



**PUBLIC MEETING**  
February 25, 2016  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, February 25, 2016, at 9:00 AM in Commission Chambers Room 330.

**Roll Call**

Commissioner Susan Good Geise called the meeting to order at 9 a.m.

Commissioner Andy Hunthausen was present. Commissioner Mike Murray was excused on County business. Others attending all or a portion of the meeting included Eric Bryson, Michele Peterson-Cook, Kevin Hamilton, Matt Heimel, Marni Bentley, Audra Zacherl, Lindsay Morgan, Nancy Everson, Misty Edwards, Aaron Douglas, Kristina Loftis, McKenzie McCarthy, Kari DesRosier, Greg McNally, Eric Griffin, Jay Nelson, Larry Hoffman, Anne Dormandy, Catherine Nelson, Beki Brandborg, Kellie McBride, Cindy Zimmerman, Joyce Brown, Melissa Donne, Carole Solomon, Joclyn Olsen, Erin McMahan, Kate McCombs, Tamara Ellick, Mary Jane Ilgenfritz, Robie Culver, Mark Larson, Amber Brandt, and Nichole Nisbet, Recording Secretary.

**Pledge of Allegiance**

Everyone recited the pledge.

**Announcement**

- a. Recognition YWCA. (Kellie McBride)

Kellie McBride, YWCA Executive Director, thanked the County for their part in the successful renovation of the YWCA and introduced Cindy Zimmerman, the Co-Chair of the Salute to Women. Cindy presented Laura Erikson the 2016 YWCA Helena Women of the Year! Laura was nominated by the County Commissioners.

**Consent Action Items**

- a. Vendor Claims Report for Week Ending February 26, 2016. (Marni Bentley)
- b. Resolution 2016-11 Declaring County Property Surplus Property. (Amy Reeves)

Eric Bryson reported on the consent action items 3a-b and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 2-0 vote.

**2016 Statement of Qualifications List of Pre-Qualified Consultants. (Audra Zacherl)**

Audra Zacherl, Assistant Public Works Director, presented the listing of pre-qualified architects, engineers and surveyors that will be used for the next two years in accordance with the County's Statement of Qualifications policy. Consultants will be selected from this list when departments have

specific projects that require an architect, engineer or surveyor. The list shows the specific services and project categories each firm has been pre-qualified to provide for the County on future projects. Staff recommends that the Board of County Commissioners approve the list of pre-qualified architects, engineers and surveyors for the 2016 Statement of Qualifications.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 2-0 vote.

**Amendment No. 1 to the Funds Transfer Agreement Between Lewis and Clark County and Western Federal Lands Highway Division. (Eric Griffin)**

Eric Griffin, Public Works Director, presented the amendment to the agreement originally signed in January 2015 with Western Federal Lands Highway Division to increase the match required on the Rimini Road Project by \$70,847.61. Budget authority for the current fiscal year exists in the Road Infrastructure fund.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 2-0 vote.

**Zoning Variance in Special Zoning District No. 19. (Applicant: Nolan and Gloria Malstrom) (Planner: Lindsay A. Morgan)**

Lindsay Morgan, Planner II, presented the variance request from the minimum lot size requirement of the Zoning District for property located at 7420 Green Meadow Drive. The applicant is requesting a variance from the regulations to allow for the existing, 2.4 acre parcel to be reduced in size to 1.59 acres, which is below the minimum lot size required for the District, to accommodate a road right-of-way acquisition by the Montana Department of Transportation (MDT). MDT plans to acquire a portion of this property as right-of-way for Green Meadow Drive which will allow for a connection to a future roundabout to be located just west of the current intersection of Green Meadow Drive and Lincoln Road. Because this acquisition will reduce the acreage of the property below the minimum lot size requirement, a variance from the zoning regulations is needed. The Planning and Zoning Commission held a public hearing on February 24, 2016 and voted unanimously to approve the request as the request has met the criteria in granting of a variance.

No public comment was received.

A motion was made by Commissioner Hunthausen to incorporate the record from the Planning and Zoning Commission into today's record and seconded by Commissioner Geise. The motion Passed on a 2-0 vote.

A motion was made by Commissioner Hunthausen to accept the recommendation of the Planning and Zoning Commission and to approve the request and seconded by Commissioner Geise. The motion Passed on a 2-0 vote.

**Proposed Buildings for Lease or Rent for Block 38, Lots 9 - 16 City Park Addition. (tabled 2/18/16) (Applicant: Cate Nelson & Anne Dormady) (Planner: Matt Heimel)**

Matt Heimel, Special Districts Planner, presented the buildings for lease or rent application and consider a vote to grant preliminary approval for the proposed buildings for lease or rent for Block 38, Lots 9 - 16. City Park Addition, known as "406 Affordable Storage." A letter has been received by the applicant's request to withdrawal the application on February 23, 2016.

**PUBLIC COMMENT-**

Ann Dormandy and Kate Nelson, the applicants, stated the proposed plan does not work due to the grade of the layout. The plans will be revised to work more efficiently and will be resubmitted.

**Resolution 2015-121 Levying and Assessing a Tax Upon Benefiting Property Within The North Star Rural Improvement District No. 2015-6. (tabled 8/27/15) (Matt Heimel)**

Matt Heimel, Special District Planner, presented the resolution levying and assessing the North Star Rural Improvement District. A decision on the resolution was tabled for a period of 6 months on August 27, 2015. The resolution creating the district was adopted on August 6, 2015, under Resolution 2015-105. The ongoing maintenance assessment will be levied and assessed perpetually until otherwise modified by a resolution passed by the Board of County Commissioners shall levy \$159.39 per parcel per year. All maintenance funds collected for the district will be used solely on road maintenance. Notices were mailed to property owners as well as a legal ad being published and no comments were received.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 2-0 vote.

**Board Appointment. (Eric Bryson)**

Eric Bryson presented the board appointment and recommended the appointment of Joe Enger to the Weed Board as the representative for the NE Valley to a 3-year term that expires on 12/31/18.

No public comment was received.


A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 2-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:35 am.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

  
Michael Murray, Chairman

  
Susan Good Geise, Vice Chair

  
Andy Hunthausen, Member

ATTEST:

  
Paulette DeHart, Clerk of the Board