



PUBLIC MEETING

July 1, 2021
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, July 1, 2021, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Jim McCormick and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Connie Detrick, Kari DesRosier, Nancy Everson, Peter Italiano, Charles Lane, Calob Marquis, A.C. Rothenbuecher, Jeremy Fadness, Steve Shirley, Brian Coplin, and Misty Edwards, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Board of Investments Certificate of Appropriation. (Nancy Everson)

Roger Baltz reported on consent action item 2 a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Bid Award. Treasure State Acres Storm Drainage Improvements. (Calob Marquis)

Calob Marquis, Rural Improvement District Construction Coordinator, presented the bid award for the Treasure State Acres Rural Improvement (RID) District Storm Drainage project. The project consists of repairing and expanding eight infiltration structures throughout the District that have outlived their life expectancy and to help remediate known flooding issues. Budget authority for the project is in the FY21 Treasure State Acres RID fund.

On June 24, 2021 a bid opening was held and two bids were received. After a review of the bids by the selection committee, staff recommends awarding the bid to the low bidder, Mockel Precast & Excavating Co. of East Helena, Montana for a total bid of \$118,825.

PUBLIC COMMENT -

Steve Shirley, President of Treasure State Acres Homeowners Association, stated they are eager to get the project done and are in support. This work will allow road projects to proceed in the future as it will deal with known water issues. He also thanked the Commission for creating Mr. Marquis' position and adding it to the Public Works Department.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Grant Award to Lewis and Clark County from Healthy Mothers, Healthy Babies. (A.C. Rothenbuecher)

A.C. Rothenbuecher, Community Public Health Promotion Division Administrator, presented the grant award from Healthy Mothers, Healthy Babies of Montana (HMHB) to support a pilot project to improve pregnancy and early childhood support referrals in the CONNECT referral system in the amount of \$3,000. The scope of work includes providing expert opinion of questions HMHB has about CONNECT and also working to explore bringing new supports into the CONNECT system. The delivery of services begins July 1, 2021 through December 31, 2021. Staff recommends approval of the grant award from Health Mothers, Healthy Babies of Montana.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Task Order 21-07-4-51-103-0 Amendment Between Lewis & Clark County and the Montana Department of Public Health and Human Services. (A.C. Rothenbuecher)

A.C. Rothenbuecher, Community Public Health Promotion Division Administrator, presented the task order amendment with the Montana Department of Public Health and Human Services in the amount of \$7,500 to provide HIV case management. The task order is effective July 1, 2021 through June 30, 2022. Staff recommends approval of the task order amendment with the Montana Department of Public Health and Human Services.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Task Order 22-07-1-01-177-0 Between Lewis & Clark County and the Montana Department of Public Health and Human Services. (A.C. Rothenbuecher)

A.C. Rothenbuecher, Community Public Health Promotion Division Administrator, presented the task order with the Montana Department of Public Health and Human Services in the amount of \$20,000. The purpose of the task order is to implement the Community Health Improvement Plan (CHIP) component to evaluate the CONNECT system's engagement and to increase behavioral health providers in the system within Lewis and Clark County. The work will also expand the CONNECT system to include behavioral health providers which will simplify the referral process by which individuals are connected to therapists. The task order begins August 1, 2021 through July 31, 2022. Staff recommends approval of the task order with the Montana Department of Public Health and Human Services.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Contract Amendment Number Two to Task Order 20-25-5-41-177-0 Between Lewis & Clark County Public Health and the Montana Department of Public Health and Human Services. (A.C. Rothenbuecher)

A.C. Rothenbuecher, Community Public Health Promotion Division Administrator, presented the task order amendment with the Montana Department of Public Health and Human Services in the amount of \$40,189.64 to be used for the Home Visiting Program. The amendment extends the services completion date to September 30, 2021. This amendment essentially extends the contract to align with the federal fiscal year. The program is for the Nurse Family Partnership. Staff recommends approval of the task order amendment with the Montana Department of Public Health and Human Services.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Contract Agreement Between Lewis & Clark County and PureView Health Center. (A.C. Rothenbuecher)

