



PUBLIC MEETING

March 31, 2022
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, March 31, 2022, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Jim McCormick called the meeting to order at 9 a.m.

Commissioner Tom Rolfe and Commissioner Andy Hunthausen were present. Others attending all or a portion of the meeting included Roger Baltz, Marni Bentley, Charles Lane, Ann McCauley, Brian Robinson, Audra Zacherl, Kevin Horne, Dustin Noel, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

- a. Vendor Claims Report for Week Ending April 1, 2022. (Marni Bentley)

Roger Baltz, Chief Administrative Officer, reported on consent action item 2a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Annual Operating & Financial Plan Between Lewis and Clark County and USDA, Forest Service. (Tammy Potter)

Brian Robinson, Sheriff's Office Captain, presented the annual operating and financial plan with the USDA Forest Service for the period of January 1, 2022 through December 31, 2022 in the amount of \$13,500. The funds are used for Lewis and Clark County Sheriff's Office to provide law enforcement operations in various Forest Service campground within Lewis and Clark County. The services are mainly fulfilled by the Sheriff's Office reserve program. Staff recommends approval of the annual operating and financial plan with the USDA Forest Service.

Captain Robinson gave a brief overview of the service.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Bid Opening. One New or Used Pothole Patcher Truck. (Audra Zacherl)

Audra Zacherl, Public Works Assistant Director, presented the bid opening for the purchase of one new or used pothole patcher truck. One bid was received. The only bid is from BergKamp, Inc. of Salina, Kansas for the purchase of one used 2019 Kenworth cab and chassis 2019 model T370 with mileage at 10,460, a 2019 Bergkamp patcher body 2019 model FP-CA0038-Delivery date is within 65 days. The base bid amount is \$196,915.90, additive alternate A is a no, additive alternate B is a yes with information attached, additive alternate C for a swing auger attachment is an additional \$13,738.

Kevin Horne, Public Works Operations, believes April 5, 2022 would be adequate time for review.

Dustin Noel, Public Works Shop Manager, stated the current patcher truck is a 1995 Freightliner that is on its second patcher body and has outdated technology.

No public comment was received.

A motion was made by Commissioner Hunthausen for staff to take the bids under advisement and make a recommendation to the Commission on April 5, 2022. The motion was seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Bid Opening. One Used Water Truck. (Audra Zacherl)

Audra Zacherl, Public Works Assistant Director, presented the bid opening for the purchase of one used water truck. Two bids were received. The first bid is from Transport Equipment, Inc. of Missoula, MT and the bid package is missing the bid bond. Bid security is required by state statute.

The bid is for a cab and chassis, manufacturer is International, the year is 2008, model 9200, and mileage of 66,298 miles; and a water tank manufacturer of Superior with a capacity of 4,000 gallons, model is a 2017, service date is 2022, delivery date would be 21 days from bid selection, for a base bid amount of \$85,175.

Charles Lane, Deputy County Attorney, stated that the bid can be set aside and then be addressed whether or not the bid was responsive at the time of the bid award.

The last bid is from Transport Equipment, Inc. of Missoula, MT. It appears it is the same piece of equipment as the previous bid and includes the bid bond. It looks like they realized their mistake and resubmitted. It is for an International cab, model year 2008, model 9200 with the mileage of 66,298, a Superior water tank manufacturer with a 4,000 gallon capacity, tanks is a 2017, a service date of 2022, a 21-day delivery for a base bid amount of \$85,175.

Discussion occurred regarding the two separate bids from the same vendor and it appears there is a complete bid from that same vendor.

No public comment was received.

A motion was made by Commissioner Rolfe for staff to take the bids under advisement and make a recommendation to the Commission on April 12, 2022. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark County and Rocky Mountain Infrastructures. (Audra Zacherl)

Audra Zacherl, Public Works Assistant Director, presented the contract with Rocky Mountain Infrastructure in an amount not to exceed \$40,451.33. The contract is for grading, watering and compacting approximately 18 miles of gravel roads in select rural improvement districts (RID). Work shall commence no later than June 21, 2022 with a timeframe of 22 working days and weather days at the

discretion of the County. All work is to be completed no later than July 22, 2022. Staff recommends approval of the contract with Rocky Mountain Infrastructure.

Ms. Zacherl stated the project has become bigger and this is the first time to have a bundled contract that includes multiple rural improvement districts to hopefully acquire a better price. These are just a few of the RIDs bundled to see how this will work for the first year.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Grant Award to Lewis and Clark County from the Montana Department of Natural Resources and Conservation. (Ann McCauley)

Ann McCauley, Grants and Purchasing Director, presented the Arbor Day 2022 grant award from the Montana Department of Natural Resources and Conservation, Urban and Community Forestry Division in the amount of \$750. The funds will be used to purchase trees for an Arbor Day celebration planting at the Lewis and Clark County Fairgrounds in May 2022. About 17 trees will be planted in partnership with Growing Friends of Helena, a local nonprofit tree organization, who will provide a minimum of \$1,500 in cash and in-kind match on the project. The period of performance is January 15, 2022 through June 30, 2022 with the grant closeout date of December 31, 2022.

On January 27, 2022, the Commission proclaimed April 29, 2022 to be Arbor Day in Lewis and Clark County. The proclamation was part of the County's Arbor Day 2022 grant application. Staff recommends acceptance of the grant award from the Montana Department of Natural Resources and Conservation.

No public comment was received.

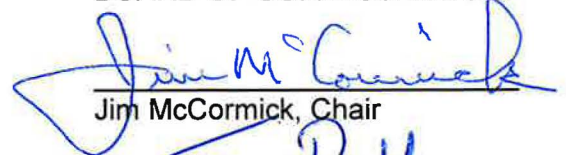
A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 9:34 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS


Jim McCormick, Chair


Tom Rolfe, Vice Chair


Andy Hunthausen, Member

ATTEST:



Amy Reeves, Clerk of the Board