



PUBLIC MEETING

March 15, 2018
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, March 15, 2018, at 9:00 AM in Commission Chambers Room 330.

Roll Call

Chairman Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Susan Good Geise was present. Commissioner Jim McCormick was out of the office. Others attending all or a portion of the meeting included Roger Baltz, Jason Danielson, Nancy Everson, Eric Gilbertson, Lindsay Morgan, Christal Ness, Doug Nisbet, Roger Smith, Marvin Weber, Jesse Whitford, Brian Palkovich, Jean Riley, Eric Spangenberg, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Proclamation Declaring March 17, 2017 as Irish Heritage Day.

Commissioner Good Geise read the proclamation declaring Saturday, March 17, 2018, Saint Patrick's Day as Irish Heritage Day.

Consent Action Items

There were no consent action items.

Bid Opening. Pole Barn Storage Building Project. (Audra Zacherl)

Audra Zacherl, Public Works Assistant director, opened the bid for the pole barn storage building project. One bid was received. The bid is from Golden Eagle Construction, Inc. of Helena, MT with a based bid for \$159,000 and additive alternate amount of \$23,900.

No public comment was received.

A motion was made by Commissioner Good Geise for staff to take the bid under advisement and make a recommendaiton at the Thursday, March 22 public meeting. The motion was seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Grant Application to the State Homeland Security Grant Program. (Eric Gilbertson)

Eric Gilbertson, Sergeant of Criminal Investigations, introduced Deputy Martin Weber and presented the grant application to the State Homeland Security Grant Program in the amount of \$50,000 to help fund the Explosive Ordinance Disposal (EOD). The funds will be used to buy a covered utility trailer to be used for the transport of equipment to a scene. In order for the EOD team to adequately get to a scene and respond, it needs a trailer to bring all of the equipment to a scene at once. The trailer will be equipped with a portable generator, scene lighting, radio equipment and equipment necessary to support digital imaging, analysis and communications.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Grant Application to the State Homeland Security Grant Program. (Roger Smith)

Roger Smith, Statewide Communications System Administrator, presented the grant application to the State Homeland Security Grant Program to help fund the Communications System Administrator position in the amount of \$140,000. The grant pays the salary, per diem and travel to maintain the statewide communications system. The system is used by multiple jurisdictions including federal, state and local agencies. The grant period is October 1, 2018 through September 30, 2019.

Mr. Smith stated he is on the State Advisory Council for the Homeland Security funding and noted that this program is at the top of the funding list. The Statewide Communications System is imperative for the continuing operational Public Safety communications that affect multiple jurisdictions and agencies on a day by day basis.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Resolution 2018-16 Naming Brookshire Loop. (Jason Danielson)

Jason Danielson, GIS Addressing Coordinator presented the resolution to name a road within the Meadowlark Rentals Buildings for Lease or Rent (BLR) as Brookshire Lane. The road is located south of Brookings Road, traveling as a loop approximately 800 feet.

At the public meeting on April 25, 2017 the Lewis and Clark County Commission approved the proposal to develop a vacant 20.67 acre tract of land into fourteen single-family residences, known as Meadowlark Rentals BLR. The road is referenced in the Meadowlark Rentals Site Plan provided by Casne & Associates, dated March 7, 2017.

Existing Addressing standards requires that every road with three or more structures be given a separate, unique name. Naming a road in Lewis and Clark County requires a completed road-naming petition with a majority of adjacent property owners agreeing to the proposed road name. On February 15, 2018 Mr. Kristopher Smith delivered a signed petition proposing Brookshire Loop. Since Mr. Smith is the sole owner of the property, his request is majority. Staff recommends approval.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

RFP Award. 2018 Ortho Imagery Project. (Eric Spangenberg)

Eric Spangenberg, GIS Coordinator presented the request to award the request for proposal (RFP) for the new 2018 Digital Imagery and Planimetric Data project. The services to be provided include true color digital ortho imagery, digital planimetric data, and project level FGDC complaint metadata. Proposals were received on February 9, 2018, opened and given to the selection and review committee on February 12, 2018. The committee met and determined phone interviews would be conducted with potential vendors. Following interviews, discussion and reference checks the committee recommends Digital Mapping, Inc. Staff request the Commission authorize the IT&S Director to open contract negotiations with Digital Mapping, Inc. in an amount not to exceed \$130,000.

Mr. Spangenberg gave an overview of how the contractor will conduct the project, including collecting imaging with the use of a plane.

No public comment was received.

A motion to approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Agreement Between Lewis and Clark County and GreenPlay, LLC. (Planner: Lindsay A. Morgan)

Lindsay Morgan, Planner II presented the contract with GreenPlay, LLC for a services needed to update the Lewis and Clark County Comprehensive Parks and Recreation Plan. As a part of this project, GreenPlay will also be concurrently updating the City of Helena's Parks, Recreation and Open Space Plan. The total amount of the project will be \$49,995 with Lewis and Clark County paying half, \$24,997.50, and the other half will be paid for by the City. The project will include a comprehensive inventory, assessment and recommendations for programs, parks and facilities. Staff recommends approval of the grant.