A.C. Rothenbuecher, Community Public Health Promotion Division Administrator, presented the contract with PureView Health Center for an amount not to exceed \$7,500 to provide HIV case management services. The work to be provided under this contract includes medical case management, initial assessment of services needed, development of a comprehensive plan and connecting patients with services. This work is funded by the HIV Case Management award from DPHHS. The contract begins July 1, 2021 through June 30, 2022. Staff recommends approval of the contract with PureView Health Center.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Labor Agreement Between Lewis and Clark County and the Montana Federation of Public Employees. (Kari DesRosier)

Kari DesRosier, Human Resources Director, presented the collective bargaining agreement with the Montana Federation of Public Employees representing employees of the Public Health Department and the County Landfill. The agreement begins July 1, 2020 through June 30, 2022. Changes include removing references related to PureView Health Center throughout the agreement; language updates due to the Janus Decision; removal of Article 7 as complaints related to these topics would be addressed by County policies and state law; clarifying language within the Grievance Procedure article; and an updated pay matrix for the next fiscal year. The members have ratified the agreement and staff recommends approval of the collective bargaining agreement with the Montana Federation of Public Employees. Ms. DesRosier noted that these agreements are generally negotiated every two years.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Labor Agreement Between Lewis and Clark County and the Laborers' International Union, Local #1686. (Kari DesRosier)

Kari DesRosier, Human Resources Director, presented the collective bargaining agreement with Laborer's International Union, #1686, representing employees of the Treasurer/Clerk & Recorder's Office, Justice Court, Clerk of District Court, and the Buildings Division of the Public Works Department. The contract begins July 1, 2020 through June 30, 2022. Some of the changes to the agreement include language updates due to the Janus Decision; adding language regarding the practice of covered employees receiving credit for any uninterrupted service when transferring from one department to another within the bargaining unit for the purpose of calculating longevity; updated pay matrix for the next fiscal year and agreement of no cost of living adjustment at the start of the fiscal year. The members have ratified the agreement and staff recommends approval of the collective bargaining agreement with the Laborer's International Union, #1686.

Ms. DesRosier stated that the Janus Decision was a ruling by the US Supreme Court stating that public employees are not required to pay union dues. Employees can opt out of paying dues but doing so means they cannot vote on any union based decisions.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Buildings for Lease or Rent: Red Fox Storage, LLC. (Tabled 6-29-21) (Applicant: Jeremy Shea) (Planner: Connie Dedrick)

Connie Dedrick, Planner I, presented the Buildings for Lease or Rent application for Red Fox Storage, LLC that was tabled on June 29, 2021 for further consideration. The proposed self-storage development is located in the Red Fox Meadows Subdivision, east and adjacent to Lake Helena Drive and south of Canyon Ferry Road. Access is off of Saint Mary's Loop via the internal road network for the Subdivision. Notice was sent to adjacent landowners and no public comment has been received.

Final plat for the Red Fox Meadows Subdivision was recorded on October 31, 2019 and is a mixed-use development comprised of commercial, single and multi-family residential lots with Lots 120 and 121 approved for storage units. The property is located within the Suburban Residential Mixed-Use (SR) Zone District approved November 19, 2020 of the Helena Valley Planning Area. Written regulations are to be developed through the work of the Zoning Advisory Panel.

The Applicant proposes to construct 19 buildings that will contain 557 storage units ranging in size from 5'x10' to 15'x40', and an office with no facilities all located on 8.95 acres. The project is expected to be completed in three phases.

Staff recommends conditional approval of the Buildings for Lease or Rent application.

No public comment was received.

A motion was made by Commissioner McCormick to approve the Red Fox Storage BLR. The motion was seconded by Commissioner Hunthausen.

