



PUBLIC MEETING

February 2, 2023
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, February 2, 2023, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Tom Rolfe called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Casey Hayes, Laurel Riek, Jessica Makus, Audra Zacherl, Misty Edwards, Kevin Wright, Ann McCauley, Marni Bentley, Mac McCarley, Greg Homlund, Bradley Bragg, Bri Lake, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Vendor Claims Report for Week Ending February 3, 2023. (Marni Bentley)
- b. Resolution 2023-7 to Authorize the County Attorney to Employ Special Counsel to Assist in Prosecution of ADC-2020-493. (Kevin Downs)

[1:55] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Bid Award for Sheriff's Office Mobile Emergency Command Response Vehicle. (Casey Hayes)

[3:19] Casey Hayes, Purchasing Officer, presented a bid award for the Sheriff's Office Mobile Emergency Command Response Vehicle and explained the bid process. The only conforming bid was from Nomad GCS from Columbia Falls, Montana with a base bid amount of \$1,091,904.78. There were additives to the bid to make a total of \$1,175,304.78. Staff recommends approval of the bid award.

Greg Homlund, Logistics Chief, explained the purpose and function of the vehicle.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Task Order Amendment No. 2 Between Lewis and Clark Public Health and the Montana Department of Public Health and Human Services. (Laurel Riek)

[18:08] Laurel Riek, Disease Control and Prevention Administrator, presented a Task Order amendment with the Montana Department of Public Health and Human Services (DPHHS) to fund the Disease Intervention Specialist and Congregate Living Coordinator in the amount of an additional \$105,804. That brings the total award amount to \$211, 608. The effective date is from July 1, 2022 through June 30, 2023. Staff recommends approval of the Task Order amendment.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Task Order No. 8 Between Lewis and Clark County and Great West Engineering. (Calob Marquis)

[22:20] Jessica Makus, Special Districts Coordinator, presented a Task Order with Great West Engineering to assess drainage in the Treasure State Acres Rural Improvement District (RID). Work shall be completed by October 31, 2023 for a cost not to exceed \$34,000. Staff recommends approval of the Task Order.

Steve Shirley, president of Treasure State Acres Homeowners Association, spoke on the need of drainage plan.

No public comment was received.

A motion to Approve was made by Commissioner Payne and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and All Around Construction, LLC. (Audra Zacherl).

[30:28] Audra Zacherl, Public Works Assistant Director, presented a contract with All Around Construction, LLC for removal of 180 linear feet of brick sidewalk around Myrna Loy Center and replace with concrete, including two American with Disabilities Act (ADA) ramps and new curb and gutter. Cost is not to exceed \$47,720 and will be completed by June 30, 2023. Staff recommends approval of the contract.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Agreement Between Lewis and Clark County and CentralSquare Technologies, LLC. (Misty Edwards)

[36:19] Misty Edwards, Interim Chief Financial Officer, presented an agreement with CentralSquare Technologies LLC for the purchase and installation of Finance Enterprise Cloud solution software. The agreement begins upon approval in the amount of \$643,170. Staff recommends approval of the agreement.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Budget Amendments to the County's Fiscal Year 2023 Budget. (Misty Edwards)

[42:33] Misty Edwards, Interim Chief Financial Officer, presented Fiscal Year 2023 Budget amendments that include budget authority for Helena Civic Television (HCTV) in the amount of \$6,500 from Public Education and Government Capital Budget; and Criminal Justice Services from their Capital fund in the amount of \$300,000. A public hearing has been advertised for two weeks in the Independent Record. Staff recommends approval of the amendments.

Kellie McBride, Criminal Justice Services Director, gave an explanation of needs for Criminal Justice System budget authority.

Bri Lake spoke on benefits of the budget amendment.

Bradley Bragg, Detention Center Captain, explained the partnership with Criminal Justice Services.

Ann McCauley, Grants and Purchasing Director, explained further benefits of the amendment and how it will help out with future grant applications.

A motion was made by Commissioner Hunthausen to close the public hearing and approve the budget amendments and was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

No public comment was received.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 10:00 am.

Meeting minutes approved on February 14, 2023


LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Tom Rolfe, Chair



Andy Hunthausen, Vice Chair



Candace Payne, Member

ATTEST:



Amy Reeves, Clerk of the Board