



PUBLIC MEETING

August 13, 2019
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, August 13, 2019, at 9:00 AM in Commission Chambers Room 330.

Roll Call

Chairman Jim McCormick called the meeting to order at 9 a.m.

Commissioner Susan Good Geise was present. Commissioner Andy Hunthausen was out of the office on other business. Others attending all or a portion of the meeting included Roger Baltz, Misty Edwards, Karie Frydenlund, Nicho Hash, Ann McCauley, Kathy Moore, Debra Crider, Nancy Everson, Kevin Wright, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Resolution 2019-70 Ordering a Refund of Taxes/Fees/Assessments Paid by Roy & Danita Murray in the Amount of \$445.01. (Karie Frydenlund)
- b. Resolution 2019-71 Ordering a Refund of Taxes/Fees/Assessments Paid by Sieben Ranch Company in the Amount of \$3,934. (Karie Frydenlund)
- c. Resolution 2019-72 Ordering a Refund of Taxes/Fees/Assessments Paid by Helena Area Habitat for Humanity in the Amount of \$4,742. (Karie Frydenlund)
- d. Resolution 2019-73 Ordering a Refund of Taxes/Fees/Assessments Paid by Wagon Wheel Court Homeowner's Association in the Amount of \$829.77. (Karie Frydenlund)

Roger Baltz reported on the consent action items 2 a-d and recommended approval.

Karie Frydenlund, Property Tax Department Manager, provided additional information on the requests related to Resolution 2019-72 and Resolution 2019-73. She noted historically the parcels on both resolutions have been exempt.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Bid Opening. Purchase of Five Vehicles. (Kathy Moore)

Kathy Moore, Environmental Public Health Services Administrator was unavailable.

Misty Edwards, Finance Coordinator, reported that no bids were received. She noted because procurement laws and requirements have been followed staff can go out and purchase the vehicles as needed and to any dealer.

Commissioner Good Geise asked if the purchase contracts will come before the Commission and Ms. Edwards noted it will come in the form of the accounts payable process. Ms. Edwards stated all five vehicles had been approved in the FY20 budget.

Nancy Everson, Chief Financial Officer, stated the Public Health Department had the money saved up in their capital plan to purchase all five vehicles of which four are replacements and one new vehicle for the Women, Infants, and Children (WIC) contract that will go out to White Sulphur and Broadwater County.

No public comment was received.

A motion was made by Commissioner Good Geise to indefinitely postpone the item and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Bid Award. Forestvale Cemetery Maintenance Building Addition Project. (Misty Edwards)

Misty Edwards, Finance Coordinator, presented the one bid that was received and opened on August 6, 2019 for the Forestvale Maintenance Building Project. The project generally consists of constructing a 1,026 square foot addition to the current building. The addition will include office space, an ADA bathroom and equipment storage space.

Ms. Edwards noted staff recommends tabling the item to August 20, 2019 when a full commission is present to vote.

Commissioner Good Geise asked about the cost and would like to have some more information on the Cemetery Board's priorities and anything on rejected alternatives at the next meeting.

Debra Crider, Forestvale Cemetery Manager, stated they are trying to add-on to the shop as they are running out of room. The plans were made much smaller on this second time of going out to bid and she cannot speak to the high cost, nor the reason for no response. Ms. Crider and the Board are in favor of approval.

No public comment was received.

A motion was made by Commissioner Good Geise to table the item to August 20, 2019 and was seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Resolution 2019-69 Designating an Environmental Certifying Official. (Ann McCauley)

Ann McCauley, Grants Administrator, presented the resolution to designate an Environmental Certifying Official for Lewis and Clark County. Ms. McCauley stated recipients of U.S. Department of Housing and Urban Development (HUD) funding assistance are required to designate an Environmental Certifying Official and to do an environmental review for all awarded projects, including awards through the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) programs. The purpose of the review is to analyze construction projects and the impact they will have on the people and the natural environment within a designated project area and the effect the material and social environment may have on a project. Staff recommends approval of the resolution.

Ms. McCauley stated the requirement is to meet the National Environmental Protection Act and the Montana Environmental Protection Act. She noted there are about twenty items listed and noted a

few such as looking for preservation impacts, flood plain management, if building is prior to 1970s looking for lead and asbestos.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Board Appointments. (Roger Baltz)

Roger Baltz, Chief Administrative Officer, presented the board appointments and recommended the following appointments: the reappointment of Dave Simkins to the Airport Authority to a term that expires September 1, 2022; the appointment of Michelle Chandler to the Heritage Preservation & Tourism Board to a term that expires June 30, 2022; the appointment of Loraine Wodnik to the Lewis and Clark County DUI Task Force to a term that expires December 31, 2021; the appointments of Eric Griffin and Forrest Webster to the Mental Health Local Advisory Council as Family Members to terms that expire June 30, 2021; and the appointment of Jennifer Preble to the Mental Health Local Advisory Council as the Adult Mental Health Provider representative.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:39 a.m.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Jim McCormick, Chair



Susan Good Geise, Vice Chair



Andy Hunthausen, Member

ATTEST:



Paulette DeHart, Clerk of the Board

