



**PUBLIC MEETING**  
December 19, 2023  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, December 19, 2023, at 9:00 AM in Commission Chambers, Room 330.

**Roll Call**

Chair Tom Rolfe called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Audra Zacherl, Jessica Makus, Eric Spangenberg, Kari DesRosier, Mary Sparks, Owen Brown, Angela Brown, Drenda Niemann, Donagene LaFromboise, Ray LaFromboise, P. J. Hurley, Jenny Chambers, Russ Wattum, Mike Rogan, and Florence Liston, Recording Secretary.

**Pledge of Allegiance**

Everyone recited the pledge.

**Consent Action Items**

There were no consent action items.

**Contract Amendment No.1 Between Lewis and Clark County and Facility Improvement Corporation. (Audra Zacherl)**

[01:32] Audra Zacherl, Public Works Assistant Director, presented the contract Amendment No.1 with Facility Improvement. The services include preventative work. The contract will update the building components and schedule of preventative services for the period ending December 31, 2024, for a total amount of \$37,536. Staff recommends approval of the contract amendment.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Resolution 2023-103. To Levy and Assess the Juniper Stable Rural Improvement District No. 2023-3. (Tabled 12-5-23) (Jessica Makus)**

[05:23] Jessica Makus, Special Districts Program Coordinator, presented the resolution to levy and assess the Juniper Stable Rural Improvement District. The Commission discussed and tabled on December 5, 2023.

Commissioner Hunthausen reviewed the process of creating a district.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**INTERCAP Loan Application to the Montana Board of Investments. (Tabled 12-5-23) (Jessica Makus)**

[29:54] Jessica Makus, Special Districts Program Coordinator, presented the INTERCAP loan application. The loan is through the Montana Board of Investments in the amount of \$321,957 to fund the road improvements within the Juniper Stable Rural Improvement District. The Commission discussed and tabled on December 5, 2023.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Grant Application to State Farm. (Sarah Sandau)**

[36:42] Drenda Niemann, Public Health Officer, presented the grant application to State Farm for their Sponsorship Proposal System in the amount of \$5,000. The funding will cover two Home Visiting staff to attend the Lifesavers Conference in April in Denver. The funding will be spent in the 2024 calendar year. Staff recommends approval of the grant application.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Grant Task Order Award to Lewis and Clark Public Health from the Montana Department of Public Health and Human Services. (Sarah Sandau)**

[41:37] Drenda Niemann, Public Health Officer, presented the grant task order award from the Montana Department of Public Health and Human Services in the amount of \$70,966 for the Core State Injury Prevention Program. The grant period begins October 1, 2023, through July 31, 2024. Staff recommends acceptance of the grant award task order.

No public discussion was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Grant Task Order Award to Lewis and Clark Public Health from the Montana Department of Public Health and Human Services. (Sarah Sandau)**

[51:02] Drenda Niemann, Public Health Officer, presented the grant task award order from the Montana Department of Public Health and Human Service for the Supplemental Nutrition Program for Women, Infants, and Children (WIC). The purpose of the Task Order is to provide nutrition education, breastfeeding support, supplemental foods, and referrals to community resources to eligible women, infants, and children up to 5 years old. The grant period is October 1, 2023, through September 30, 2024, in the amount of \$337,710. Staff recommends acceptance of the grant award task order.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Amendment No.1 Between Lewis and Clark County and The Sanborn Map Company, Inc. (Eric Spangenberg)**

[55:07] Eric Spangenberg, GIS Coordinator, presented the contract amendment with the Sanborn Map Company, Inc. to extend the effective date and time of performance. The work must be completed by January 17, 2024. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Prism Health Group. (Kari DesRosier)**

[01:03:45] Kari DesRosier, Human Resources Director, presented the contract with Prism Health Group for the Pharmacy plan consulting, procurement, audit, analytics, and ongoing pharmacy plan management services. The contract is for a two-year period with an annual estimated amount of \$14,115. Staff recommends approval of the contract.

Commissioner Hunthausen reviewed the prescription plan process.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

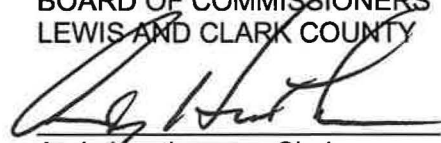
**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 10:03 am.

Meeting minutes approved on 2-29-24


BOARD OF COMMISSIONERS  
LEWIS AND CLARK COUNTY

  
Andy Hunthausen, Chair

  
Candace Payne, Vice Chair

  
Tom Rolfe, Member

ATTEST:

  
Amy Reeves, Clerk of the Board