



PUBLIC MEETING

April 27, 2021
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, April 27, 2021, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Jim McCormick and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Jason Danielson, Nancy Everson, Nicho Hash, Peter Italiano, Greg McNally, Chris Sinrud, Bob Utick, Steve Utick, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

a. Resolution 2021-28 Request for Prosecutorial Assistance. (Leo Gallagher)

Roger Baltz reported on consent action item 2 a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Resolution 2021-26 Naming Franks Ongoy Place. (Jason Danielson)

Jason Danielson, Address Coordinator, presented the resolution to name an unnamed road traveling west from Birdseye Road approximately 775 feet. An existing 30-foot wide private access and utility easement is filed in the Lewis and Clark County Clerk and Recorder's Office. Naming a road in Lewis and Clark County requires the completion of a road-naming petition and that a simple majority of adjacent property owners agrees to a proposed road name. The Addressing Office received signed petitions from all adjacent property owners to name the unnamed road Franks Ongoy Place. If approved, notification letters will be sent to each property owner confirming their assigned and/or reassigned address with a notification email sent to all service providers. County Public Works will be notified to create and install the road sign. It is understood that adjacent property owners may be responsible for the costs associated for the new road signs. Staff recommends approval of the resolution.

Mr. Danielson gave an overview of the road naming process and noted any road with three structures along or adjacent to it should be named for emergency purposes.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Agreement Between Lewis and Clark County and Montana Interactive, LLC. (Chris Sinrud)

Chris Sinrud, Information & Technology Services Director, presented the agreement with Montana Interactive, LLC for maintenance, support services and fee schedule for the County burn permit site. The site provides updated pertinent information to the citizenry, dispatchers, first responders; helping them to determine if it is an emergency or just something to be inspected. The fees are collected from the users of the site for each transaction. Staff recommends approval of the agreement with Montana Interactive, LLC.

The process started in 2009 with 21 counties currently participating. Over 2,100 permits were issued last year with a little over 1,200 issued this year thus far. Before this service, current and active fires were updated manually. This streams the Helena Valley as well as Augusta and Lincoln.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Anderson ZurMuehlen & Co., P.C. and the Montana Department of Administration, Local Government Services. (Nancy Everson)

Nancy Everson, Chief Financial Officer, presented the engagement letter with Anderson ZurMuehlen and the audit contract with Anderson ZurMuehlen & Co., P.C. and the Montana Department of Administration, Local Government Services for audit services in an amount not to exceed \$52,500 for the initial audit covering July 1, 2020 through June 30, 2021. The agreement will increase \$500 for each subsequent audit through June 30, 2023. The contract is effective upon State approval through June 30, 2023.

A Request for Qualifications (RFQ) was conducted for audit services over the next three years with two responses received. The selection committee reviewed and selected Anderson ZurMuehlen. They have been the County's auditors since 2000. The RFQ process is done every five to seven years and there is never many responses. Staff recommends approval of the contract with Anderson ZurMuehlen & Co., P.C. and the Montana Department of Administration as well as the engagement letter.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Resolution 2021-27, a Resolution of Intention to Amend the Existing Saddle Rock Fire System Rural Improvement District No. 2016-2. (Petitioner: Robert S. Utick) (Planner: Greg McNally)

Greg McNally, Planner III, presented the resolution of intention to amend the existing Saddle Rock Fire System Rural Improvement District (RID) No. 2016-2 boundaries to include the Olivet Subdivision and update the maintenance costs associated with the fire protection system. If approved, a 30-day protest period will be initiated. If not protested out, a resolution to amend the RID will be presented to the Commission. The RID is located east of Collins Drive, north of Fantasy Road, and south of Tea Road.

Current boundaries of the RID include properties located within the Saddle Rock, Lorac, and JAMVAR Subdivisions, the amendment would add all properties lying within the Olivet Subdivision. All four subdivisions satisfied their fire protection requirements under the Lewis and Clark County Subdivision Regulations with this system during their individual subdivision review processes. The general character of the maintenance for the fire protection system includes costs associated with the electrical power supply, any tank and well repairs, weed spraying of the gravel turnaround, as well as any grading and snow removal in the turnaround.

Each property will be assessed an equal amount for the maintenance, repair and preservation of the system. The total annual maintenance costs have been updated from \$1,000 to \$1,100. The charges for sixteen lots would be an annual maintenance assessment of \$68.75 per lot. Staff recommends approval of the resolution of intention.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:24 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair

Jim McCormick, Vice Chair



Tom Rolfe, Member

ATTEST:



Amy Reeves, Clerk of the Board