



PUBLIC MEETING

December 5, 2019
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Thursday, December 5, 2019, at 9:00 AM in Commission Chambers Room 330.

Roll Call

Chairman Jim McCormick called the meeting to order at 9:00 a.m.

Commissioner Susan Good Geise and Commissioner Andy Hunthausen were present. Others attending all or a portion of the meeting included Roger Baltz, Dan Karlin, Eric Merchant, Jacqueline Islay, Marina Kuntz, Kevin Wright, Marcus Strange, Eric Clewis, John Gatchell, Rod Bullis, Karyn Good, Eric Grove, Jonathan Ambarian, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

There were no consent action items.

Amendment No. 2 to Task Order No. 1 Between Lewis and Clark County and RESPEC. (Dan Karlin)

Dan Karlin, County Engineer, presented Amendment No. 2 to Task Order No. 1 of the contract with RESPEC to provide additional services required at a cost not to exceed \$39,700 for a total contract amount of \$367,648.70.

On August 11, 2016 Task Order No. 1 was signed to perform a detailed hydrologic and hydraulic (H&H) study of Tenmile Creek overflow and Silver Creek flooding in the Helena Valley, in addition to the formalization of a historic gravel pit into a flood detention facility on the property of the Helena Gun Club. Other drainage improvements included two new culvert installations and grading of roadway ditches to improve conveyance. Results of the H&H model determined that to achieve the intended flood mitigation of the project, an additional change in scope was requested from FEMA to expand on the breadth of the project substantially. FEMA approved the request on July 2, 2018 and Amendment No. 1 of Task Order No. 1 was signed by the Commission.

Throughout the course of work, many out-of-scope tasks came up necessary for the success of the project. Those tasks include: additional surveys for utility relocations; many other meetings and presentations; additional 2-D hydraulic modeling to satisfy landowner concerns and communicate with the public; extra construction management time; and project management and administration for all of the tasks. Within the project management item was the necessity to request a one-year extension of the period of performance, provide separate bidding documents to expedite box culvert manufacturing, an intensive effort to value-engineer the project post-bid, and requesting a funding increase from FEMA

that required updating the Benefit-Cost Analysis along with the preparation of a technical memorandum describing and justifying the request. Total cost of the project is \$2,497,119.27 with 75% funding through the Federal Emergency Management Agency Hazard Mitigation Grants Program and a 25% County match of \$624,279.82. Public Works anticipates the Valley Flood RID will contribute \$442,162 of the County's match. Staff recommends approval of Amendment No. 2 to Task Order No. 1 with RESPEC.

Mr. Karlin stated the next step will be the Flood Mitigation Assistance Grant and gave an overview of that grant and the process, noting it is expected to be consultant driven due to involved modeling. He added they anticipate the next in the ground project, working closely with people on the D-2 Ditch.

Mr. Karlin gave an overview of the public outreach done on the proposed improvements and the H&H model.

Mr. Karlin gave an update on the remaining work of the project noting it is mostly cleanup items such as the construction of the driveway into the Trap Club and trail touchups. Due to the paving plants being closed until spring, a winter shutdown will most likely be granted to the contractor for them to return to complete the paving. It is anticipated all else will be completed well before December 26, 2019. The period of performance has to be closed out according to FEMA by May.

Mr. Karlin explained the combined contract cost being a little over the grant cost and what that entailed.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Contract Between PureView Health Center and Communication and Management Services, LLC (Jill Steele)

Marina Kuntz, PureView Finance Director, presented the contract with Communication and Management Services, LLC in an amount not to exceed \$24,480 with work to be completed by February 28, 2020. The services to be provided are to establish human resources policies and procedures; define a pay plan including, position classification, pay rates and ranges, a PureView bonus or incentive program; and to develop contemporary recruitment and selection strategies and systems. Staff recommends approval of the contract with Communication and Management Services, LLC.

Commissioner Good Geise noted these services are needed by PureView due to the upcoming separation between Lewis and Clark County and PureView. Ms. Kuntz explained until the separation from the County on March 1, 2020 the contracts will be presented to the County Commission. Ms. Kuntz gave an overview of the necessary projects related to the restructuring of the infrastructure to ensure a smooth separation when the time comes.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

Contract Modification Between Lewis and Clark Public Health and Department of Public Health and Human Services (Jacqueline Isaly)

Jacqueline Isaly, Community Public Health Promotion Division Administrator, presented the contract modification to Contract #1902PROS0415 with Montana Department of Public Health and Human Services on behalf of the Early Childhood Coalition (ECC) of Helena Area for Early Childhood Coalition Coordinator to amend the term of contract end date from December 31, 2019 to February 29, 2020 due to it taking a couple of months to initially rollout the funds. The grant contract also supports, supplies and materials for the ECC, primarily education materials for families; the completion of the updated five

year strategic plan; and supports the task forces. Ms. Isaly gave a brief overview of the ECC partnership with Lewis and Clark Public Health. Staff recommends approval of the contract modification to the contract with Montana Department of Public Health and Human Services.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Contract Amendment Between Lewis and Clark Public Health and Elaine Dahl (Jacqueline Isaly)

