



PUBLIC MEETING

June 21, 2016

MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, June 21, 2016, at 10:00 AM in Commission Chambers Room 330.

Roll Call

Chairman Mike Murray called the meeting to order at 10 a.m.

Commissioner Susan Good Geise was present. Commissioner Andy Hunthausen was excused on County business. Others attending all or a portion of the meeting included Eric Bryson, Michele Peterson-Cook, Kevin Hamilton, Drenda Niemann, Melanie Reynolds, Greg McNally, Laura Erikson, Art Pembroke, Audra Zacherl, Robbie Culver, Mikel Stevenson, and Nichole Nisbet, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Disposal of Records Request. (Paulette DeHart)

Eric Bryson reported on the consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Bid Award for the 2016 Chip Seal Surfacing. (Audra Zacherl)

Audra Zacherl, Public Works, presented the 2016 chip seal bid award. The project generally consists of chip seal surfacing approximately 12 miles of County roads and within several RID's, including Skyview, Emerald Ridge, Bridge Creek, Pleasant Valley, Broadwater Estates and Schmidville as well as paint striping. Two bids were received and after review of both bids by the selection committee, staff recommends awarding the contract to the low bidder, Helena Sand & Gravel, Inc. of Helena for the bid amount of \$386,053.59.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Contract Between Lewis and Clark County and Valley Sand & Gravel, LLC. (Audra Zacherl)

Audra Zacherl, Public Works, presented the contract with Valley Sand & Gravel, LLC to blade, water and roll sections of Green Meadow Drive, Diamond Springs Drive, Woodland Hills Road and Prairie Road and to provide and place pit run and road mix on Diamond Springs Drive and to blade, water and roll as well as cut the ditches with a 3:1 slope. The contract amount is for time and materials for a total cost not to exceed \$72,310. Work is to be completed no later than July 15, 2016.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Resolution 2016-48 Authorizing Submission of CDBG Application. (Laura Erikson)

Laura Erikson, Community Development Coordinator, presented the resolution authorizing the submission of the CDBG grant and introduced Melanie Reynolds to provide additional project details.

Melanie Reynolds, Lewis and Clark County Public Health Officer, stated the purpose of the grant is to renovate the lower level of the Michael A. Murray building as space is needed to relocate a majority of staff to one location to increase efficiency and convenience for staff and customers.

Robbie Culver, Stahly Engineering, presented the resolution, application and letter that accompanies the grant request.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Contract Amendment No. 1 Between Lewis and Clark County and Sungard Public Sector, LLC.

**(Art
Pembroke)**

Art Pembroke, IT&S Director, presented the contract amendment with Sungard (TRAKit) that would allow the County to move forward with the TRAKit community package in lieu of the original ONESolution products. The County will receive the same products per the original contract with no additional charges for them. The project will begin in July and be completed within 12-15 months.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Task Order 17-07-3-01-009-0 Between Lewis and Clark County and Montana Department of Public Health and Human Services. (Drenda Niemann)

Drenda Niemann, Community Health Promotion Division Administrator, presented the task order with the Montana Department of Public Health and Human Services to administer the Cancer Control and Asthma Home Visiting Programs in the amount of \$170,170 for Cancer Control and \$32,000 for Asthma Home Visiting. The cancer control program is administered in Broadwater, Jefferson, Lewis and Clark and Meagher counties and serves up to 100 clients. The Home Asthma Home Visiting Project provides education to children up to the age of 17. The task order begins July 1, 2016 and is through September 30, 2017.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

**Amendment to the Contract Agreement Between Lewis and Clark County and Youth Homes.
(Drenda Niemann)**

Drenda Niemann, Community Health Division Administrator, presented the amendment to the contract agreement with Youth Homes originally dated April 15, 2016. The amendment changed the scope of work to reduce the coordination of youth mental health services. The amendment is to reduce the amount from \$3,900 to \$1,500. The contract will expire as originally stated on June 30, 2016.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Contract Agreement Between Lewis and Clark County and Kalispell School District 5, SOARS Program. (Drenda Niemann)

