



## **PUBLIC MEETING**

June 25, 2019  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, June 25, 2019, at 9:00 AM in Commission Chambers Room 330.

### **Roll Call**

Chairman Jim McCormick called the meeting to order at 9 a.m.

Commissioner Susan Good Geise and Commissioner Andy Hunthausen were present. Others attending all or a portion of the meeting included Roger Baltz, Leo Dutton, Nancy Everson, Jason Grimmis, Alan Hughes, Jacqueline Isaly, Peter Italiano, Lindsay Morgan, Kevin Tenney, Audra Zacherl, Jesse Whitford, Kevin Wright, Caleb Lindquist, Tyler Mannings, Cyndi Nelson, Jeff Nelson, Brent Colbert, Brittany Hogan, Allen Ireland, Eric Gilbertson, Tom Cavanaugh, Cindi Colbert, Angie Sparks, Lee Pekovitch, James Ward, Renae Smith, Steven Adsem, Brad Bragg, and Nadine McCarty, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

- a. Resolution 2019-55 Declaring County Property Surplus Property. (Amy Reeves)

Roger Baltz reported on consent action item 2 a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

### **Proposed Amendment to Special Zone District No. 2 (B-2). (Tabled 6-20-19) (Petitioner: Cyndi Nelson) (Planner: Lindsay A. Morgan)**

Lindsay Morgan, Planner III, presented the proposed text amendment to the B-2 Zone of Special Zone District No. 2 to allow single family residential uses and temporary uses. The Planning and Zoning Commission held a public hearing on June 12, 2019 with a recommendation of approval to the Board of County Commissioners. The Commissioners held a public hearing on June 20, 2019.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

### **Honoring Captain Brent Colbert. (Leo Dutton)**

Leo Dutton, Sheriff, gave an overview of the FBI National Academy at the University of Virginia offered to law enforcement executives throughout the United States, noting about 1 percent of the total population of law enforcement get to attend. He recognized Captain Brent Colbert for being the latest graduate from the FBI National Academy. Captain Colbert joins Jason Grimmis and Alan Hughes. Sheriff Dutton noted the FBI pays for the costs.

Jason Grimmis, Undersheriff, reflected on his 10-week experience in the Academy and congratulated Captain Colbert.

Alan Hughes, Detention Center Captain, reflected on his experience at the Academy and noted the value of the experience.

Brent Colbert, Captain, spoke of his experience at the Academy noting the classes and physical training were tough and it was a great experience.

Commissioner McCormick read the Certification of Appreciation to Captain Brent Colbert.

### **Bid Opening. Colorado Gulch Lower Road Rehabilitation. (Audra Zacherl)**

Audra Zacherl, Public Works Assistant Director, presented the bid opening. Two bids were received. The first bid is from Helena Sand & Gravel, Inc. of Helena, Montana for a total bid amount of \$230,629.50. The second bid is from MJD Contracting, LLC of Clancy, Montana for a total bid amount of \$162,221.65.

Ms. Zacherl gave an overview of the Colorado Gulch project and Jesse Whitford, Construction Coordinator, stated for many years the irrigation ditch ran parallel to the road. With the irrigation ditch and the high groundwater the roadway deteriorated.

A motion was made by Commissioner Hunthausen for staff to take the bids under advisement and make a recommendation to the Commission on Tuesday, July 2, 2019. The motion was seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

### **Contract Between Lewis and Clark County and Core Control Inc. (Kevin Tenney)**

Kevin Tenney, Fairgrounds Manager, presented the contract with Core Controls, Inc. in the amount of \$7,950 for upgrading the DDC control systems of the Exhibit Hall, Entry Hall, Fairgrounds Office and the Extension Office. The purpose is to provide more convenient and streamlined access to control the heating/cooling system in the buildings. Dawes Engineering oversaw the bid process with the fairgrounds and Core Control Systems, Inc. was the low bidder. The contract begins upon approval with work to take approximately ten weeks to complete. Staff recommends approval of the contract with Core Control Systems, Inc.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

### **Contract Between Lewis and Clark Public Health and Elaine Dahl. (Jacqueline Isaly)**

Jacqueline Isaly, Community Health Promotion Division Administrator, presented the contract with Elaine Dahl for Early Childhood Coalition Coordination in an amount not to exceed \$25,000. Ms. Dahl was selected through a Request for Qualifications process that began in May 2019. The contract includes the performance of planning, communication, facilitation and coordination services as the

Early Childhood Coalition Coordinator of the Greater Helena Area. The contract begins upon execution through December 31, 2019. Staff recommends approval of the contract with Elaine Dahl.

