Chambers, Misty Edwards, Connor Fitzpatrick, Matt Kultgen, Ann McCauley, Cindy Wojceichowski, Sherryl Martin, Jesse Whitford, Carrie Kreps, Greg McNally, Brandi Thomas, Betsy Kirkeby, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Proclamation Declaring May 10, 2024 as Child Care Provider Appreciation Day.

[1:33] Brandi Thomas, Childcare Connections, gave an overview of their services provided to families. She added how they honor their childcare providers. She read the proclamation proclaiming May 10, 2024 as Provider Appreciation Day in Lewis and Clark County.

No public comment was received.

Consent Action Items

- a. Public Meeting Minutes for December 12, 21, 2023; March 21, 26; April 2, 2024. (Nadine McCarty)
- b. Montana Department of Transportation Traffic Evaluation Request. (Jenny Chambers)

[8:02] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Bid Award. 2024 Paint Striping. (Jesse Whitford)

[9:20] Jesse Whitford, Construction Project Coordinator, presented the bid award for the 2024 paint striping project. On April 23, 2024, one bid was opened for the project. Mr. Whitford gave an overview of the project. Staff estimated the total project cost at \$141,818, to be budgeted using

mill levy funds, as well as funds from the Colorado Gulch and Ten Mile Creek Estates Rural Improvement District budgets. Staff recommends awarding the bid to the only bidder, Highmark Traffic Services, Inc. of Billings, Montana in the amount of \$117,415.94.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Award to Lewis and Clark County from the Montana Department of Commerce. (Ann McCauley)

[12:52] Ann McCauley, Grants and Purchasing Director, presented the grant award from the Montana Department of Commerce for a Community Development Block Grant Economic Development (CDBG-ED) grant in the amount of \$525,000 for Florence Crittenton Home and Services. A subrecipient agreement will be executed with Florence Crittenton for the administration and implementation of the grant award. Matching funds of \$3,050,000 will be provided by Florence Crittenton through secured grants. The grant period is October 23, 2023 through June 20, 2026. Staff recommends acceptance of the grant award.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Subrecipient Agreement Between Lewis and Clark County and Florence Crittenton Home and Services. (Ann McCauley)

[17:44] Ann McCauley, Grants and Purchasing Director, presented the subrecipient agreement with Florence Crittenton Home and Services for \$525,000 in Community Development Block Grant (CDBG) funds with matching funds by Florence Crittenton of \$3,050,000 to be used for renovation of the north wing of the Cooney facility. It will also create and retain fifteen positions and twelve residential rooms, of which at least eight will be for low to moderate-income individuals. The agreement period is October 23, 2023 through June 30, 2026. Staff recommends approval.

[18:43] Carrie Krepps, Florence Crittenton Home and Services Executive Director, thanked the Commission for the support on the project.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Application to Montana Board of Crime Control, (Matt Kultgen)

[33:42] Matt Kultgen, Detective, presented the grant application to the Montana Board of Crime Control in the amount of \$78,855.37 with \$26,285.13 provided in matching funds. The funds will be used for the STOP Violence Against Women Act (VAWA) and the costs associated with the deputy assigned to work under this program. The grant period is October 1, 2024 through September 30, 2025. Staff recommends approval of the grant application.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Diamond Construction, Inc. (Greg McNally)

[38:38] Greg McNally, Community Development and Planning Director, presented the contract with Diamond Construction, Inc. in the amount of \$6,750 for repair of rafters and hanging drywall in the vestibule of the Unionville Schoolhouse. The contract begins upon approval by both parties through May 31, 2024. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Eide Bailly, LLP (Misty Edwards)

[40:55] Misty Edwards, Finance Coordinator, presented the contract with Eide Bailly, LLP for county audit services. The total contract term is not to exceed five fiscal years. The cost for the Fiscal Year 2024 is not to exceed \$116,260. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Resolution 2024-23 Appointing a Post-Election Audit Committee. (Connor Fitzpatrick)

[48:14] Connor Fitzpatrick, Elections Supervisor, presented a resolution appointing a post-election audit committee. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Resolution 2024-24 Appointing Election Judges for 2024-2026. (Connor Fitzpatrick)

[54:46] Connor Fitzpatrick, Elections Supervisor, presented the resolution to appoint election judges for 2024-2026. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Board Appointment - Eastgate Volunteer Fire District. (Connor Fitzpatrick)

[1:04:18] Connor Fitzpatrick, Elections Supervisor, presented the board appointment for the Eastgate Volunteer Fire District vacancy. Tawny Rieben resigned from the Board of Trustees and Amy Thorngren petitioned for appointment. Staff recommends the appointment of Amy Thorngren to the Eastgate Volunteer Fire District Board of Trustees until the term ends May 2025.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Declaring Fire District Candidates Elected By Acclamation. (Connor Fitzpatrick)

[1:06:08] Connor Fitzpatrick, Elections Supervisor, presented candidates elected by acclamation for noncompetitive fire district elections. Staff recommends declaring candidates elected by acclamation.

