



## **PUBLIC MEETING**

January 10, 2023  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, January 10, 2023, at 9:00 AM in Commission Chambers, Room 330.

### **Roll Call**

Chair Tom Rolfe called the meeting to order at 9 a.m.

Commissioner Candace Payne was present. Commissioner Andy Hunthausen was out of the office. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Lindsay Morgan, Carrie Lutkehus, Greg McNally, Ann McCauley, and Brandi Spangler, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

- a. Resolution 2023-5 Declaring County Property Surplus Property. (Amy Reeves)

Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 2-0 vote.

### **Approval of the Board of Adjustment Bylaws. (Planner: Lindsay A. Morgan)**

Lindsay Morgan, Planner III, presented the bylaws for the Board of Adjustment. The Board was established August 2, 2022. There are currently four members who finalized the bylaws January 4, 2023. The bylaws establish how they will proceed with meetings. Conditional use permits, appeals and variances would be taken to district court.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 2-0 vote.

**Amendment to Subrecipient Agreement Between Lewis and Clark County and Montana Business Assistance Connection. (Carrie Lutkehus)**

Carrie Lutkehus, American Rescue Plan Act (ARPA) Program Specialist, presented an amendment to the subrecipient agreement with Montana Business Assistance Connection (MBAC), Inc. On December 21, 2022, the Commission approved the use of Local Fiscal Recovery Funds (direct allocation) in the amount of \$199,700 for the purchase and installation of three housing units in Lincoln, Montana. Two units have been purchased and installed for Lincoln area employees. The third unit has been delayed due to supply issues and MBAC has requested additional time to complete the project. The amended subrecipient agreement changes the end date of the period of performance to December 31, 2023. Staff recommends approval.

Commissioner Rolfe gave history and explained the project. It was to provide workforce housing for people working in Lincoln, and the waiting list is made up of High-Country jerky factory employees.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Rolfe. The motion Passed on a 2-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:16 a.m.

Meeting minutes approved on January 24, 2023

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS



Tom Rolfe, Chair



Andy Hunthausen, Vice Chair



Candace Payne, Member

ATTEST:



Amy Reeves, Clerk of the Board