



## **PUBLIC MEETING**

April 9, 2019  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, April 9, 2019, at 9:00 AM in Commission Chambers Room 330.

### **Roll Call**

Chairman Jim McCormick called the meeting to order at 9 a.m.

Commissioner Susan Good Geise and Commissioner Andy Hunthausen were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Peter Italiano, Jennifer McBroom, Audra Zacherl, Ron Smartnick, Ken Frost, Thomas Plank, Shane Hildenstab, and Nadine McCarty, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

There were no consent action items.

### **Bid Opening. 2019 Chip Seal Surfacing. (Audra Zacherl)**

Audra Zacherl, Assistant Director of Public Works, presented the bid opening for the 2019 chip seal surfacing project. Three bids were received. The first bid is from Bullock Contracting, LLC of Boulder, Montana for: chip seal \$1.55 unit price for a total of \$215,623.60, item 2 unit price \$1.63 for a total of \$251,821.96, paint \$32 per gallon for a total amount of \$17,024, temporary reflective tabs a \$500 lump sum for a total base bid amount of \$484,969.56. The second bid is from Helena Sand & Gravel, Inc. of Helena, Montana for: chip seal unit price \$1.57 for a total of \$218,405.84, seal \$1.62 unit price for a total of \$250,277.04, paint striping \$33.25 per gallon for a total of \$17,689, temporary reflective tabs a lump sum of \$500.80 for a total base bid amount of \$486,872.68. The last bid is from Pavement Maintenance Solutions, Inc. of Columbia Falls, Montana for: chip seal unit price \$1.71 for a total of \$237,881.52, chip seal unit price \$1.73 for a total of \$267,271.16, striping \$35 per gallon for a total of \$18,620, temporary reflective tabs for a lump sum of \$516.45 for a total base bid amount of \$524,289.13.

A motion was made by Commissioner Hunthausen for staff to take the bids under advisement and make a recommendation to the Commission on April 16, 2019. The motion was seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

### **Bid Opening. 2019 Paint Striping. (Audra Zacherl)**

Audra Zacherl, Assistant Director of Public Works, presented the bid opening for the 2019 paint striping project. Three bids were received. The first bid is from Highmark Traffic Services, Inc. of

Billings, Montana for: paint striping unit price \$24.45 for a total of \$80,391.60, mobilization a lump sum of \$3,500 for a total bid amount of \$83,891.60. The second bid is from Highway Specialties, Inc. of Black Eagle, Montana for: paint striping \$24.33 per gallon with yellow paint at \$48,854.64 and white paint at \$31,142.40 for a total of \$79,997.04, mobilization \$0.00 for a total bid amount of \$79,997.04. The last bid is from Streamline Markings, Inc. of Billings, Montana for: paint striping \$24 per gallon for a total amount of \$78,912, mobilization is a lump sum of \$2,500 for a total bid amount of \$81,412.

A motion was made by Commissioner Hunthausen for staff to take the bids under advisement and make a recommendation to the Commission on April 16, 2019. The motion was seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

#### **Bid Award. South Forestvale II RID Paving Project. (Audra Zacherl)**

Audra Zacherl, Assistant Director of Public Works, presented the bid award for the South Forestvale II Rural Improvement District (RID) paving project. On March 28, 2019 a bid opening was held for the paving project and two bids were received and opened. The project generally consists of paving Crescent Moon Drive and Blue Moon Road within the South Forestvale II RID. The improvements will consist of subgrade preparations and three inches of new asphalt and a 24-foot width with a 3% crown. Paving on Crescent Moon will begin at the intersection of Mill road and extend 1/4 mile north to the intersection of Scribner Drive, including the mailbox pullout. Paving on Blue Moon Drive will begin at the intersection of Crescent Moon Drive and extend 0.07 miles to the west and include the hammerhead turnaround. Improvements will also include the application of a dust palliative to the subgrade to assist in extending the road surface longevity.

Funding for the project is from an Intercap Loan that will result in a debt service RID and an estimated annual assessment of \$888 for each benefiting property over a ten year period. The total estimated project cost is \$133,460. After review of both bids by the selection committee, staff recommends awarding the contract to the low bidder, CAP Paving, Inc. of East Helena, Montana for a total bid amount of \$87,747.