Jacqueline Isaly, Community Public Health Promotion Division Administrator, presented the contract modification to the contract with Elaine Dahl, Early Childhood Coalition Coordinator to amend the term of contract end date from December 31, 2019 to February 29, 2020. She added the contract is to provide planning, communication and facilitation of the Early Childhood Coalition and the task forces. The modification would align the contract terms with the Early Childhood Services Bureau contract. Staff recommends approval of the contract modification to the contract with Elaine Dahl.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

Contract Between Lewis and Clark Public Health and Viola Software, LLC. (Jacqueline Isaly)

Jacqueline Isaly, Community Public Health Promotion Division Administrator, presented the contract with Viola Software, LLC to design and maintain a website for the Early Childhood Coalition (ECC) of the Greater Helena Area. The ECC leadership team reviewed three proposals for the project identifying Viola Software as the best fit. Ms. Isaly noted due to some transitions that occurred between the ECC and the United Way the old website design was lost to the ECC making the need for a new website. The contract for services is not to exceed \$3,261 and begins upon approval with work to be completed by December 31, 2019. Staff recommends approval of the contract with Viola Software, LLC.

Ms. Isaly explained further the ECC was supported by the United Way, including their website and due to the transitions that occurred at the United Way the ECC decided to separate from the United Way resulting in the need of their own website. She added the new website will support the professionals in the area as well as consumers. Ms. Isaly state the associated task forces include: Early Care and Education Task Force, Maternal Mental Health Task Force, and the Home Visiting Task Force.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

Grant Award to Lewis and Clark Public Health from the US Food and Drug Administration and the Association of Food and Drug Officials (Eric Merchant)

Eric Merchant, Disease Control and Prevention Division Administrator, presented the grant award in the amount of \$3,000 from the United States Food and Drug Administration and the Association of Food and Drug Officials to provide support for Licensed Establishment program staff to attend the 2020 Pacific Region Retail Food Safety Seminar. Mr. Merchant gave a brief overview of the seminar. The grant period begins January 1, 2020 through December 31, 2020 and the training seminar will be held September of 2020 in Portland, Oregon. Staff recommends approval of the grant award from the United States food and Drug Administration and the Association of Food and Drug Officials.

Mr. Merchant noted the County/Public Health website provides the ability for consumers to review food establishment inspections and results in the area. He added the Gold and Silver Fork awards are also listed on the website.

No public comment was received.

A motion to Approve was made by Commissioner Good Geise and seconded by Commissioner Hunthausen. The motion Passed on a 3-0 vote.

Amended HIV Prevention Services Grant Award to Lewis and Clark Public Health from the Montana Department of Public Health and Human Services (Eric Merchant)

Eric Merchant, Disease Control and Prevention Division Administrator, presented the amended grant award contract with the Montana Department of Public Health and Human Services in the amount of \$20,570. The contract is to deliver HIV and Hepatitis C prevention services focused on the high risk populations in the community. Some services included are: counseling, testing and referral services, education outreach, condom distribution, targeted advertising. He added they sub-contracted with FDH & Associates out of Missoula and in collaboration with this group the testing percentage for the gay population has increased by 90% since 2004. The grant period begins January 1, 2020 through December 31, 2020. Staff recommends approval of the amended grant award contract with the Montana Department of Public Health and Human Services.

Mr. Merchant stated the intravenous drug use community testing numbers are not as good. They intend to look at ideas that could help with this community as well.

No public comment was received.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

Resolution 2019-107 Supporting the Lincoln Valley Collaborative Public Lands Management Proposal. (Roger Baltz)

Roger Baltz, Chief Administrative Officer, read the resolution that is in support of the Lincoln Valley collaborative public lands management proposal.

PUBLIC COMMENT -

Karyn Good, Lincoln resident, introduced the members of the working group that are in attendance. She thanked the Commission for considering the proposal. She explained the diverse membership and gave an overview of the proposal noting the three key components are recreation, forest restoration, and conservation. She added both motorized and non-motorized user groups would gain new recreation trail opportunities while protecting the existing ones. The opportunities would expand the Lincoln economy and create certainty for the economic future. Ms. Good added the plan is a long-term management plan. The conservation component would establish three conservation management areas that would maintain existing uses and conditions and prevent new development. The proposal would also add 16,000 acres of scapegoat wilderness and 40,000 acres of Nevada Mountain wilderness. Ms. Good added they have visited with stakeholders in and around the Lincoln Valley noting two public meetings have been held in Lincoln, Avon with one to be held in Canyon Creek in after the holidays. They are working to develop a supporter list to share with the Montana Congressional delegation in hopes of gaining their support and introducing the proposal into Congress.

Commissioner McCormick noted the resolution requesting the Montana Congressional delegation to engage with the proposal includes the negotiations to modify the Helena-Lewis and Clark Forest Management Plan.

Ms. Good stated there are 14 members in the collaboration. Overall there has been about 200 community members actively involved in the proposal in some way.

A motion to Approve was made by Commissioner Hunthausen and seconded by Commissioner Good Geise. The motion Passed on a 3-0 vote.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.

Adjourn

There being no further business, the meeting adjourned at 10:19 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS

Jim McCormick, Chair

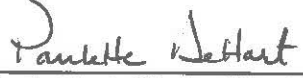


Susan Good Geise, Vice Chair



Andy Hunthausen, Member

ATTEST:



Paulette DeHart, Clerk of the Board

