



## **PUBLIC MEETING**

November 2, 2021  
MINUTES

The Lewis and Clark County Commissioners Public Meeting was held on Tuesday, November 2, 2021, at 9:00 AM in Commission Chambers, Room 330.

### **Roll Call**

Chair Andy Hunthausen called the meeting to order at 9 a.m.

Commissioner Jim McCormick and Commissioner Tom Rolfe were present. Others attending all or a portion of the meeting included Roger Baltz, Charlie Gilmore, Nicho Hash, Kevin Tenney, and Nadine McCarty, Recording Secretary.

### **Pledge of Allegiance**

Everyone recited the pledge.

### **Consent Action Items**

a. Affidavit of Assets. (Amy Reeves)

Roger Baltz reported on consent action item 2 a and recommended approval.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

### **Contract Between Lewis and Clark County and Kirk Ketchum. (Charlie Gilmore)**

Charlie Gilmore, Sheriff's Office Public Safety Communication System Manager, presented the contract with Kirk Ketchum for the amount of \$80 per hour of work, as well as cost of materials. The contract is for maintenance and repair services needed at radio communication sites for heaters, air conditioners and generators only. The contract will be on an as needed basis. The sites include Nob Hill, Sunset, Belmont Mountain, Stonewall Mountain and Wirth Ranch. The contract will begin on each individual project as soon as the quote is accepted with the contract period not to exceed three years. Staff recommends approval of the contract with Kirk Ketchum.

No public comment was received.

A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

### **Contract Between Lewis and Clark County Fairgrounds and KLJ Engineering, Inc. (Kevin Tenney)**

Kevin Tenney, Fairgrounds Manager, presented the contract with KLJ Engineering, Inc. for engineering services on the Lewis and Clark County Fairgrounds paving project. Bids were requested and KLJ Engineering was awarded the bid. The contract will extend for a period not to exceed five years. Individual task orders for each phase of the project will list the scope of work, a sum not to exceed and the work schedule to be approved. Staff recommends approval of the contract with KLJ Engineering, Inc.

Mr. Tenney stated due to some damage being COVID related there would be some available funds.

No public comment was received.

A motion to Approve was made by Commissioner Rolfe and seconded by Commissioner McCormick. The motion Passed on a 3-0 vote.

**Contract Between Lewis and Clark County and Christman Roofing. (Kevin Tenney)**

Kevin Tenney, Fairgrounds Manager, presented the contract with Christman Roofing to replace damaged snow guard on both the exhibit hall and the grandstands cover at the Lewis and Clark County Fairgrounds in the amount of \$25,666. Christman Roofing was the only quote received. Due to heavy snowfall, and the cycle of melting and freezing the snow guard on the eastside of the building and on the grandstands collapsed. This is an insurance claim with a portion of the cost coming from insurance and the remainder out of the fairgrounds budget. The contract begins upon approval by both parties through December 2021. Staff recommends approval of the contract with Christman Roofing.

Mr. Tenney explained how a snow guard works.

No public comment was received.

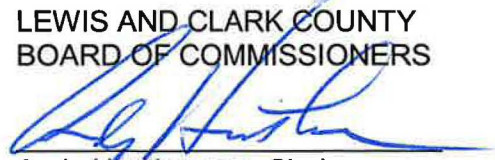
A motion to Approve was made by Commissioner McCormick and seconded by Commissioner Rolfe. The motion Passed on a 3-0 vote.

**Public comment on any public matter within the jurisdiction of the Commission that is not on the agenda above.**

**Adjourn**

There being no further business, the meeting adjourned at 9:18 am.

LEWIS AND CLARK COUNTY  
BOARD OF COMMISSIONERS

  
Andy Hunthausen, Chair

  
Jim McCormick, Vice Chair

  
Tom Rolfe, Member

ATTEST:

  
Amy Reeves, Clerk of the Board