



## **PUBLIC MEETING**

August 17, 2023  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, August 17, 2023, at 9:00 AM in Commission Chambers, Room 330.

### **Roll Call**

Chair Tom Rolfe called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen and Commissioner Candace Payne were present. Others attending all or a portion of the meeting included Roger Baltz, Marni Bentley, Nicho Hash, Ann McCauley, Bob Richards, Rachel Ward, Greg McNally, Jessica Makus, Mike Kepler, Everett Sellman, Kade Kimball, and Nadine McCarty, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

- a. Vendor Claims Report for Week Ending August 18, 2023. (Marni Bentley)
- b. Public Meeting Minutes for July 18, 20, 25, 27, August 8, 2023. (Brandi Spangler)

[01:41] Roger Baltz, Chief Administrative Officer, reported on consent action items 2a-b and recommended approval.

No public comment was received

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

### **Bid Award. Forestvale Entryway Project. (Wendell Richards)**

[03:07] Wendell Richards, Forestvale Cemetery Supervisor, presented a bid award for the Forestvale Entryway Project. On August 10, one bid was received and opened for the project. The only bid was from Helena Sand and Gravel for \$107,000. Mr. Richards gave an overview of the project at the historic main entrance. The engineer's estimate was \$103,755 and the Forestvale Cemetery FY24 budget authority is for \$117,660. The project is to be completed in 30 days. Staff recommends awarding the bid to Helena Sand and Gravel.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Amendment to Grant Award to Lewis and Clark County from Montana Department of Natural Resources and Conservation. (Ann McCauley)**

[08:34] Ann McCauley, Grants and Purchasing Director, presented an amendment to the American Rescue Plan Act (ARPA) Minimum Allocation Grant award from the Montana Department of Natural Resources and Conservation (DNRC) for the Ten Mile/Pleasant Valley Water and Sewer District wastewater project to extend the grant period through December 31, 2024. There are no changes to the scope of work, budget or match requirements. Ms. McCauley reviewed the grant award. Staff recommends approval of the amendment.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Resolution 2023-75. To Levy and Assess the Grass Land Subdivision Phase IV Park Rural Improvement District No. 2022-02. (Rachel Ward)**

[10:48] Rachel Ward, Planner I, presented a resolution to levy and assess Grass Land Subdivision Phase IV Park Rural Improvement District (RID) for \$136 per property of the 51 benefitted properties. There is no action to be taken at this time due to an incorrect year on the notice and staff would like to hold the public hearing on August 31, 2023. The Helena Independent Record was notified immediately of the revised legal ad, staff wanted to allow time for property owners to receive the new notice. Ms. Ward gave a brief overview of the parkland.

Commissioner Hunthausen stated no action is necessary today, but they could take public comment.

PUBLIC COMMENT -

[15:25] Mike Kepler, Vice President of Grasslands Homeowners Association, stated the homeowners would like to know the plan for the park, what it will look like, and how the money will be spent. Currently it is an empty grass lot.

[16:52] Everett Sellman, echoed the previous comment and wondered if the monthly fee would include playground equipment. They would like more than just green space.

[17:55] Kade Kimball, Grass Land Estates Treasurer, would like to have a detailed list of what the funds will go towards.

[18:53] Greg McNally, Community Development and Planning Director, explained required parkland dedication through the subdivision process. There is currently no plan for the park and any future development of the parkland would come from the residents. He further explained the resolution to create the RID states how the funds are to be used; in this case mowing.

[24:08] Jessica Makus, Special Districts Program Coordinator, stated they worked with Planning to finalize the assessment amount and noted the cost of mowing has increased substantially. They can work with the HOA to get a park that is wanted. The budgets are analyzed annually.

A motion was made by Commissioner Hunthausen to take no action, hear it on August 31, 2023 for the public hearing and bring all public comment discussion forward to August 31, 2023. The motion was seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Resolution 2023-76. To Levy and Assess Golden Meadows Road Rural Improvement District No. 2022-07. (Rachel Ward)**

[34:27] Rachel Ward, Planner I, presented a resolution to levy and assess Golden Meadows Road Rural Improvement District (RID) for \$365 per property of the 13 benefitted properties. She reviewed the maintenance/improvement items listed. Legal notice was mailed to all property owners within

the RID and published in the Independent Record July 27 and August 3 with one written comment received. The comment resulted in the removal of two lots from the original 15 lots, as they did not directly benefit. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Resolution 2023-77. To Levy and Assess the Golden Meadows Fire Rural Improvement District No. 2022-08. (Rachel Ward)**

[39:25] Rachel Ward, Planner I, presented a resolution to levy and assess Golden Meadows Fire Rural Improvement District (RID) for maintenance of the fire protection system and associated improvements for an annual amount of \$70 per the 15 benefiting properties. She discussed the underground storage tank and dry hydrant located on Lot 5. Legal notice was mailed to all property owners and published in the Independent Record on July 27 and August 3, no written comments were received. Staff recommends approval of the resolution.

Greg McNally, Community Development and Planning Director, stated the storage tank is filled by a well that he believes is onsite and 30,000 gallons is allowed without a water right for fire protection purposes.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Payne. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:46 am.


Meeting minutes approved on

9/19/2023

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

  
\_\_\_\_\_  
Tom Rolfe, Chair

  
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Andy Hunthausen, Vice Chair

  
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Candace Payne, Member

ATTEST:

  
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Amy Reeves, Clerk of the Board