Ms. Zacherl gave a brief explanation of the bid review process.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

#### **Memorandum of Agreement Between Lewis and Clark County and Federal Highway Administration. (Audra Zacherl)**

Audra Zacherl, Assistant Director of Public Works, presented the Memorandum of Agreement with Western Federal Lands Highway Division Federal Lands Access Program (FLAP) which granted Lewis and Clark County funding for improvements to the Rimini Road for the purpose and need of preserving the driving surface and enhancing safety along forest highways. Improvements will include a chip seal on Rimini Road from US Hwy 12, 6.5 miles to the end of the asphalt placed in the summer of 2016.

The purpose of the Agreement is to outline the anticipated responsibilities of the county and the Federal Highway Administration in development, construction and future maintenance of the improvements. Total project costs are estimated at \$373,440 with a local match amount of 13.42% or \$50,115.65. The match amount will be budgeted from the Road Infrastructure fund in fiscal year 2020. Project completion is expected in the summer of 2019. Staff recommends approval of the Memorandum of Agreement with the Federal Highway Administration.

Commissioner Good Geise asked what kinds of roads the FLAP grant can be used on and Ms. Zacherl explained the funds can only be used on roads that access federal lands such as forest

service areas. Ms. Zacherl noted the Road Infrastructure fund is funded by the road mill levy that appears on residents property taxes.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Memorandum of Agreement Between Lewis and Clark County and Federal Highway Administration. (Audra Zacherl)**

Audra Zacherl, Assistant Director of Public Works, presented the Memorandum of Agreement with Western Federal Lands Highway Division Federal Lands Access Program (FLAP) which granted Lewis and Clark County funding for improvements to York Road for the purpose and need of preserving the driving surface and enhancing safety along forest highways. Improvements will include a crack seal and a chip seal on York Road from the York Bridge, 6.4 miles to the end of the asphalt.

The purpose of the Agreement is to outline the anticipated responsibilities of the county and the Federal Highway Administration in development, construction and future maintenance of the improvements. Total project costs are estimated at \$495,268 with a local match amount of 13.42% or \$66,465. The match amount will be budgeted from the Road Infrastructure fund in fiscal year 2020. Project completion is expected in the summer of 2019. Staff recommends approval of the Memorandum of Agreement with the Federal Highway Administration.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Memorandum of Agreement Between Lewis and Clark County and Federal Highway Administration. (Audra Zacherl)**

Audra Zacherl, Assistant Director of Public Works, presented the Memorandum of Agreement with Western Federal Lands Highway Division Federal Lands Access Program (FLAP) which granted Lewis and Clark County funding for improvements to the Gates of the Mountains Road for the purpose and need of preserving the driving surface and enhancing safety along forest highways. Improvements will include a crack seal and chip seal from Interstate 15, 2.51 miles to the Gates of the Mountains Marina.

The purpose of the Agreement is to outline the anticipated responsibilities of the County and the Federal Highway Administration in development, construction and future maintenance of the improvements. Total project costs are estimated at \$203,062 with a local match amount of 13.42% or \$27,251. The match amount will be budgeted from the Road Infrastructure fund in fiscal year 2020. Project completion is expected to be completed in summer of 2019. Staff recommends approval of the Memorandum of Agreement with the Federal Highway Administration.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Julie Benson, Communication Consultant. (Jennifer McBroom)**

Jennifer McBroom, Supervisor of the Water Quality Protection District, presented the contract with Julie Benson, Communication Consultant for strategic planning services for the Water Quality Protection District in the amount not to exceed \$4,500. The purpose and goal is to develop a 3-year

strategic plan. The contract begins upon approval through October 2019. Staff recommends approval of the contract with Julie Benson.

Commissioner McCormick asked how often the strategic planning occurs and Ms. McBroom explained the current 5-year plan expires the end of 2019 and the decision was made to develop a 3-year plan for better efficiency.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:40 am.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS



Jim McCormick, Chair

  
Susan Good Geise, Vice Chair  
Andy Hunthausen, Member

ATTEST:

  
Paulette DeHart, Clerk of the Board