No public comment was received.

A motion was made by Commissioner Rolfe to declare the Fire District candidates as read by Mr. Fitzpatrick to be elected by acclamation. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Declaring Lincoln Hospital District Candidates Elected by Acclamation. (Connor Fitzpatrick)

[1:13:08] Connor Fitzpatrick, Elections Supervisor, presented candidates elected by acclamation for noncompetitive Lincoln Hospital District elections. Staff recommends declaring candidates elected by acclamation.

No public comment was received.

A motion was made by Commissioner Payne to approve the declaration of Lincoln Hospital District candidates to be elected by acclamation as presented by Mr. Fitzpatrick. Commissioner Tom Rolfe seconded the motion. The motion Passed on a 3-0 vote.

Declaring Upper Blackfoot Valley Community Council Candidates Elected by Acclamation. (Connor Fitzpatrick)

[1:14:25] Connor Fitzpatrick, Elections Supervisor, presented candidates elected by acclamation for noncompetitive Upper Blackfoot Valley Community Council elections. Staff recommends declaring candidates elected by acclamation.

No public comment was received.

A motion was made by Commissioner Rolfe to have Zach Muse elected by acclamation to the Upper Blackfoot Valley Community Council. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Declaring Water and Sewer District Candidates Elected by Acclamation. (Connor Fitzpatrick)

[1:19:04] Connor Fitzpatrick, Elections Supervisor, presented candidates elected by acclamation for noncompetitive Water/Sewer District elections. Staff recommends declaring candidates elected by acclamation.

No public comment was received.

A motion was made by Commissioner Rolfe to declare Water/Sewer candidates to be elected by acclamation as presented by Mr. Fitzpatrick. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Declaring Park District Candidates Elected by Acclamation. (Connor Fitzpatrick)

[1:24:40] Connor Fitzpatrick, Elections Supervisor, presented candidates elected by acclamation for noncompetitive Park District elections. Staff recommends declaring candidates elected by acclamation.

No public comment was received.

A motion was made by Commissioner Payne to declare Park District candidates to be elected by acclimation to Treasure State Acres Park District as presented by Mr. Fitzpatrick. The motion was seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Board Appointment - Fire Districts. (Connor Fitzpatrick)

[1:26:20] Connor Fitzpatrick, Elections Supervisor, presented the board appointments for the Marysville Volunteer Fire District and the Lincoln Fire District. Staff recommends approval of the appointments.

No public comment was received.

A motion was made by Commissioner Rolfe to appoint Mark Bridges and Don Clark to the Marysville Volunteer Fire District Board and Whitney Cyr to the Lincoln Fire District Board of Trustees as presented by Mr. Fitzpatrick. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Board Appointment - Upper Blackfoot Community Council. (Connor Fitzpatrick)

[1:30:17] Connor Fitzpatrick, Elections Supervisor, presented the board appointment for the Upper Blackfoot Community Council. Staff recommends approval of the appointment.

Cindy Wojciechowski, 4059 4x4 Rd., Lincoln, Montana, explained why she volunteered to serve on the board.

No public comment was received.

A motion was made by Commissioner Rolfe to appoint Cindy Wojciechowski to the Upper Blackfoot Valley Community Council. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Board Appointments - Water/Sewer Districts. (Connor Fitzpatrick)

[1:35:07] Connor Fitzpatrick, Elections Supervisor, presented the board appointments for the Lincoln/Lewis and Clark Sewer District, Craig Water/Sewer District, East Clark Street Water/Sewer District, and the Ten Mile Creek Estates/Pleasant Valley Water/Sewer District. Staff recommends approval of the appointments.

No public comment was received.

A motion was made by Commissioner Payne to approve board appointments to the Water/Sewer Districts as presented by Mr. Fitzpatrick. The motion was seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Connor Fitzpatrick, Elections Supervisor, gave a quick update on the school district elections done by a mail ballot election.

Adjourn

There being no further business, the meeting adjourned at 10:41 am.

Meeting minutes approved on 6-27-24

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair



Candace Payne, Vice Chair



Tom Rolfe, Member

ATTEST:



Amy Reeves, Clerk of the Board