Drenda Niemann, Community Health Division Administrator, presented the contract with Kalispell School District SOARS program in the amount of \$6,000 to provide technical assistance for consented referral system adoption and implementation. This is the fourth county to receive these services. The contract period will expire on January 1, 2017.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Request for Extension of Subdivision Improvements Agreement for Timberworks Estates, Phase I Subdivision. (Applicant: Glenn Hayes) (Planner: Greg McNally)

Greg McNally, Planner II, presented the request for extension of Subdivision Improvements Agreement with Frontier Builders, Inc. for Timberworks Estates, Phase I. Frontier Builders, Inc. has submitted an application requesting an extension of the Subdivision Improvements Agreement (SIA) for Timberworks Estates, Phase I. The SIA was entered into on October 18, 2011 and the plat was filed on October 18, 2011. The SIA has been extended four times and amended as required improvements have been completed by the Subdivider. The Subdivider has not yet completed the following improvement as required by the SIA: application and certification of a chip-seal surface on Kingpost Loop. The Subdivider requests that the Commission extend the current SIA to allow the application and certification of a chip-seal surface on Kingpost Loop to be completed in late summer 2016 so that the work can be incorporated into a much larger chip-seal effort for the roads in Phase IV of Timberworks Estates. This work is estimated to cost \$2,174.25 as noted in the estimates provided by Ryan Casne, P.E., dated May 16, 2016. The Subdivider has provided a cashier's check in the amount of \$2,717.81. Staff visited the site on May 5, 2014 and could see that most of the chip-seal application on Kingpost Loop appears to be complete. According to the Subdivider, the contractor did not have enough material to complete the job at the same time that roads in Phases II and III were chip sealed. The Subdivider will complete all of Kingpost Loop in Phase I and have it all certified by an engineer at the same time. The Subdivider expects the work to be completed by September 30, 2016. The draft would extend the current completion date under the SIA until September 30, 2016. Failure to complete the improvements prior to the completion date would be considered an event constituting default.

Commissioner Geise asked if the proposed timeline was sufficient for the developer to complete the remaining improvements.

Greg McNally stated he relies on the developer when proposing the timeframe and believes the timeframe will be sufficient.

No public comment was received.

A motion was made by Commissioner Geise to approve the Subdivider's request to extend the Subdivision Improvements Agreement for the Timberworks Estates, Phase 1 Subdivision, extending the

completion date of the agreement to September 30, 2016. The motion was seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Board Appointments. (Eric Bryson)

A motion was made by Commissioner Geise to table the item until the regularly scheduled meeting on June 30, 2016 and seconded by Commissioner Murray. The motion Passed on a 2-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

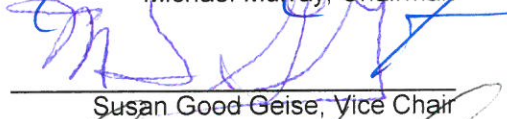
Mikel Steveson, funeral home manager, brought forward concerns in regards to the Forestvale Cemetery and their revised rules and regulations that relate to the vaults and asked for further clarification on the revised rules and regulations.

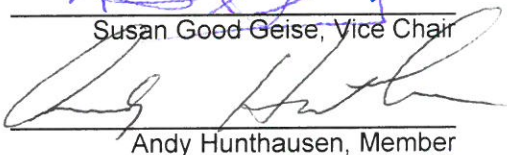
Adjourn

There being no further business, the meeting adjourned at 10:36 am.

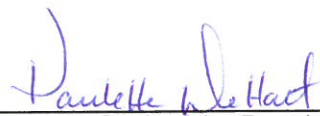
LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS


Michael Murray, Chairman


Susan Good Geise, Vice Chair


Andy Hunthausen, Member

ATTEST:


Paulette DeHart, Clerk of the Board