



## **PUBLIC MEETING**

September 7, 2023

### **MINUTES**

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, September 7, 2023, at 9:00 AM in Commission Chambers, Room 330.

#### **Roll Call**

Chair Tom Rolfe called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Pam Attardo, Roger Baltz, Katrina Chaney, Frank Cornwell, Kari DesRosier, Nicho Hash, Keegan Shea, Kevin Wright, Brent Colbert, Brian Coplin, and Nadine McCarty, Recording Secretary.

#### **Pledge of Allegiance**

Everyone recited the pledge.

#### **Consent Action Items**

There were no consent action items.

#### **Interlocal Agreement Between Lewis and Clark County and the City of Helena. (Kevin Wright)**

[01:32] Kevin Wright, Special Operations Captain, presented the interlocal agreement with the City of Helena in the amount of \$12,812 for the 2023 Byrne Justice Assistance Grant award. The funds will be used by the Sheriff's Office for costs associated with the Missouri River Drug Task Force (MRDTF) Byrne Task Force Program through September 30, 2026. Staff recommends approval of the interlocal agreement.

Captain Wright gave a brief overview of the MRDTF and noted this is an annual agreement.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

#### **Contract Between Lewis and Clark County and Electrical Solutions, LLC. (Pam Attardo)**

[04:55] Pam Attardo, Historic Preservation Officer, presented the contract with Electrical Solutions, LLC for electrical services provided for the Unionville School project. The contract is in the amount of \$5,072.99; it begins upon approval by both parties through November 30, 2023. She gave an overview of the electrical services performed to allow for the school to be moved for new foundation. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Trakstar. (Kari DesRosier)**

[10:20] Kari DesRosier, Human Resources Director, presented the contract with Trakstar for a performance evaluation system in the amount of \$20,332. Trakstar has been the company in place, but a limited solicitation process occurred to check pricing. After comparing six companies, one company was \$1,500 less than the Trakstar quote. However, after evaluation it was determined the cost savings would not offset the loss in productivity in Human Resources and the disruption throughout the County for everyone to learn a new system. The contract period is for one year with option of renewal up to two years. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Presentation of School District Mill Levies for Fiscal Year 2024. (Katrina Chaney)**

[14:01] Katrina Chaney, County Superintendent of Schools, presented the Fiscal Year 2024 (FY24) school mill levies. There are seven public schools in the County. The taxes help pay for teacher retirement and transportation that includes busing. The state pays the same amount. She gave a brief overview of the teacher's retirement. Staff recommends approval of the FY24 school mill levies.

No public comment was received.

Commissioner Hunthausen stated no action is necessary.

**Resolution 2023-83 Providing for the Annual Tax Levy in Mills for the Fiscal Year July 1, 2023 through June 30, 2024. (Frank Cornwell)**

[22:50] Frank Cornwell, Chief Financial Officer, presented the resolution for the mill levies. The last part of the budget process. There are no changes to the budget. He provided a spreadsheet of the mill levies that includes the 100 plus rural improvement districts. Staff recommends approval of the resolution.

Katrina Chaney, County Superintendent of Schools, stated she will find out why 2C schools have not been taken out.

Mr. Cornwell explained the mill levy calculation example and noted because of the actual increases this year, there will be a decrease in the number of mill levies.

Discussion occurred regarding how the taxes are processed.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

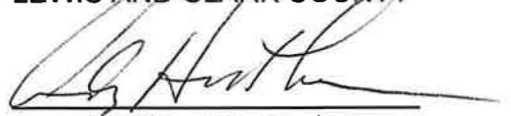
**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 10:00 am.

Meeting minutes approved on 1-23-24

BOARD OF COMMISSIONERS  
LEWIS AND CLARK COUNTY



Andy Hunthausen, Chair



Candace Payne, Vice Chair



Tom Rolfe, Member

ATTEST:



Amy Reeves, Clerk of the Board