Commissioner McCormick discussed the conclusions and findings of fact for each conclusion. Conclusion number one states the project will comply with BLR regulations and all other application regulations for the property. The findings of fact include that the project is located within the Suburban Residential Mixed Use Zone District of the Helena Valley Area Zoning. Conclusion number two states adequate water, wastewater and solid waste facilities will be available to serve the BLR. Conclusion number three states that adequate access to the site is provided to serve the BLR. Conclusion number four states the proposed BLR will have adequate emergency medical, fire and law enforcement services available. Conclusion number five stated the proposed BLR complies with any applicable floodplain regulations. A motion was made by Commissioner McCormick to approve the conclusions of law and findings of fact as presented. The motion was seconded by Commissioner Rolfe. The motion passed 3-0.

Commissioner McCormick discussed the 8 conditions of approval including the applicant will have a 5 year weed management plan; address reassignments will occur; approach permits will be secured; applicant shall have a professional engineer certify that the site's storm water facilities have been designed and constructed; and applicant shall obtain a MPDES permit if one or more acres of ground disturbance is planned. Agency comments will also be included. A motion was made by Commissioner McCormick to approve the conditions of approval. The motion was seconded by Commissioner Rolfe. The motion passed 3-0.

Commissioner Hunthausen stated that there is a global motion on the floor to approve the BLR. The motion passed 3-0.

Buildings for Lease or Rent: McDonald Trailer Court. (Tabled 6-22-21) (Applicant: Mason Properties, LLC - Heath Mason) (Planner: Connie Dedrick)

Connie Dedrick, Planner I, presented the Buildings for Lease or Rent application known as the McDonald Trailer Court located at 720 Roselak Drive, south of East Main Street and north of East Clark Street. The item was tabled on June 22, 2021. Staff is recommending the item be continued to a future Commission meeting. The applicant has also requested an extension through the end of July.

No public comment was received.

A motion was made by Commissioner McCormick to table the item to a future date to allow staff time to work with the applicant. The motion was seconded by Commissioner Rolfe. The motion passed 3-0.

Presentation of the Lewis and Clark County Preliminary Budget Fiscal Year 2022. (Nancy Everson)

Nancy Everson, Chief Financial Officer, presented the preliminary budget for Fiscal Year (FY) 2022 noting a public hearing will be held July 15, 2021 and final adoption will on July 20, 2021. She gave an overview of the budget process that begins in March of each year.

The fiscal year budget expenditures are almost \$108 million. This a 17% increase over the prior year, primarily due to the Covid response funds including CARES and ARPA funds from the federal government. Revenue is near \$80 million which is a 6% increase over the FY21 budget. This is mostly from grants what have been awarded to the County; revenue from tax increases is relatively small. The general fund has \$16 million in expenditures. The general fund is stable with approximate reserves of 27%.

Ms. Everson noted the revenue reserves analysis. There is a 2% increase due to new growth, and a .93% inflationary increase. The year end operating and capital reserves include a county-wide reserves of 34% of budgeted expenditures; all purpose fund reserves of 28% of budgeted expenditures; and capital reserves of \$10,506,903.

Ms. Everson explained the different types of funds that make up the budget included the all-purpose (general) fund, enterprise funds, public safety fund, capital improvement funds, internal service funds and Rural Improvement District funds. The County currently has a little over \$2 million in debt, which is a debt ratio of 2%, including open space bonds, the search and rescue building intercap loan, the detention center remodel general obligation bond and RID debt. Ms. Everson discussed the Capital Improvement Funds. This fund is a savings fund for departments to save for large purchases.

The FY22 budget includes a 2.2% cost of living increase as well as several new personnel positions including a procurement officer, legal secretary, equipment operator, 4 motor vehicle clerks, 2 sheriff's deputies and an operations manager in IT&S. This budget also retains the current services and programs.

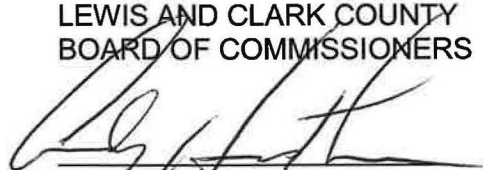
No public comment was received.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 11:00 a.m.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS


Andy Hunthausen, Chair
Jim McCormick, Vice Chair
Tom Rolfe, Member

ATTEST:


Amy Reeves, Clerk of the Board