Commissioner Good Geise asked if all the services work in concert with no duplication of services in the community and Ms. Isaly noted that is one of the benefits of having the coordinator position. Ms. Isaly gave an overview of agencies involved in the Early Childhood Coalition.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Sub-Contractor Agreement Between Lewis and Clark Public Health and Jefferson County Health Department. (Jacqueline Isaly)**

Jacqueline Isaly, Community Health Promotion Division Administrator, presented the sub-contract agreement with Jefferson County Health Department in the amount of \$30,240 to assist in providing Montana Use Prevention program (MTUPP) services to residents of Jefferson County. The contract begins July 1, 2019 through June 30, 2020. Ms. Isaly noted Lewis and Clark Public Health serves as the Region 3 hub providing Chronic Disease Prevention Program services. Region 3 consists of Lewis and Clark, Broadwater, Jefferson and Meagher Counties. Jefferson County Public Health is able to staff and provide tobacco use prevention services. Staff recommends approval of the contract with Jefferson County Health Department.

Ms. Isaly stated the prevention services includes smokeless tobacco, cigarettes, e-cigarettes, vaping and juuling. Lewis and Clark has seen an increase of almost 40% of young people under the age of 18 trying and using tobacco products.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

**Lease Agreement Between Lewis and Clark Public Health and Broadwater Health Clinic. (Jacqueline Isaly)**

Jacqueline Isaly, Community Health Promotion Division Administrator, presented the lease agreement with Broadwater Health Clinic adding the clinic to the Lewis and Clark Public Health Women, Infant & Children Supplemental Nutrition Program (WIC) service area. The satellite WIC Clinic will be located within the Broadwater Health Clinic. The clinic will operate 1 to 2 days a month depending on need. The lease payment will be \$20 per day to be paid monthly to the Broadwater Health Clinic. The agreement begins upon execution and completed May 31, 2020. Staff recommends approval of the lease agreement with the Broadwater Health Clinic.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Task Order 20-07-3-01-009-0 Between Lewis & Clark Public Health and the Montana Department of Public Health and Human Services. (Jacqueline Isaly)**

Jacqueline Isaly, Community Health Promotion Division Administrator, presented the task order with the Montana Department of Public Health and Human Services in the amount of \$291,009 to implement chronic disease prevention activities such as cancer control and prevention; asthma home visiting program; tobacco use prevention; and the CONNECT referral program. Ms. Isaly gave an

overview of each of the above programs. The contract begins July 1, 2019 through June 30, 2020. Staff recommends approval of the task order with the Montana Department of Public Health and Human Services.

Ms. Isaly gave an overview of how the department reaches out to the community. She added Lewis and Clark Public Health is currently involved in a quality improvement project focusing on outreach, how they communicate with other programs and no service duplication.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

**Presentation of the Lewis and Clark County Preliminary Budget Fiscal Year 2020. (Nancy Everson)**

Nancy Everson, Chief Financial Officer, presented the Lewis and Clark County preliminary budget for Fiscal Year 2020 noting the budget process. In creating their budget, departments used the Commission goals to develop and maintain a culture of customer service; engage in effective long range planning; improve communication between departments, community partners and the public; efficiently and effectively manage public resources. Ms. Everson gave an overview of the overall County budget expenditures of \$101,475,000 with an increase of 4.4% over the 2019 budget. FY20 revenue is almost \$78 million.

Ms. Everson reviewed the budget fund types: All Purpose (general) Fund; Special Revenue Funds; Debt Service Funds; Capital Projects Funds; Enterprise Funds; and Internal Service Funds.

Ms. Everson reported on: personnel 2.4% cost of living increase and the new personnel positions; operations and maintenance, retains current services and programs, initiatives to include detention facility remodel, flood mitigation, capital and contingency funding, IT assessment, building security and storage, and possible purchase of a building to address the overcrowding at the court house. The low debt ratio is about 3.0% of budgeted expenditures, department commitment to saving for capital purchases and projects. She added the public hearing is advertised for July 2, 2019 with the final adoption scheduled for July 9, 2019.

Roger Baltz, Chief Administrative Officer, stated the budget is rich in programs, services and projects for our county citizens and it represents a responsible and conservative budget.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 10:59 am.

**LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS**

  
Jim McCormick, Chair

  
Susan Good Geise, Vice Chair

  
Andy Hunthausen, Member

ATTEST:

  
Paulette DeHart, Clerk of the Board