



PUBLIC MEETING
March 7, 2023
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, March 7, 2023, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Tom Rolfe called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Audra Zacherl, Laurel Riek, Mike Fasbender, Eric Bryson, Sierra Anderson, Greg McNally, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

a. Public Meeting Minutes for January 5, February 16, 28, 2023. (Brandi Spangler)

[1:28] Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Intermountain Heating and Air Conditioning.
(Audra Zacherl)**

[2:30] Audra Zacherl, Public Works Assistant Director, presented a contract with Intermountain Heating and Air Conditioning for a new vehicle exhaust ventilation system in the County Public Works shop to be completed no later than September 15, 2023 and not to exceed \$35,917.00. The project is funded through the American Rescue Plan Act (ARPA). Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Task Order Amendment No. 5 to Task Order No. 18-07-4-51-006-0 Between Lewis and Clark Public Health and the Montana Department of Public Health and Human Services. (Laurel Riek)

[6:05] Laurel Riek, Disease Control and Prevention Administrator, presented a grant task order amendment with Montana Department of Public Health and Human Services (DPHHS) for an additional \$8,142 with the contract period to end May 31, 2023. The task order is for HIV Prevention and Immunization Referral. Staff recommends approval of the amendment.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Award to Lewis and Clark Public Health from National Environmental Health Association (NEHA) - Food and Drug Administration (FDA). (Laurel Riek)

[8:52] Laurel Riek, Disease Control and Prevention Administrator, presented a grant award from the National Environmental Health Association (NEHA) - Food and Drug Administration (FDA) Retail Flexible Funding Model Grant Program for \$5,000 to increase conformance with the National Retail Food Program Standards. The grant period is January 1, 2023 through December 31, 2023. Staff recommends approval of the grant award.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Award to Lewis and Clark Public Health from National Environmental Health Association (NEHA) - Food and Drug Administration (FDA). (Laurel Riek)

[14:30] Laurel Riek, Disease Control and Prevention Administrator, presented a grant award from the National Environmental Health Association (NEHA) - Food and Drug Administration (FDA) Retail Flexible Funding Model Grant Program for \$6,635 for staff training. The grant period is January 1, 2023 through December 31, 2023. Staff recommends approval of the grant award.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Application to State Homeland Security Grant Program. (Sierra Anderson)

[16:23] Sierra Anderson, Disaster and Emergency Services Coordinator, presented a grant application to the State Homeland Security Grant Program in the amount of \$100,000 to update the City/County Emergency Operations Plan. The grant period is one year from the award date, estimated to be October 2023. Staff recommends approval of the grant application.

Ms. Anderson and Roger Baltz, Chief Administrative Officer, explained further detail into emergency services and the overall goals of rewriting of the Emergency Operations Plan.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Agreement to Extend Preliminary Subdivision Approval for the Fasbender Minor Subdivision. (Applicant: Mike Fasbender) (Planner: Greg McNally)

[33:42] Greg McNally, Community Planning and Development Director, presented an agreement to extend preliminary subdivision approval of the Fasbender Minor Subdivision until March 22, 2024. Staff recommends approval of the extension.

Mike Fasbender, 3930 Bouie Boulevard, explained what issues need to be addressed to complete the conditions of approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Subdivision Improvements Agreement Extension Request, for Amended Plat of Lot 4P-A of The First Amendment of Heron Creek Subdivision Phases 1, 2, & 3, otherwise known as the Heron Creek Major Subdivision, Phases 4, 5, and 6. (Applicant: Sussex Development, Inc.) (Planner: Greg McNally)

[48:51] Greg McNally, Community Development and Planning Director, presented a request for an extension of the subdivision improvement agreement to February 8, 2024 for the Heron Creek Subdivision, Phases 4-6. Mr. McNally explained how the financial guarantee with the letter of credit works. Staff recommends approval of the extension.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 10:02 a.m.

Meeting minutes approved on MARCH 16, 2023


LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Tom Rolfe, Chair



Andy Hunthausen, Vice Chair



Candace Payne, Member

ATTEST:



Amy Reeves, Clerk of the Board