



PUBLIC MEETING

December 14, 2021
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, December 14, 2021, at 9:00 AM in Commission Chambers, Room 330.

Roll Call

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Jim McCormick and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Nicho Hash, Jessica Makus, Laurel Riek, Audra Zacherl, Lawrence Faber, Adri-Anne Faber, Steve Arlint, and Nadine McCarty, Recording Secretary.

Pledge of Allegiance

Everyone recited the pledge.

Consent Action Items

There were no consent action items.

Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda.

Chuck Butler, 3360 Vincennes Court, expressed his appreciation for approval of the Strategies 360 contract last week. He added being vaccinated protects everyone. They want to see more people vaccinated.

Change Order No. 2 to the Contract Between Lewis and Clark County and Valley Sand & Gravel, LLC. (Audra Zacherl)

Audra Zacherl, Public Works Assistant Director, presented the change order with Valley Sand & Gravel, LLC for \$3,662 that adjusts estimated quantities to actual and extends the contract period by 17 calendar days. The increase of days from September 13 to September 30 is to allow for unscheduled delays that were approved by the Commission on November 30, 2021. Two Hundred and Sixty-Six additional tons of 1 1/4" minus crushed top surfacing were used on the project over and above the estimated amount of 27,259 tons and 263 gallons less of dust palliative were used from the original estimate of 38,698 gallons. The change order brings the total contract price to \$551,302.50. There was no change in the scope of work.

On March 18, 2021, a contract for \$500,746.75 was awarded to Valley Sand and Gravel, LLC for the Sun Canyon Road Resurfacing Federal Lands Access Program (FLAP) project. The project consisted of furnishing, importing, and placing six inches of compacted crushed aggregate surfacing and a dust palliative surface stabilizer on approximately five miles of the Sun Canyon Road northwest of Augusta,

Montana. County crews shaped the road's cross-section between shoulders prior to the surfacing. Funding for the project is through the FLAP, with a total project budget of \$987,207. The County is responsible for a match of 13.42% or \$132,483. Staff recommends approval of Change Order No. 2 with Valley Sand & Gravel, LLC.

Ms. Zacherl stated about \$300,000 is being sent back regarding the project. She further explained the total project cost was an estimate with the total project being just a little over \$600,000 and the first change order was for \$46,893 to expand the scope. The difference between this contract and the \$600,000 would be the amount paid to the consultant on the project.

Discussion occurred regarding the first change order and the FLAP federal grant funds to use on roads that lead to public lands.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Task Order Amendment No. 20-07-6-11-029-0 Between Lewis and Clark Public Health and Montana Department of Public Health and Human Services. (Laurel Riek)

Laurel Riek, Disease Control and Prevention Division Administrator, presented the Public Health Emergency Preparedness grant amendment with the Montana Department of Public Health and Human Services. This is the fourth amendment of the task order executed in June 2019. The workforce supplemental funding in the amendment is provided by CDC to establish, expand, train and sustain the public health workforce to support jurisdictional COVID-19 prevention, preparedness, response, and recovery initiatives. The funds will support a .5 FTE immunization nurse to focus additional workforce on COVID continuity and recovery activities. Due to COVID response, the Public Health Nurse team has not been able to focus on immunization needs. The funds are for \$70,000 and will be available from July 1, 2021 to June 30, 2023.

The other amendments in the task order are corrections or clarifications to existing language. The Communicable Disease Epidemiologist funding of \$91,811.84 is identified as being paid per year and it will be paid through eight quarterly payments, ending June 30, 2022. The Congregate Living Coordinator funding of \$239,589 will be divided over eight quarters and available July 1, 2021 through June 30, 2023. Staff recommends approval of task order amendment with the Montana Department of Public Health and Human Services. Ms. Riek explained the new epidemiologist position and duties.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Resolution 2021-105 to Amend the Boundary of Grass-Land Rural Improvement District. (Jessica Makus)

Jessica Makus, Special Districts Program Coordinator, presented the resolution to amend the boundary of the Grass-Land Rural Improvement District (RID). The RID is located about two miles north of Custer Avenue to the east of the interstate and off the Frontage Road, adjacent to the Pleasant Valley subdivision.

The Commission has the authority to change by resolution, not more than once per year, the boundaries of any maintenance district through MCA 7-12-2161. The amendment will not change the number of properties included in the RID and will not change the assessment of the RID. It will align the RID boundary with the existing parcel boundaries. Overtime parcel boundaries on the edge of the RID have

changed. Legal notice of the public hearing was published and mailed to all property owners within the district to inform them of the change. Staff recommends approval of the resolution. Ms. Makus explained the resolution does not expand any boundary.

PUBLIC COMMENT -

Steve Arlint, 1675 Karmen Road in the Pleasant Valley Subdivision, asked about a parcel on the northeast side that is not included in the RID boundary and they use Karmen Road, why is it not included.

Ms. Makus stated the question pertains to Pleasant Valley, the next resolution on the agenda. The Grass-Land RID and subdivision has always paid in to Pleasant Valley since its creation around 2007 for the use of Karmen and Kelly Roads. There are additional properties that are benefiting from the RIDs and not included in the boundaries. It has been recognized and a process is underway to remedy the situation. The boundary amendment does not allow for addition of other properties.

Commissioner Hunthausen stated the public hearing is closed.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

Resolution 2021-106 to Amend the Boundary of Pleasant Valley Rural Improvement District.
(Jessica Makus)

Jessica Makus, Special Districts Program Coordinator, presented the resolution to amend the boundary of the Pleasant Valley Rural Improvement District (RID). The RID is located about two miles north of Custer Avenue to the east of the interstate and off the Frontage Road. The amendment will not change the number of properties included in the RID and will not change the assessment for the RID. It will align the RID boundary with the existing parcel boundaries. Legal notice of the public hearing was published and mailed to all property owners within the district to inform them of the change. Staff recommends approval of the resolution.

Ms. Makus stated the existing RID boundary line bisected the last property to the east and this is just adjusting that boundary line to match the parcel boundary line.

No public comment was received.

Commissioner Hunthausen stated the public hearing is closed.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

Resolution 2021-107 to Amend the Boundary of Munger Road Rural Improvement District.
(Jessica Makus)

Jessica Makus, Special Districts Program Coordinator, presented the resolution to amend the boundary of the Munger Road Rural Improvement District (RID). The RID is located about two miles north of Custer Avenue to the east of the interstate and off the Frontage Road. It includes all benefiting properties for Munger Road.

The amendment will not change the number of properties included in the RID and will not change the assessment for the RID. It will align the RID boundary with the existing parcel boundaries. Legal notice of the public hearing was published and mailed to all property owners within the district to inform them of the change. Staff recommends approval of the resolution.

No public comment was received.

Commissioner Hunthausen stated the public hearing is closed.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.


Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.


Adjourn

There being no further business, the meeting adjourned at 9:44 am.

LEWIS AND CLARK COUNTY
BOARD OF COMMISSIONERS


Jim McCormick, Chair


Tom Rolfe, Vice Chair


Andy Hunthausen, Member

ATTEST:



Amy Reeves, Clerk of the Board