Commissioner Good Geise noted that parks are under increasing pressure to provide recreation opportunities and facilities for more and more people.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Budget Amendment to the County's Budget for Fiscal Year 2018. (Nancy Everson)

Nancy Everson, Chief Financial Officer presented the budget amendment to amend the health department budget to accommodate the addition of .50 FTE for fiscal year (FY) 2018. This item was tabled on March 13, 2018. In October, 2017 a .50 FTE was replaced with a 1.0 FTE and a 1.0 FTE requested to be reduced to a .75 FTE. In February, the .75 FTE resigned and the Health Department would like to recruit a 1.0 FTE. This is an increase in the authorized FY18 budget of .50 FTE. The increased cost will be covered by the Licensed Establishment program fees, Emergency Preparedness grant money and a transfer from the Health Department Special Revenue Fund. The total cost of the increase is approximately \$16,000, of which \$6,000 is covered by program fees and

grant revenues and the remaining \$10,000 is from the Health fund. While the budget authority exists for the additional expenditures, the budget authority does not exist for the additional .50 FTE.

Ms. Everson added that because this is an increase in the number of FTE's over what was authorized in the FY18 budget, a public hearing is required. The public hearing has been advertised as required by statute for two weeks in the Independent Record.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Consent for Restated Bylaws and Articles of Incorporation for Eastgate Water and Sewer Association. (Christal Ness)

Christal Ness, Land Use Ombudsman, presented the restated Articles of Incorporation and the restated Bylaws for the Eastgate Village Water and Sewer Association formed in 1978. The current Articles of Incorporation for the Association were recorded with the Montana Secretary of State's Office, and Bylaws were drafted. Those documents require concurrence by the voting members of the Association and the Board of County Commissioners for changes to those documents, as well as concurrence from the Board of County Commissioners for action of the Association. The Association has consulted with an attorney to amend the documents to perform a number of house keeping items, and to restate the Articles of Incorporation and Bylaws and remove concurrence language for the Board of County Commissioners from those documents. The Eastgate Village Water and Sewer Association is a non-profit, self-sufficient organization providing water and sewer services to both phases of the Eastgate Village Subdivision.

PUBLIC COMMENT -

Jean Riley, President of the Eastgate Water and Sewer Association stated that the Association appreciates the Commission considering the amendments.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Approval of the Amended Plat of the Timber Ridge Minor Subdivision. (Christal Ness)

Christal Ness, Land Use Ombudsman, presented the amended plat for the Timber Ridge Minor Subdivision. In 2007 the Commission approved the Timber Ridge subdivision proposal for the Amended Plat of Lots 1 through 5. The application at that time was to address two issues: one of the lot owners had constructed his garage approximately 4 feet into one of the "No Build Zones"; and, to place dimensions on all of the no build zones to help with location of those areas. The original approval gave the applicants three years to complete the project by recording an Amended Plat, subject to one condition of approval. The County received the draft copy of the Plat on November 10, 2010 and the examining land surveyor reviewed the Plat on November 18, 2010 however, after searching through the files, the Commission agenda and the minutes, it has been determined that the Plat was never presented to the Commission for signature. The current owner of the property would like to get the plat signed and recorded so that they may proceed with refinancing a home loan.

Staff recommends approval and signature of the amended plat.
No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 2-0 vote.

Update Regarding the Relocation Options for Law Enforcement Operations. (Roger Baltz)

Roger Baltz, Chief Administrative Officer presented an update on the possible site relocation options for the City of Helena Police Department and the Lewis and Clark County Sheriff's Office. A press release was prepared requesting information from interested property owners. Several properties have been analyzed based upon anticipated space needs and the desire to continue to co-locate the Helena Police Department and Sheriff's Office. Some of the criteria for analyzing properties includes traffic patterns, future growth potential, building condition, parking, power logistics, ITS capabilities, furniture, and costs. The relocation working group has concluded that the building located at 420 Fuller Avenue in downtown Helena be the focus of the relocation.

Commissioner Good Geise stated before the remodel project can begin, a suitable place needs to be found for both the Helena Police Department and the Sheriff's Office and that it became very apparent that co-location be a priority. The decision to move forward with the Fuller Avenue building is based on criteria and has received input from all departments that will be affected by the move. As negotiations move forward, it is important to stay within budget restraints.

Mr. Baltz added that although there is a preferred site, all options are still on the table.

No public comment was received.

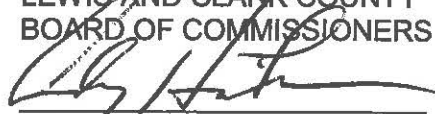
No action is needed on this item.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

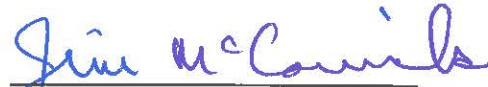
Adjourn

There being no further business, the meeting adjourned at 9:59 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS



Andy Hunthausen, Chair

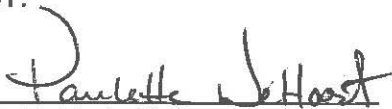


Jim McCormick, Vice Chair



Susan Good Geise, Member

ATTEST:



Paulette DeHart, Clerk of the Board