



PUBLIC MEETING

December 1, 2022
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, December 1, 2022, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Jim McCormick called the meeting to order at 9 a.m.

Commissioner Tom Rolfe and Commissioner Andy Hunthausen were present. Others attending all or a portion of the meeting included Roger Baltz, Kari DesRosier, Nicho Hash, Angie Hubbard, Greg McNally, Drenda Niemann, Anna Baker, Sarah Crowley, Pam Attardo, Wally Jester, Ann Blotkamp, Chere Jiusto, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

There were no consent action items.

Task Order 23-07-1-01-177-0 Between Lewis and Clark Public Health and the Montana Department of Public Health and Human Services. (Drenda Niemann)

Drenda Niemann, Public Health Officer, presented the task order with the Montana Department of Public Health and Human Services (DPHHS) in the amount of \$5,000 to complete a strategic plan. The task order begins December 1, 2022 through September 30, 2023. Strategic planning is an accreditation requirement. Staff recommends approval of the task order with the Montana Department of Public Health and Human Services.

Ms. Niemann gave an overview of the strategic plan that was extended from three years to five in order to ensure the data was available and the community plan was completed. She reviewed the accomplishments over the last five years that included understanding health equality; behavioral health; improving health across a life span; environmental health, both built environment as well as air quality; innovation. There were a few goals that they were unable to accomplish due to the pandemic.

Discussion occurred regarding accreditation.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Communication and Management Services, LLC. (Kari DesRosier)

Kari DesRosier, Human Resources Director, presented the contract with Communication and Management Services, LLC (CMS) in an amount not to exceed \$24,000. The scope of work includes completing a salary survey and developing recommendations and guidelines for adjusting the County's existing pay plan to remain competitive for recruiting and retention purposes. The contract is effective through December 31, 2023. Staff recommends approval of the contract with Communication and Management Services, LLC.

Ms. DesRosier stated this is the fourth time they have worked with CMS. Typically, the survey is done every two years, and it was decided to complete the study a second year in a row due to inflation and fluctuation in the job market over the last two years. They are well aware of state and local government and what is occurring in this area with the job market.

Discussion occurred on the data that is collected and what data can be used to determine the market in our county.

Ms. DesRosier added there is work being done on revising the County pay plan.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Subdivision Improvements Agreement Extension Request for Amended Plat of Lot A-5 of the Clark Minor Subdivision - Project No. SUBD2022-014. (Applicant: GMH Field, LLC) (Planner: Angie Hubbard)

Angie Hubbard, Planner I, presented the extension request from GMH Field, LLC to extend the completion date under the existing Subdivision Improvements Agreement (SIA) for the amended plat of Lot A-5 of the Clark Minor Subdivision. The Subdivision is located northwest of and adjacent to York Road and east of Helberg Drive.

The amended plat of Lot A-5 was granted preliminary approval on June 25, 2015, and final approval on February 28, 2019. At the time of final approval, the Applicant entered into a SIA with the County to guarantee that all remaining improvements would be completed by November 10, 2019. The Commission later granted extensions with the most recent of which had a default date of November 3, 2022. Items that remain to be completed include the remaining 25% that did not meet the core test for asphalt and asphalt seal coat for the internal road Cupid Drive.

Along with the extension request application, the Applicant also submitted an updated engineer's estimates for the costs associated with the remaining improvements and an irrevocable Letter of Credit that will expire November 23, 2023 and is in an amount equal to 125% of the improvement costs as required. If approved, the Applicant has until October 23, 2023 to complete remaining improvements.

Dan Karlin, County Engineer and Jesse Whitford, County Construction Supervisor agree with the costs to complete the remaining improvements. Staff recommends approval of the extension request that expires October 23, 2023.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Anna Baker, resident of Unionville, stated she is here on behalf of the Unionville Schoolhouse. She recently sent the Commission a letter regarding the condition of the school. It is a county owned building and is in desperate need of repair. The school is the center of their community hosting many

gatherings. The school has a few structural issues that need to be addressed and makes it unsafe. The community is willing to donate their labor and lumber to the cause.

Sarah Crowley, resident of Unionville area, stated her grandfather was Bob Morgan and taught the value of history and place. Their place gathers people. The school is the heart of their community and brings generations together. She added there is a grant from the Montana History Foundation that they will apply for in the amount of \$10,000 that has a required match.

Chere Jiusto, Director of Preserve Montana and a resident of Unionville, stated the school is a special building, but structural work is really needed. She would like to suggest that the County could play a role in taking care of the building. She understands there are ARPA funds that can now be used for County-owned property. They will continue to look for other grants. She thanked Ms. Attardo.

Roger Baltz, Chief Administrative Officer confirmed there is no Capital Improvement Plan for improving historical buildings.

Pam Attardo, Historic Preservation Officer, stated she is helping the Unionville community understand the process. She has contacted the County Grants Administrator and they are on the spreadsheet for the ARPA grant. Any work that is done on the building has to go through her office due to it being a historical building. She has an appointment with a historical preservation structural engineer in January of 2023.

Wally Jester, Unionville resident, gave some history on the schoolhouse. He is the unofficial caretaker for the schoolhouse, doing the mowing and snow removal. He stated the issues needing to be addressed is the north side foundation, none of the rafters are fastened in, the windows came from salvaging during the 1935 earthquake, they have no header over the top, and nothing to support the roof. He and Ms. Baker discussed the skilled workers they have in the community. They hope in the middle of May to take the windows out, leave temporary support until they dig out and install a foundation, block up the floors, and put a header on. Money is needed for concrete mix.

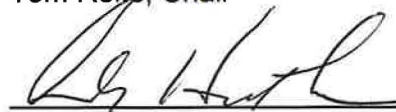
Adjourn

There being no further business, the meeting adjourned at 10:18 am.

Meeting minutes approved on January 24, 2023

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Tom Rolfe, Chair

Andy Hunthausen, Vice Chair

Candace Payne, Member

ATTEST:



Amy Reeves, Clerk of the Board