



## **PUBLIC MEETING**

June 10, 2021  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, June 10, 2021, at 9:00 AM in Commission Chambers, Room 330.

### **Roll Call**

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Jim McCormick was present. Commissioner Tom Rolfe was out of the office on other County business. Others attending all or a portion of the meeting included Roger Baltz, Marni Bentley, Peter Italiano, Charles Lane, Greg McNally, Audra Zacherl, Kim Parvinen, Bob Utick, Steve Utick, and Nadine McCarty, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

a. Vendor Claims Report for Week Ending June 11, 2021. (Marni Bentley)

Roger Baltz reported on consent action item 2 a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

### **Bid Award. Two New Snow Plow Cabs and Chassis. (Audra Zacherl)**

Audra Zacherl, Public Works Assistant Director, presented the bid award for two new cabs and chassis needed by the County Road Department to build dedicated snowplows. On June 3, 2021, two bids were received and opened. According to the bid specifications, the committee was tasked with considering the bids based on purchase price, delivery date and analysis and comparison with similar or related equipment. Once the cabs and chassis are received, they will go to an upfitter that will assemble the snowplow trucks, cab and chassis, plow, sander box, hydraulics. This takes a few weeks per truck.

After a review of the bids by the selection committee, staff recommends awarding the bid to the low bidder, Motor Power Equipment Co. of Billings, Montana for the purchase of two new 2023 International HV507 cabs and chassis for a total purchase price of \$208,360.

Ms. Zacherl explained existing equipment will not be attached to the new cabs and chassis. It takes about 320 days to receive them. Will have to use the existing equipment as backup until the trucks are completed. The snowplows last between 15 to 20 years and during that time sander boxes are swapped out about every 10 years due to the hot sand.

The budget for the full snowplows is \$495,860, leaving close to \$300,000 left for the other attachments. Public Works has been saving in a 20-year capital improvement plan. In the Road Department, approximately \$1 million annually is put away to support all the equipment.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

**Resolution 2021-41 Amending the Saddle Rock Fire System Rural Improvement District No. 2016-2. (Planner: Greg McNally)**

Greg McNally, Planner III, presented the resolution to amend Rural Improvement District (RID) No. 2016-2 that provides maintenance for an existing fire protection system located within the Saddle Rock Subdivision. On April 27, 2021, the County Commission approved Resolution 2021-27 with the intent to amend the RID. Following the approval, a 30-day protest period began and no protests were received.

The RID is located east of Collins Drive, north of Fantasy Road, and south of Tea Road. The RID boundaries currently include properties located within the Saddle Rock, Lorac, and JAMVAR Subdivisions. The amendment will add all properties lying within the Olivet Subdivision.

The general character of the maintenance for the system includes costs associated with the electrical power supply, any tank and well repairs, weed spraying of the gravel turnaround, and any grading and snow removal that provides vehicular access to the system.

Each lot, tract or parcel will be assessed an equal amount for the maintenance, repair and preservation of the fire system. The current costs have been updated from \$1,000 to \$1,100 to account for electrical charges. If this resolution is approved, four additional lots would be included in the assessment and would bring the overall cost down. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

**Resolution 2021-42 Creating the Olivet Rural Improvement District No. 2021-02. (Petitioner: Robert S. Utick) (Planner: Greg McNally)**

Greg McNally, Planner III, presented the resolution to create the Olivet Rural Improvement District (RID) No. 2021-02 for maintaining the internal access road; snow removal; stormwater improvements and detention ponds; and all common areas/public improvements within the preliminarily approved Olivet Subdivision. The property owner submitted a petition and since the petitioner represents 100 percent of the property located within the RID, the resolution of intention process is not necessary. The proposed RID is located just north of Lincoln Road, south of and adjacent to Tea Road and east of Ferry Drive. If this resolution is approved, a resolution to levy and assess the RID will be brought before the Commission, with an anticipated annual assessment of \$600. Staff recommends approval of the resolution.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

**Final Plat Application for the Olivet Subdivision, SUBD2020-011. (Applicant: Robert S. Utick)  
(Planner: Greg McNally)**

Greg McNally, Planner III, presented the final plat application for the Olivet Subdivision and noted with the passage of the last two agenda items, the applicant has completed all 20 conditions of approval. On August 30, 2018, the County Commission granted preliminary plat approval, subject to the 20 conditions of approval. In addition, the Commission modified a condition of approval on April 8, 2021 concerning the provision of fire protection and the use of the site in the Saddle Rock Subdivision.

The project is located just south of Tea Road, north of Lincoln Road, and east of Ferry Drive. The project will create four lots, approximately 5 acres, each for a single-family dwelling. The expected impacts for the project have been mitigated through the completion of the 20 conditions of approval. Staff recommends approval of the final plat application.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:24 am.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS



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Andy Hunthausen, Chair



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Jim McCormick, Vice Chair



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Tom Rolfe, Member

ATTEST:



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Amy Reeves, Clerk of the Board