



PUBLIC MEETING

March 23, 2023
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, March 23, 2023, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Tom Rolfe called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Audra Zacherl, Jenny Chambers, Christal Ness, Pam Attardo, Ann McCauley, Carrie Lutkehus, Phil Gonzalez, Dan Karlin, Kevin Horne, Angie Hubbard, Greg McNally, Jessica Makus, Amy Teegarden, Tony Prothero, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Public Meeting Minutes for March 9, 2023. (Brandi Spangler)

[1:32] Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Bid Opening. 2023 Countryside Road RID Improvements. (Audra Zacherl)

[2:33] Audra Zacherl, Public Works Assistant Director, opened bids for the 2023 Countryside Road Rural Improvement District (RID) Improvements. Four bids were received, one was non-conforming. The conforming bids were from Helena Sand and Gravel of Helena, Montana in the amount of \$159,625; Bullock Contracting of Boulder, Montana in the amount of \$122,870; and Gruber Excavating of Montana City, Montana in the amount of \$138,719.20. Staff recommends not opening the non-conforming bid.

No public comment was received.

Commissioner Hunthausen made a motion for staff to take the bids under advisement and make a recommendation on March 30, 2023 and seconded by Commissioner Payne. The motion passed on a 3-0 vote.

Bid Opening. One Medium-Duty Pickup Cab and Chassis. (Audra Zacherl)

[9:11] Audra Zacherl, Public Works Assistant Director, opened bids for one medium-duty pickup cab and chassis. There were no bids received so no action is required.

No public comment was received.

US Department of Transportation Request for Grant to Local Government. (Jenny Chambers)

[10:19] Jenny Chambers, Public Works Director, presented an appropriations request for \$750,000 for alternative analysis, transportation corridor evaluation, and engineering design along Country Club Avenue. Staff recommends approval of the grant application.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Resolution 2023-17 to Declare Valley Drive a County Road. (Christal Ness)

[20:35] Christal Ness, Development Services Supervisor, presented a resolution to declare Valley Drive a county road. Ms. Ness gave an overview of definitions in statute and history of Valley Drive. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Valley Drive County Road Investigation. (Christal Ness)

[31:21] Christal Ness, Development Services Supervisor, presented a request to order an investigation into the expansion of the Valley Drive easement to accommodate the new construction project. Jenny Chambers, Dan Karlin, Chairman Rolfe, and Christal Ness are proposed as the investigation team. Staff recommends approval of the order.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Award to Lewis and Clark County from the Montana State Historic Preservation Office. (Pam Attardo)

[34:20] Greg McNally, Community Development and Planning Director, presented a grant award from the Montana State Historic Preservation Office in the amount of \$8,000. The grant period begins April 1, 2023 through March 31, 2024. Staff recommends approval of the grant award.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Application to Montana Department of Natural Resources and Conservation for Local Government Forestry Assistance Grant Program. (Ann McCauley)

[38:34] Ann McCauley, Grants and Purchasing Director, presented a grant application to Montana Department of Natural Resources and Conservation Local Government Forestry Assistance Grant Program. The application is for funding to support wildfire risk assessments, education, and outreach to property owners in the Marysville area. The request is for \$8,000 with a required match of \$10,000 from the Tri-County Fire Safe Working Group. Staff recommends approval of the grant application.

[40:43] Amy Teegarden, Interim Executive Director of Tri-County Fire Safe Working Group, gave background of the group and an overview of the project goals.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Grant Award to Lewis and Clark County from the Montana Department of Natural Resources and Conservation. (Carrie Lutkehus)

[46:13] Carrie Lutkehus, American Rescue Plan Act (ARPA) Program Specialist, presented an ARPA minimum allocation grant award from Montana Department of Natural Resources in the amount of \$125,000 for the Pleasant Valley Water and Sewer District. The grant period is March 3, 2021 through September 30, 2023. Staff recommends approval of the grant award.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Subrecipient Agreement Between Lewis and Clark County and Ten Mile Creek Estates/Pleasant Valley Water and Sewer District. (Carrie Lutkehus)

[52:10] Carrie Lutkehus, American Rescue Plan Act (ARPA) Program Specialist, presented a subrecipient agreement with Ten Mile Creek Estates/Pleasant Valley Water and Sewer District for implementation of ARPA Water and Sewer Infrastructure Minimum Allocation Grant in the amount of \$125,000. The period of performance is from March 3, 2021 through June 30, 2024. Staff recommends approval of the subrecipient agreement.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Agreement to Extend Preliminary Subdivision Approval for the Skyview Phase V Subdivision. (Applicant: John Maxness) (Planner: Phil Gonzalez)

[54:57] Phil Gonzalez, Planner I, presented a request for extension of preliminary plat approval for the Skyview Phase V Subdivision. The preliminary plat approval was granted December 8, 2020 and will expire on December 8, 2023. The applicant filed an application for extension in March of 2023 to extend the expiration date to December 8, 2026. Staff recommends the approval of the extension request.

[57:14] Tony Prothero, Construction Engineer, gave an overview of plans to complete the project and the reason for the extension request.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 10:02 a.m.

Meeting minutes approved on MAY 11, 2023

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Tom Rolfe, Chair




Andy Hunthausen, Vice Chair



Candace Payne, Member

ATTEST:



Amy Reeves, Clerk of the Board