



**Citizens Advisory Committee Meeting
March 17, 2023 - Noon
Law & Justice Center Atrium**

The Criminal Justice Coordinating Council, Citizen's Advisory Committee, and the Department of Criminal Justice Services exist to improve the safety of the citizens of Lewis and Clark County and ensure the equitable and efficient treatment of defendants, offenders, and victims.

1. Call to Order & Reading of the Mission

Tom Cordingley, Chair, called the meeting to order.
The Mission Statement was read by Moffie Funk.

2. Introductions

Members present: Tom Cordingley, Carolyn Belling, Teresa Charlton, Karen English, Moffie Funk, Jen Gursky, John Lytle, Mike Mahoney

Members absent: Tina Eblin, Kathryn Hutchison, Theresa Ortega, Joanne Romasko, CJCC Chair Judge Menahan

Staff in attendance: Jillian Danesi, Bri Lake, Kellie McBride, & Alexia Clark

Others in attendance: Bradley Bragg, Clair Swain, Candace Payne, Tiffany Stone, Shirley Felsman, Desara Yellow Owl

3. Approval of Meeting Minutes – Tom Cordingley

- January 20, 2023: Approved
- February 17, 2023: Approved

4. "More than Just a Jailer" – Sgt. Clair Swain

Sgt. Swain spoke to her recent op-ed in the Helena IR, including her experience as a Detention Center Officer and the current staffing issues at the Detention Center. The Detention Center supervises between 140-155 inmates daily and is currently short-staffed by 18 officers. Sgt Swain outlined issues with both recruitment and retention, discussed minimum qualifications for a Detention Center Officer, and requested assistance from the CAC to inform the community.

5. CAC Bylaws updates – Karen English and John Lytle

John and Karen reviewed the changes made to the by-laws, including:

- Reducing membership from twenty-five members to fifteen members.
- Increasing term-limits from two years up to ten years
- Increasing the time for individuals who are supervised by the Department of Corrections as a Probationer or Parolee to be eligible for membership from one year to two years
- Changing "Task Force/s" to "Work Groups and Subcommittees"

Moffie made a motion to approve the changes. Jen seconded. No discussion, and the updates to the by-laws were unanimously approved.

6. Montana DIOS 2023: 2nd Annual Drug Information Opportunity Symposium, June 6th, Butte – Kellie McBride

Kellie is sending out a save the date flyer for the Drug Information Opportunity Symposium in Butte, MT on June 6th.

7. CJS Updates – Kellie McBride

No updates.

8. Non-Agenda Items

No discussion on non-agenda items.

9. Public Comment

No public comment.

10. Next Meeting – March 21, 2023

The next meeting will be held at the Hope Center Ministries in Clancy, MT.

11. Adjourn