



PUBLIC MEETING
December 12, 2023
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, December 12, 2023, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Candace Payne and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Keegan Shea, Dan Karlin, Amy Reeves, Ann McCauley, Eric Seidensticker, Bruce Day, Tim Joyce, and Florence Liston, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Revised Cooperative Management Agreement Between Lewis and Clark County and Montana Fish, Wildlife and Parks. (Dan Karlin)
- b. Request for Records Disposal. (Amy Reeves)
- c. Request for Records Disposal. (Myrna Austin)
- d. Request for Records Disposal. (Myrna Austin)

[01:18] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-d and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Interlocal Agreement Between Lewis and Clark County and the State of Montana Tax Appeal Board. (Amy Reeves)

[03:05] Amy Reeves, Treasurer, presented the interlocal agreement with the State of Montana Tax Appeal Board for reimbursement of county staff regarding the secretarial services for county tax appeal hearings. Reimbursement will be at the state allowed amount of \$18.15 per hour plus 30% for fringe benefits. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Amendment to Subrecipient Agreement Between Lewis and Clark County and Montana Business Assistance Connection. (Ann McCauley)

[07:06] Ann McCauley, Grants and Purchasing Director, presented Amendment No.2 of the subrecipient agreement with Montana Business Assistance (MBAC) that extends the period of performance to June 30, 2024, and allows for a 15% retainage of awarded funds until project completion. In December 2021, the Commissioners did a subaward of ARPA funds for a workforce housing project in Lincoln, Montana. This is a partnership with High Country Snack Foods. There will be three workforce housing units on a ten-acre plot behind the jerky plant. It adds an activity to the scope of work which includes occupancy of all units by June 30, 2024. A refiling of the covenant on the property to ensure affordability for five years. Staff recommends approval.

Eric Seidensticker with MBAC reported on the new housing units in Lincoln. The loan side of MBAC has secured all three units from a collateral standpoint. All three units need to be occupied. Covenants will need to be amended to trigger affordable housing availability for five years. He added Copper Pines, LLC is the owner of High Country.

Commissioner Hunthausen reviewed the project.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Subrecipient Agreement Between Lewis and Clark County and Helena Food Share. (Ann McCauley)

[18:30] Ann McCauley, Grants and Purchasing Director, presented the subrecipient agreement with Helena Food Share for the implementation of an American Rescue Plan Act (ARPA) direct allocation award in the amount of \$500,000. This is to complete electrical and earthwork in construction of a new community food resource center. She explained the award and added that Helena Food Share secured the necessary funds.

Bruce Day, Executive Director of Helena Food Share, appreciated the support of funding from the ARPA program which is making things possible. Construction is under way for the new location.

Commissioner Payne asked about the environmental concerns. Mr. Day claimed it is a clean property and added Phase 1 of the assessment looks good.

Commissioner Hunthausen summarized the need for the new building.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:32 a.m.

Meeting minutes approved on 5-2-24

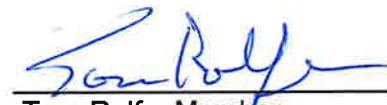
LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair



Candace Payne, Vice Chair



Tom Rolfe, Member

ATTEST:



Amy Reeves, Clerk of the Board

