



PUBLIC MEETING

December 27, 2022
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, December 27, 2022, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Jim McCormick called the meeting to order at 9 a.m.

Commissioner Tom Rolfe and Commissioner Andy Hunthausen were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Bradley Bragg, Claire Swain, Dan Karlin, Casey Hayes, and Brandi Spangler, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

There were no consent action items.

Agreement Between Lewis and Clark County and the National Institute for Jail Operations. (Brad Bragg)

Bradley Bragg, Detention Center Captain, presented an agreement with the National Institute for Jail Operations (NIJO) for online training services for detention center staff. The first year of the contract is \$8,681 and an annual cost of \$6,336 thereafter and covers up to 63 officers. The contract period begins January 1, 2023, for a period of three years and will renew automatically on an annual basis, not to exceed seven years.

Claire Swain, Training Sergeant, explained NIJO. There is 20 hours post certified annual training is required. Training available through NIJO is 70 hours post certified annually. This cuts down on travel expenses and makes the training more readily available. These training modules through NIJO is used all over the country and is successful. Staff recommends approval of the agreement.

Ms. Swain explained she has been working to get some training online available and has, in the past, found training tools on YouTube and was able to get that post certified. She explained the difficulty she has had finding online resources.

Mr. Bragg explained that Ms. Swain established the New Academy that is held every three months for two weeks. She coordinates an initial training process for new officers to teach tools including the booking process, leadership, defensive tactics, Operant Conditioning (OC) training, and taser training. They are budgeting for the first 3 years and if they see benefit, they will renew annually.

Ms. Swain described how they work together to get the training completed and explained best practices and jail standards. Jail standards are not specific to Montana, but she can add policy to make it specific.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Task Order No. 5 Between Lewis and Clark County and Respec. (Dan Karlin)

Dan Karlin, County Engineer, presented a Task Order with RESPEC for design services for the D2 Ditch Flood Mitigation Project development for \$184,385. Services include data collection, field survey, owner and stakeholder coordination, culvert replacement design, hydraulic analysis, permitting, drafting, and limited construction management and will be completed by December 31, 2024.

The project is to complete work outlined in the 2022 Flood Mitigation Master Plan Update and will design the replacements of the eight remaining culverts on the D2 ditch and complete construction on as many as the available funds will allow. Funding will be provided by the Flood Mitigation Rural Improvement District (RID) in the amount of \$237,826 and an American Rescue Plan Act (ARPA) grant in the amount of \$750,000. Consultant services and construction work beginning this fiscal year is from the ARPA funds with the RID funds being used exclusively for construction costs that will be reflected in the FY24 budget. Staff recommends approval of the Task Order.

Mr. Karlin gave an overview of the process of this project and three other projects for improvements in the Helena Valley. There are 9 culverts to the east of Interstate 90. The culverts are well oversized for the amount of water anticipated, and that is preparing for the future. The plan is to make culverts on the Frontage Road to match the same specs. They will replace as many culverts as they can starting with the smallest to maximize the amount of flow through the ditches. Rossiter school ditch was constructed in 2019, working backwards on Sierra Road from I-19, and that increased the capacity significantly. An easement was created off McHugh drive that will connect to the D2 drain. That has yet to be connected and is an alternative for Sierra Road. Instead of making a 90-degree turn, it would be built north to eliminate water flow through neighborhoods.

Flooding will not be eliminated; it will be reduced. Flooding is a natural phenomenon that will always happen and with community developing, the natural infrastructure is interrupted. Light Detection and Ranging (LIDAR) method is a laser detector from an airplane to make a terrain model to see that natural infrastructure. With the alluvial fan, water and sediment move and affects the natural infrastructure as well.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Interlocal Agreement Between Lewis and Clark County and Region 8 Education Service Center. (Casey Hayes)

Casey Hayes, Purchasing Officer, presented an interlocal agreement with Region 8 Education Service Center for The Interlocal Purchasing System (TIPS) Program. The agreement begins immediately through December 27, 2023, with automatic annual renewals which can be terminated with 60-day prior written notice.

Cooperative purchasing can reduce burden and expedite the purchasing process. Term contracts are established for a specific period of time at a predetermined unit price. Currently, Lewis and Clark County has an agreement in place with the State of Montana that allows the County access to State and any governmental entities' term contracts. Competitive bidding does not apply to cooperative

purchasing agreements because the bidding process already occurred in order to obtain the contract already in place, unless the contract amount exceeds \$80,000. Term contracts benefit the taxpayers by having predetermined unit prices already established. Staff recommends approval of the interlocal agreement.

Mr. Hayes explained the different examples of contracts that can be used through this agreement. Currently there is finance software that is available and is conducive to the existing system. If it is procured through this agreement instead of the formal solicitation process, there will be different terms and conditions to the contract. This finance software is likely not available locally.

The agreement has been reviewed by the County Attorney's Office. Central Square is the accounting software currently used and those products have been the core financial system in the County for many years and was the obvious choice at the time it was introduced. The county would be saving millions of dollars through this process to transition the update. Any program presented would need to be compatible with Central Square software. Several national, State and local jurisdictions use this program, including several in Montana.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:46 a.m.

Meeting minutes approved on Jan. 12, 2023

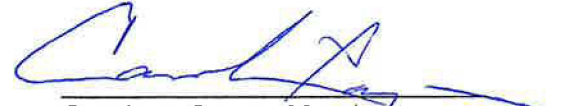
LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Tom Rolfe, Chair



Andy Hunthausen, Vice Chair



Candace Payne, Member

ATTEST:



Amy Reeves, Clerk of the Board