



## **PUBLIC MEETING**

December 28, 2021  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, December 28, 2021, at 9:00 AM in Commission Chambers, Room 330.

### **Roll Call**

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Jim McCormick and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Brent Colbert, Nicho Hash, Alexa Noruk, A.C. Rothenbuecher, Sarah Sandau, Jess Hegstrom, and Nadine McCarty, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

- a. Resolution 2021-112 Declaring County Property Surplus Property. (Amy Reeves)
- b. Resolution 2021-113 Declaring County Property Surplus Property. (Amy Reeves)
- c. Resolution 2021-114 Declaring County Property Surplus Property. (Amy Reeves)

Roger Baltz reported on the consent action items 2 a-c and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

### **Independent Contractor Agreement Between Lewis and Clark County and Mediate Montana. (Brent Colbert)**

Brent Colbert, Undersheriff, presented the independent contractor agreement with Mediate Montana in the amount of \$5,020 for the facilitation of a strategic planning conference for the Lewis and Clark County Sheriff's Office command staff. The effective date is February 15, 2022 through February 17, 2022. Strategic planning is conducted every other year. Staff recommends approval of the independent contractor agreement with Mediate Montana.

Undersheriff Colbert stated this is the same contractor that has been used for past strategic plans.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Grant Award to Lewis and Clark County from Montana Mental Health Trust. (A.C. Rothenbuecher)**

A.C. Rothenbuecher, Health Promotion Division Administrator, presented the grant award from the Montana Mental Health Trust to expand Safer Communities Montana to Broadwater and Jefferson Counties. The funds will also go to continue collaborative work with firearm and pharmaceutical communities to reduce lethal means access for those at risk. The award is in the amount of \$40,964 for the period of January 1, 2022 through December 31, 2022. A document that demonstrated the different funding sources and how they come together to provide the entire suicide prevention program was distributed. Staff recommends acceptance of the grant award from the Montana Mental Health Trust.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

**Task Order Amendment One Between Lewis and Clark County and Montana Department of Public Health and Human Services. (A.C. Rothenbuecher)**

A.C. Rothenbuecher, Health Promotion Division Administrator, presented the task order amendment to Task Order 22-25-5-51-177-0 with Montana Department of Public Health and Human Services for the Healthy Montana Families Home Visiting Program. The task order increases the award amount by \$12,350 from \$144,083 to \$156,433. The period of performance remains the same, October 1, 2021 through September 30, 2022. The scope of work does not change. Staff recommends approval of the task order amendment with the Montana Department of Public Health and Human Services.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Grant Award Amendment Between Lewis and Clark County and Montana Disaster and Emergency Services. (Alexa Noruk)**

Alexa Noruk, Disaster and Emergency Services Coordinator, presented the grant award amendment with Montana Disaster and Emergency Services (DES) for the Lewis and Clark County Disaster and Emergency Services FireSafe Helena Project to extend the period of performance to March 31, 2023. The FireSafe Helena Project works to mitigate homes against wildfire damage, focusing primarily on homes in the Helena South Hills.

Due to the onset of the COVID-19 pandemic at the beginning of the grant period, the continued disruption caused by limited public contact, and extra necessary time to complete the review on historic homes 45 years or older, Tri-County FireSafe Working Group requested a one-year extension for the project. The request was granted by Montana DES and FEMA Region VIII. Should another extension request be necessary, it would be elevated to FEMA Headquarters. There is an anticipation of some challenges the coming year acquiring contractors and the price of supplies.

The project is making good progress. Outside work regarding trees, shrubs, etc. will start and when the temperatures warm up roof replacements will begin. Staff recommends approval of the grant award amendment with Montana Disaster and Emergency Services.

Ms. Noruk explained the two phases of the project, one being education and getting people to sign up for the program, the other work on the individual homes. Work must be completed by the end of January 2023. Education will continue, the hope is more homeowners will become interested and the project will be expanded. For 2022 a number of grant opportunities are being considered. A grant specific website will be available in the coming months for the public to be able to review the project.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**


**Adjourn**



There being no further business, the meeting adjourned at 9:22 am.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

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Jim McCormick, Chair

  
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Tom Rolfe, Vice Chair

  
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Andy Hunthausen, Member

ATTEST:   
  
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Amy Reeves, Clerk of the Board