



PUBLIC MEETING

June 28, 2022
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, June 28, 2022, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Jim McCormick called the meeting to order at 9 a.m.

Commissioner Tom Rolfe was present. Commissioner Andy Hunthausen was out of the office. Others attending all or a portion of the meeting included Roger Baltz, Bradley Bragg, Audra Zacherl, Carrie Lutkehus, Sarah Woods, Ann McCauley Nicho Hash, and Brandi Spangler Recording Secretary

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

There were not consent action items.

Grant Award to Lewis & Clark County from the Montana Board of Crime Control. (Bradley Bragg)

Bradley Bragg, Detention Captain, presented the grant award from the Montana Board of Crime Control in the amount of \$44,300 with a period ending December 31, 2022. This grant is for a Scanning System for Radio Frequency Communication to provide wristbands for inmate tracking and an ECG Machine funded by the Coronavirus Emergency Supplemental Funding. Included in the document are Special Conditions, Certifications Regarding Lobbying; Suspension and Other Responsibility Matters; Drug Free Workplace Requirements, and Risk Assessment. Staff recommends approval. Mr. Bragg stated the RFI system will track inmates and store information about inmates and help with Covid protocols.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Bid Award. Detention Center Body Scanner. (Bradley Bragg)

Bradley Bragg, Detention Captain, presented the Bid Award for the Detention Center Body Scanner to Secure Technology Valued Solutions of Burlington, Massachusetts in the amount of \$125,500 with the option of purchasing an extended warranty which would be 5 years. Staff recommends approval. This product meets all specifications required.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Bid Award. 2022 Helena Magnesium Chloride Application. (Audra Zacherl)

Audra Zacherl, Assistant Director of Public Works, presented the bid award for the Helena Magnesium Chloride Application Project. The only bidder did not correctly respond to the bid and their bid is considered non-responsive. Staff recommends that the Board of County Commissioners cancel solicitation for the 2022 Helena Magnesium Chloride Application. It takes six weeks from time of advertising to starting project. This project is typically complete by July 1st, so the project is a month overdue at this time.

No public comment was received.

Commissioner Rolfe moved to cancel the solicitation. Commissioner McCormick seconded the motion. The motion passed on a 2-0 vote.

Bid Award. 2022 Lincoln Magnesium Chloride Application. (Audra Zacherl)

Audra Zacherl, Assistant Director of Public Works, presented the bid award for the Lincoln Magnesium Chloride Application Project. The only bidder did not correctly respond to the bid and their bid is considered non-responsive. Staff recommends that the Commissioners cancel solicitation for the 2022 Lincoln Magnesium Chloride Application. It takes six weeks from time of advertising to starting project. This project is typically complete by July 1st, so the project is a month overdue at this time.

No public comment was received.

Commissioner Rolfe moved to cancel the solicitation. Commissioner McCormick seconded the motion. The motion passed on a 2-0 vote.

Request for American Rescue Plan Act Direct Allocation for Lewis and Clark Public Health (Carrie Lutkehus)

Carrie Lutkehus, ARPA Program Specialist, presented a request for re-obligation of American Rescue Plan Act (ARPA) direct allocation funds for Lewis and Clark Public Health. In September of 2021, the Commission obligated funds to Lewis and Clark Public Health from ARPA for their Home Visiting Program, which was cut from the State of Montana funding at that time. The State of Montana has been providing funding for the program since the obligation and it is no longer needed for this purpose. Due to the increase of Delta and Omicron variant Covid-19 surges from fall through mid-winter in FY 2022, staffing demands were higher than initially budgeted for at the beginning of FY 2022. Ms. Lutkehus is requesting an additional \$200,000 in ARPA Direct Allocation funds to cover the additional expenses for FY 2022. The proposal is to re-obligate \$120,000 from the Home Visiting Program and provide an additional \$80,000. Staff recommends approval. The extra staff is needed for testing, vaccination efforts, tracking data. Quarterly reporting is required for the federal money.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Resolution 2022-41 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2020 and June 30, 2021 from the Treasurer's Office Accounting Department. (Sarah Woods)

Sarah Woods, Treasurer's Accounting Clerk, read the resolution 2022-41 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date Issuance between July 1, 2020 and June 30, 2021 from the Treasurer's Office Accounting Department in a total of \$111,080. Notices have been sent out to replace checks, if anyone comes forward, their checks will be honored.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Resolution 2022-42 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2020 and June 30, 2021 from the County Clerk's Office. (Sarah Woods)

Sarah Woods, Treasurer's Accounting Clerk, read the resolution 2022-42 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date Issuance between July 1, 2020 and June 30, 2021 from the County Clerk's Office. Notices have been sent out to replace checks, if anyone comes forward, their checks will be honored.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Resolution 2022-43 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2020 and June 30, 2021 from the Fairgrounds Fund #602. (Sarah Woods)

Sarah Woods, Treasurer's Accounting Clerk, read the resolution 2022-43 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date Issuance between July 1, 2020 and June 30, 2021 from the Fairgrounds Fund #602. Notices have been sent out to replace checks, if anyone comes forward, their checks will be honored.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Resolution 2022-44 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2020 and June 30, 2021 from the Sheriff's Commissary Fund #703. (Sarah Woods)

Sarah Woods, Treasurer's Accounting Clerk, read the resolution 2022-44 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date Issuance between July 1, 2020 and June 30, 2021 from the Sheriff's Commissary Fund #703. Notices have been sent out to replace checks, if anyone comes forward, their checks will be honored.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Resolution 2022-45 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2020 and June 30, 2021 from the Justice Court. (Sarah Woods)

Sarah Woods, Treasurer's Accounting Clerk, read the resolution 2022-45 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date Issuance between July 1, 2020 and June 30, 2021 from the Justice Court. Notices have been sent out to replace checks, if anyone comes forward, their checks will be honored.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Resolution 2022-46 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date of Issuance Between July 1, 2019 and June 30, 2021 from the County Payroll Fund #700. (Sarah Woods)

Sarah Woods, Treasurer's Accounting Clerk, read the resolution 2022-46 Canceling Uncalled Warrants Drawn on US Bank of Helena with a Date Issuance between July 1, 2020 and June 30, 2021 from the County Payroll Fund #700. Notices have been sent out to replace checks, if anyone comes forward, their checks will be honored.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 2-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:31 a.m.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Jim McCormick, Chair



Tom Rolfe, Vice Chair



Andy Hunthausen, Member

ATTEST:



Amy Reeves, Clerk of the Board